

**LOCATION:**

El Monte City Hall – East  
City Council Chambers  
11333 Valley Boulevard  
El Monte, CA 91731

**DATE AND TIME:**

Wednesday,  
March 12, 2025  
6:00 p.m.

# REGULAR MEETING AGENDA

OF THE

## CITY COUNCIL OF THE CITY OF EL MONTE

MEETING JOINTLY AND REGULARLY WITH THE EL MONTE HOUSING AUTHORITY; EL MONTE PUBLIC FINANCING AUTHORITY; EL MONTE WATER AUTHORITY; EL MONTE PARKING AUTHORITY; SUCCESSOR AGENCY TO THE FORMER EL MONTE COMMUNITY REDEVELOPMENT AGENCY; HOUSING SUCCESSOR AGENCY; AND, FROM TIME TO TIME, SUCH OTHER BODIES OF THE CITY WHOSE MEMBERSHIP IS COMPOSED EXCLUSIVELY OF THE MEMBERSHIP OF THE CITY COUNCIL

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**COUNCILMEMBERS/AUTHORITY MEMBERS:**

*Jessica Ancona, Mayor*

- ♦ *Marisol Cortez, Mayor Pro Tem* ♦ *Sheila Crippen-Thomas, Councilmember*
- ♦ *Cindy Galvan, Councilmember* ♦ *Martin Herrera, Councilmember*
- ♦ *Viviana Longoria, Councilmember* ♦ *Dr. Julia Ruedas, Councilmember*

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This meeting shall be conducted in compliance with the procedures of Government Code section 54953 as most recently amended by AB 2449 which took effect January 1, 2023. As amended by AB 2449, Government Code section 54953(f) allows less than a quorum of the City Council to participate remotely at any given meeting of the City Council where the remote participant(s) have a statutorily defined “just cause” reason or “emergency” reason for participating remotely. When a member of the City Council participates remotely pursuant to Government Code section 54953(f), the location from which the City Council member is participating remotely does not need to be identified on the agenda and does not need to be open to members of the public. Because Government Code Section 54953(f) allows City Council members to notify the City of their need to participate remotely as late as the start of the meeting, the City Council will prepare for all meetings with the assumption that some number of its members (less than a quorum) might need to participate remotely pursuant to Government Code Section 54953(f). All such meetings will be conducted in compliance with the requirements of Government Code Section 54953(f)(1). Per Government Code Section 54953(f)(2)(B), any City Council member who participates remotely per Government Code section 54953(f) “**shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member’s relationship with any such individuals**”.

**Members of the public wishing to observe the meeting may do so in any of the following ways:**

- (1) Turn your TV to Channel 3; or

## City Council Meeting of March 12, 2025

- (2) City's website at <http://www.elmonteca.gov/378/Council-Meeting-Videos>; or
- (3) In person.

### Persons wishing to offer public comment for this meeting may do so:

- (1) By directly addressing the City Council in person at the time(s) allotted on the agenda for such comment. Persons wishing to address the City Council in person are asked to fill-out a blue speaker card providing their name and indicating whether they wish to address the Council on an item(s) of business appearing under (i) the Closed Session portion of the agenda; (ii) the Public Hearing portion of the agenda; (iii) any item of business appearing under any other portion of the agenda; and/or (iv) a non-agendized matter that is within the subject matter jurisdiction of the City Council. Speaker cards should be submitted to the City Clerk or the Sergeant at Arms (a uniformed El Monte Police Officer) before the City Council's approval of the agenda, if possible; or
- (2) By submitting comments in writing before the conclusion of the portion of the agenda set aside for General Public Comment or in the case of a matter set for Public Hearing before the conclusion of the public comment portion of the Public Hearing. If written comments should identify which agenda item(s) they pertain to a non-agendized matter that is within the subject matter jurisdiction of the City Council.

**The City Council will not receive public comment via telephone, unless one or more members of the City Council is participating remotely pursuant to paragraphs (e) or (f) of Government Code Section 54953.** When the call-in option is required by Government Code Sections 54953(e) and (f), members of the public may also offer comment by calling-in to the conference line at (888) 204-5987; Code 8167975 by or before any of the specific times allotted on the agenda for public comment. At each point of the agenda at which public comment is received, the City Council, through the presiding officer, will ask the City Clerk if there are any members of the public who have called in who wish to address the City Council on a particular matter or grouping of matters. When calling in, members of the public shall inform the attendant which item(s) of business they wish to speak on, and callers will be connected by telephone when the time for commenting on such items is commenced.

As described in greater detail below, members of the public may address the City Council (i) on agendized closed session items of business prior to the City Council going into closed session; (ii) on items of business listed under the heading Public Hearings when the public hearing on the item the speaker/caller wishes to speak on is opened; and (iii) on all other items of agendized and non-agendized business during the portion of the agenda entitled General Public Comment. **The City Council shall be under no obligation to entertain comments from persons who (i) submit a speaker card after the City Council closes the applicable commenting period; or (ii) call-in after the City Council closes the applicable commenting period.** With this in mind, speakers are strongly encouraged to submit cards or call in as early as possible to avoid missing the opportunity to speak. The City Council shall be under no obligation to respond to or deliberate upon any specific questions or comments posed by a speaker or take action on any issue raised by a speaker beyond such action as the City Council may be lawfully authorized to take on an agendized matter pursuant to the Brown Act (Govt. Code Section 54950 et seq.) ("Brown Act") Members of the City Council may provide brief clarifying responses to any comment made or questions posed. Persons who wish to address the City Council are asked to state their name and address for the record. *Speakers may not lend any portion of their speaking time to other persons or borrow additional time from other persons.* All comments or queries presented by a speaker/caller shall be addressed to the City Council as a body and not to any specific member thereof. No questions shall be posed to any member of the City Council except through the presiding official of the meeting, the Mayor and/or Chair. The City Council may not engage in any sort of prolonged discussion or deliberation with any speaker or group of speakers on matters



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that are not listed on this agenda, nor may the City Council take action on any non-agendized items of business, except as specifically authorized under the Brown Act.

*Enforcement of Decorum:* The Chief of Police, or such member, or members of the Police Department as the Chief of Police may designate, shall serve as the Sergeant-at-Arms of any City Council meeting. In accordance with Government Code Section 54957.95 as adopted under SB 1000, the Sergeant-at-Arms shall carry out all orders and instructions given by the presiding official for the purpose of maintaining order and decorum at the meeting. While members of the public are free to level criticism of City policies and the action(s) or proposed action(s) of the City Council or its members, members of the public may not engage in behavior that is disruptive to the orderly conduct of the proceedings, including, but not limited to, conduct that prevents other members of the public from being heard when it is their opportunity to speak or which prevents members of the audience from hearing or seeing the proceedings; speaking off topic or speaking beyond the speakers allotted time limit. Members of the public may not threaten any person with physical harm or act in a manner that may reasonably be interpreted as an imminent threat of physical harm. All persons participating in the meeting must adhere to the City's policy barring harassment based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, sexual orientation, or age.

[Instruction regarding accommodation under the Americans with Disabilities Act can be found on the last page of this Agenda.](#)

**1. CALL TO ORDER:**

**2. ROLL CALL FOR CITY COUNCIL AND AUTHORITY BODIES:**

Jessica Ancona, Mayor/Chair  
Marisol Cortez, Mayor Pro Tem/Authority Member  
Sheila Crippen-Thomas, Councilmember/Authority Member  
Cindy Galvan, Councilmember/Authority Member  
Martin Herrera, Councilmember/Authority Member  
Viviana Longoria, Councilmember/Authority Member  
Dr. Julia Ruedas, Councilmember/Authority Member

**3. APPROVAL OF AGENDA:**

**4. CLOSED SESSION:**

The City Council and the various legislative bodies whose membership is composed exclusively of the membership of the City Council will attempt to address and complete all Closed Session business between 6:00 p.m. and 7:00 p.m. If the City Council completes all Closed Session business prior to 7:00 p.m., the City Council will take a short recess and commence all Open Session proceedings promptly at 7:00 p.m. In the event the City Council is unable to address or complete all agendized Closed Session items by 7:00 p.m., the City Council will hear all such remaining items toward the end of the meeting, immediately following Council Communications. Should any member of the public wish to address the City Council on any *agendized* Closed Session matter, the City Council



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shall allow such person to address the City Council on such matter(s) prior to going into Closed Session, provided that all persons wishing to address the Council on an agenda item for a Closed Session shall (i) call-in or submit a speaker card in the manner prescribed on page 1 of this agenda, above, prior to the City Council going into closed session; and (ii) be subject to a single speaker time allotment of three (3) continuous minutes total per speaker to address the City Council on any or all closed session items of business.

**4.1 Closed Session Pursuant to Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation – Leos vs. City of El Monte, Central District Court Case No. 2:23-cv-02427.**

**4.2 Closed Session Pursuant to Government Code Section 54956.9(d)(4) – Conference with Legal Counsel – Anticipated Litigation – One (1) Matter.**

**4.2 Closed Session Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.**

Bargaining Units Subject to Negotiations: El Monte General Unit (SEIU Local 721); El Monte General Mid-Management Unit (SEIU Local 721); El Monte Police Officers Association; and El Monte Police Mid-Manager's Association.

City's Designated Negotiator: Alma Martinez, City Manager; and Rigoberto Gutierrez, Human Resources/Risk Management Director.

**OPEN SESSION PROCEEDINGS**

(Commencing at 7:00 p.m. or as soon thereafter as the City Council reconvene from Closed Session/Short Recess).

**5. INVOCATION: Chaplain.**

**6. FLAG SALUTE: Sophia Gomez, 6<sup>th</sup> Grade Student from Twin Lakes School.**

**7. RECOGNITIONS, HONORS AND COMMUNITY INTEREST PRESENTATIONS:**

**7.1 Presentation by the City Council to Sophia Gomez from Twin Lakes School for Leading the Pledge of Allegiance.**

**7.2 Presentation by the City Council to Our Local Businesses in Appreciation for Their Donations to the Eaton Fire Victims.**



**City Council Meeting of March 12, 2025**

**8. GENERAL PUBLIC COMMENT:**

This time has been set aside for members of the public to directly address the City Council on agenda items of business (other than those agenda items as public hearing or closed session items) or on any other matter of interest to the speaker/caller that is within the subject matter jurisdiction of the City Council, the Housing Authority, the Financing Authority and/or the Water Authority (collectively, the "Council"). Each speaker/caller will be limited to a single allotment of three (3) continuous minutes total to address the Council on any or all matters covered by this section. As explained more specifically under the Public Hearing portion of this agenda, members of the public wishing to offer comment on items of business agenda items under the Public Hearing portion of the agenda shall have a separate allotment of three (3) continuous minutes per speaker per public hearing item. Except as otherwise provided under the Brown Act (Gov. Code Section 54950 et seq.), the Council may not deliberate or take action upon any matter not listed on this posted agenda but may order that any such matter be placed on the agenda for a subsequent meeting. The Council may also direct staff to investigate certain matters for consideration at a future meeting. Persons wishing to address the Council on matters covered under General Public Comment shall call in or submit a speaker card in the manner prescribed on page 1 of this agenda, above, by or before the General Public Comment portion of the agenda is closed. The City Council shall be under no obligation to entertain comments from speakers/callers who submit cards or call in to speak on matters covered by the section after the General Public Comment portion of the agenda is closed.

**9. CITY TREASURER'S REPORT:**

**10. DEMAND RESOLUTION NO. D-726**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL MONTE, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID.**

**THE CITY COUNCIL OF THE CITY OF EL MONTE, CALIFORNIA, DOES RESOLVE AS FOLLOWS: SECTION 1. That the attached list of claims and demands totaling \$7,887,133.08 have been examined by the City Treasurer and that warrant numbers 1129051 through 1129290, and the payroll period February 1, 2025 through February 15, 2025 inclusive are hereby allowed in the amounts and ordered paid out of the respective funds as set forth.**

**11. APPROVAL OF MINUTES:**

**12. CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that they may be discussed, considered, and voted upon individually by the Council. A matter may be removed from the Consent Calendar and taken up separately by way of a seconded motion of any member of the Council with the approval of a majority of the Council quorum.



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**12.1 Waiver of Full Reading of Ordinance(s).**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Approval to waive full reading (except title) of all ordinances appearing on the City Council agenda as authorized under Government Code Section 36934, unless otherwise directed by the City Council.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

**12.2 A Second Reading of an Ordinance of the City Council of the City of El Monte, California, Amending Certain Provisions of Chapter 10.08 (Speed Limits) of Title 10 (Vehicles and Traffic) of the El Monte Municipal Code to Revise or Restore Speed Limits for Three (3) Recently Modified City Street Segments.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Approve the proposed Ordinance by second reading.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Ordinance No. 3046

**12.3 Consideration and Approval of an Increase to the Existing USA Blue Book Purchase Order to Continue Providing Safety Equipment and Supplies for the Utilities Division for a Not-to-Exceed Amount of \$15,000.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve an increase to the existing USA Blue Book purchase order to continue providing safety equipment and supplies for the Utilities Division in the amount of \$15,000 for an aggregate, not-to-exceed amount of \$25,000 for additional supplies needed; and
2. Authorize the City Manager, to approve the increase to the USA Blue Book purchase order.

Total Cost: \$15,000

Account No: 600-67-696-6211  
Water Fund  
650-67-693-6211  
Sewer Fund

Is the cost of this item budgeted? Yes



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**12.4 Consideration and Approval to Purchase Two (2) 2025 Toyota Tacoma SR Trucks for a Not-to-Exceed Amount of \$80,000.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve the purchase of two (2) 2025 Toyota Tacoma SR Trucks for a not-to-exceed amount of \$80,000.

Total Cost: \$80,000

Account No: 650-67-693-8132  
Sewer Maintenance Vehicle Fund  
600-67-695-8132  
Water Maintenance Vehicle Fund

Is the cost of this item budgeted? Yes

**12.5 Consideration and Approval of a Second Amendment to the Professional Services Agreement for Raftelis to Provide Technical and Preparation Continuation of Services for the Sewer Rate Study.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve a revised Professional Services Agreement with Raftelis to provide technical preparation services for the Water Rate Study for a not-to-exceed amount of \$66,580; and
2. Authorize the City Manager, or her designee, to execute an Agreement with Raftelis.

Total Cost: \$66,580

Account No: 600-67-677-6111  
Water Fund Account

Is the cost of this item budgeted? Yes

**13. PUBLIC HEARINGS:**

Members of the public wishing to address the Council on any item of business agendaed under this Public Hearing portion of the agenda are asked to submit a speaker card for each Public Hearing item of business they wish to address the Council on. Each speaker will be allotted three (3) continuous minutes per Public Hearing item. Members of the public are asked to submit speaker cards to the City Clerk or the Sergeant-of-Arms before the Council's approval of the agenda, if possible. The Council is under no obligation to recognize a speaker who submits a speaker card for a particular Public Hearing item of business after the public comment portion of the public hearing for that item has closed.

***[No Public Hearing Items Agendaed for this Council meeting]***



14. **REGULAR AGENDA:**

**14.1 Consideration and Approval of a Purchase Order with Wachs Utility Products to Purchase a Valve Maintenance Trailer for a Not-to-Exceed Amount of \$103,455.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve a purchase order with Wachs Utility Products to purchase a valve maintenance trailer for a not-to-exceed amount of \$103,455; and
2. Authorize the City Manager, or her designee, to execute a purchase order with Wachs Utility Products.

Total Cost: \$103,455

Account No: 600-67-695-8131

Is the cost of this item budgeted? Yes

**14.2 Consideration and Approval of a Professional Services Agreement with Onward Engineering for Construction Management and Inspection Services for the Parkway Drive/Denholm Drive Traffic Calming Project, CIP No. 001 for a Not-to-Exceed Amount of \$537,082.37.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:

1. Consider and approve a Professional Services Agreement for Construction Management and Inspection Services for the Parkway Drive/Denholm Drive Traffic Calming Project, CIP No. 001, with Onward Engineering for a not-to-exceed amount of \$537,082.37 which includes an Agreement amount of \$488,256.37 plus a ten percent (10%) contingency of \$48,826; and
2. Authorize the City Manager, or her designee, to execute the Professional Services Agreement with Onward Engineering.

Total Cost: \$537,082.37

Account No: 299-67-001-8221

Is the cost of this item budgeted? Yes

**14.3 Consideration and Approval of a Resolution Setting the Date, Time, and Place of a Majority-Protest Public Hearing Per Article XIID, Section 6 of the California Constitution and Government Code Section 53755 Et Seq. to Receive Written Protests by Affected Real Property Parcel Owners to Proposed Increases to the City's Schedule of Sewer Service Fees and Charges; Approving a Master List of Affected Parcels; Approving a Related Sewer Service Charge Rate Study; Approving Rules for the Submission and Tabulation of Written Protests; and Directing Staff to Undertake all Other Measures Required to Conduct a Majority-Protest Hearing.**

RECOMMENDATION OF BUSINESS ITEM UNDER CONSIDERATION:

It is recommended that the City Council:



**City Council Meeting of March 12, 2025**

1. Receive the presentation from City staff and Raftelis regarding the preparation of the 2025 Sewer Rate Study supporting the proposed approval of a schedule of increase sewer service fees and charges and pose questions to staff; and
2. Approve the attached Resolution which:
  - Sets the date, time and location of a majority-protest public hearing;
  - Approves the master list of affected real property parcels;
  - Accepts the Raftelis 2025 Sewer Rate Study and adopt its findings and proposed schedule of increased sewer service fees and charges;
  - Approves rules and procedures for the submission of written protests;
  - Directs City staff to undertake all other procedures required by law, including the issuance of 45-day notices to affected property owners.

Total Cost: N/A

Account No: N/A

Is the cost of this item budgeted? N/A

Resolution No. 10591

**15. CITY ATTORNEY'S AGENDA:**

**16. CITY MANAGER'S AGENDA:**

**16.1 Update Regarding Traffic Enforcement from the Police Department.**

**16.2 Update Regarding Crime Stats from the Police Department.**

**17. WRITTEN COMMUNICATIONS:**



**City Council Meeting of March 12, 2025**

**18. COUNCIL COMMUNICATIONS/REPORTS:**

**18A. Mayor Ancona**

**18B. Mayor Pro Tem Cortez**

**18C. Councilwoman Crippen-Thomas**

**18C.1 Thank you to Residents for Attending the Community Meeting – District 1 Held on Thursday, February 27, 2025, from 6:00 p.m. to 8:00 p.m. at Cherrylee Elementary School Located at 5025 Buffington Road, El Monte, CA 91732.**

**18C.2 Invitation to the El Monte Historical Museum Open House March 16, 2025, from 1:00 p.m. to 3:00 p.m. at 3150 Tyler Avenue, El Monte.**

**18D. Councilwoman Galvan**

**18E. Councilman Herrera**

**18F. Councilwoman Longoria**

**18G. Councilwoman Dr. Ruedas**



## City Council Meeting of March 12, 2025

### 19. ADJOURNMENT:

The next Regular Meeting of the City Council will be held on **March 26, 2025** at 6:00 p.m. This Agenda will be posted on the City's website, [www.ci.el-monte.ca.us](http://www.ci.el-monte.ca.us), and physically posted no less than 72 hours prior to the start of the subject regular meeting. Although it is the City's practice and desire to electronically post a copy of this Agenda along with supporting material as part of its website posting, the size or formatting of certain supporting materials may render their website posting infeasible. Nevertheless, all supporting materials related to any item on this Agenda, that is made available to the members of the council may be inspected by members of the public at the City Clerk's Office located at 11333 Valley Boulevard, El Monte, Monday through Thursday, 7:00 am – 5:30 pm. For more information, please call the City Clerk's Office at 626-580-2016.

All public meetings and events sponsored or conducted by the City of El Monte are held in sites accessible to persons with disabilities. Requests for accommodations may be made by calling the office of the City Clerk at (626) 580-2016 at least three (3) working days prior to the event, if possible. This Agenda and copies of documents distributed at the meeting are available in alternative formats upon request.

*Posted: March 8, 2025, 11:55 a.m.*



## AGENDA CALENDAR 2025

### CITY OF EL MONTE TINY TOTS PROGRAM

Lambert Program

11431 McGirk Avenue, El Monte

Spring Session: 4 days a week

March 10 – May 8, 2025

Monday – Thursday 9:30 A.M. – 12:00 P.M.

(No classes March 31<sup>st</sup>, April 21<sup>st</sup>-April 24<sup>th</sup>, and May 1<sup>st</sup>)

Tiny Tots is a recreation, pre-kindergarten program for children. Tots will learn colors, numbers, games, crafts, singing and group activities.

**Register at:** [apm.activecommunities.com/elmonteparksandrec/home](http://apm.activecommunities.com/elmonteparksandrec/home)

**Fee:** \$190 Limited sign-ups. No refunds or transfers.

For more information and details please call 626-580-2200

### CITY OF EL MONTE LAMBERT PARK – OPEN GYM

**March 1, 2025 – June 28, 2025**

Mondays & Fridays

3:00 P.M. – 7:00 P.M.

Saturdays

12:30 P.M. – 4:30 P.M.

Lambert Park Gymnasium

11431 McGirk Avenue, El Monte

Open Gym is for pick-up basketball only. No organized practice, leagues or play permitted. All participants are required to sign-in for each Open Gym session. Youth under 18 years of age must have a parent/guardian present during gym hours. Free and open to all ages!

**No open gym on May 26, 2025/Memorial Day.**

For more information, please call 626-580-2200.

### CITY OF EL MONTE PICKLEBALL AT LAMBERT PARK

Thursdays

**November 21, 2024 – March 27, 2025**

**9:30 A.M. – 11:30 A.M.**

Transportation departs from Jack Crippen Multipurpose Senior Center at 9:30 A.M.

and will return at 11:30 A.M., Transportation Limited. Open to the public, limited spaces are available.

FREE for ages 50 and older. Register in person at:

Jack Crippen Multipurpose Senior Center 3120 Tyler Avenue, El Monte



**City Council Meeting of March 12, 2025**

**CITY OF EL MONTE  
PAINTING FOR OLDER ADULTS**

**Every Tuesday**

**3:00 – 4:50 P.M.**

Jack Crippen Multipurpose Senior Center  
3120 Tyler Avenue, El Monte

Learn about lines, colors, shapes, forms and new techniques with the Painting for Older Adult classes! Classes are scheduled every Tuesday from **January 28 – May 20, 2025**. (No class on March 25, 2025.) Registration is free at: [apm.activecommunities.com/elmonteparksandrec/home](http://apm.activecommunities.com/elmonteparksandrec/home).

For more information, please call: 626-580-2200.

**CITY OF EL MONTE  
FLEXIBILITY AND BALANCE FOR OLDER ADULTS**

**Every Tuesday**

**6:00 P.M. – 7:15 P.M.**

EL MONTE AQUATIC CENTER  
11001 Mildred Street, El Monte

Recurring yoga classes for older adults held every Tuesday from **January 28 – May 20, 2025**.

(No class on March 25, 2025.) Must be 18 years or older to join. Registration is free at:

[apm.activecommunities.com/elmonteparksandrec/home](http://apm.activecommunities.com/elmonteparksandrec/home).

For more information, please call: 626-580-2200.

**LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH  
EL MONTE SENIOR CENTER**

**MENTAL WELLNESS SERIES FOR OLDER ADULTS**

**Every Tuesday - 10:00 A.M.**

Jack Crippen Multipurpose Senior Center  
3120 Tyler Avenue, El Monte

Presentations conducted by Isabel Ramirez, DMH Mental Health Promotor.

For more information please call 626-580-2210

**CITY OF EL MONTE  
HOSTS DEPARTMENT OF SOCIAL SERVICES CAL FRESH FOOD PROGRAM**

Every 4<sup>th</sup> Friday of the month an outreach representative of the Los Angeles Regional Food Bank assists seniors who qualify to apply for the CalFresh Food Program by navigating the system and if eligible the senior will get the Department of Public Social Services to issue a card (based on income).

**EVERY 4<sup>TH</sup> FRIDAY OF THE MONTH**

**9:30 A.M. – 11:30 A.M.**

Jack Crippen Multipurpose Senior Center  
3120 Tyler Avenue, El Monte



**City Council Meeting of March 12, 2025**

**CITY OF EL MONTE**

Notice of Construction

**Garvey Avenue Storm and Street Improvement Project, CIP 884**

Garvey Avenue between Durfee Avenue & Valley Boulevard

Starting Monday, June 17, 2024, Garvey Avenue between Durfee Avenue & Valley Boulevard will be closed for the next 10-12 months.

**Project Information/Hotline:** [info@GarveyAveProject.com](mailto:info@GarveyAveProject.com); 626-313-0990;  
[www.garveyaveproject.com](http://www.garveyaveproject.com)

**CITY OF EL MONTE**

Stormwater Urban Master Plan

A Master Plan is necessary to protect residents and infrastructure from local and regional flooding while meeting regulatory requirements to protect the environment.

To learn more about the Master Plan effort and its goals, visit our website at:

**[elmonte-swmp.com](http://elmonte-swmp.com)**

**CITY OF EL MONTE**

**Elderly Nutrition Program**

Monday – Friday

11:30 A.M. – 12:30 P.M.

Jack Crippen Multipurpose Senior Center

3120 Tyler Avenue, El Monte

In-Person Dining

Meals are served on a first-come, first-served basis to participants 60 years and older. Suggested donation of \$2.00 per person.

Transportation is available to residents 50 years and older. Reservations for transportation services are limited. Please call 626-580-2217 to make your reservation.

For more information please call 626-580-2210.

**CITY OF EL MONTE**

**Senior Produce Botique**

**Free produce shopping experience**

**2<sup>nd</sup> Tuesday of each month**

12:30 P.M. – 1:30 P.M.

First 75 Senior Center Participants. Wristbands will be given on a first-come, first-served basis.

Registration begins at 7:30 A.M.

LIMITED SPACES AVAILABLE. FOR EL MONTE RESIDENTS

For more information please call 626-580-2210.

**CITY OF EL MONTE**

**EL MONTE ALERTS**

The launching of a new program (El Monte Alerts), your ultimate tool for staying informed and secure.

This program enables residents to receive real-time updates on weather, traffic, and community events through text or email. To begin receiving important alerts and to participate in the gift card giveaway for joining, go to:

<https://www.ci.el-monte.ca.us/702/Emergency-response>



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**METRO / DAY ONE**

Adopt-A-Bike Program

Day One is partnering with the Metro Adopt-A-Bike Program to provide free used bicycles to residents in Pasadena, Pomona and El Monte. If you are interested in receiving a bicycle please complete the form at [bit.ly/DOadoptabike](http://bit.ly/DOadoptabike).

Bikes will be distributed on a first-come, first-served basis. Priority will be given to low-income individuals and families.

For more information about the Metro Adopt-A-Bike Program, visit [metro.net/about/adopt-a-bike](http://metro.net/about/adopt-a-bike)

For questions or assistance please call 626-657-8744 or <https://www.metro.net/about/adopt-a-bike/>

**CITY OF EL MONTE**

Business Resource Center

11333 Valley Boulevard, El Monte – City Hall West 2<sup>nd</sup> floor

**Mondays and Wednesdays**

7:00 A.M. – 3:00 P.M.

The business center can assist with permits, licenses, taxes and other services, 626-580-2015

**CITY OF EL MONTE**

**COMMUNITY FOOD ASSISTANCE PROGRAM**

**Monday-Friday**

2:00 P.M. – 5:30 P.M.

**(Parks Locations)**

Aquatic Center – 11001 Mildred Street, El Monte

Arceo Park - 3125 Tyler Avenue, El Monte

Gibson Mariposa Park - 4140 Gibson Road, El Monte

Jack Crippen Multipurpose Senior Center - 3120 Tyler Avenue, El Monte

Lambert Park - 11431 McGirk Avenue, El Monte

Mt. View Park - 12127 Elliott Avenue, El Monte

**MONDAY – THURSDAY**

**8:00 A.M. – 5:00 P.M.**

**Aquatic Center** - 11001 Mildred Street, El Monte

**Jack Crippen Multipurpose Senior Center** – 3120 Tyler Avenue, El Monte

For more information, please call 626-580-2200

**CITY OF EL MONTE**

**SoCal REN & SGVCOG**

Free home energy efficiency reviews.

eSGV provides San Gabriel Valley residents, renters or owners, FREE home energy efficiency reviews, helping reduce household energy usage and bills. SGVCOG staff will walk you through the whole-house approach to energy efficiency, giving you the tools necessary to become more efficient.

Sign up today.

Visit: [www.sgvcoq.org/esgv](http://www.sgvcoq.org/esgv)

Email: [sgv@sgvcoq.org](mailto:sgv@sgvcoq.org)



**City Council Meeting of March 12, 2025**

**HOUSING RIGHTS CENTER**

City of El Monte Housing Rights Clinic

**Wednesdays**

El Monte City Hall West (2<sup>nd</sup> floor)

11333 Valley Boulevard, El Monte

2:30 P.M. – 5:00 P.M. (Free)

Contact the Housing Rights Center by phone or email:

1-800-477-5977

[info@housingrightscenter.org](mailto:info@housingrightscenter.org)

[www.housingrightscenter.org](http://www.housingrightscenter.org)

**L.A. CARE & BLUE SHIELD PROMISE**

**EL MONTE COMMUNITY RESOURCE CENTER**

FREE FOOD PANTRY

**Every other Wednesday**

**2:30 P.M. – 4:00 P.M.**

COMMUNITY RESOURCE CENTER

3570 Santa Anita Avenue, El Monte

Walk-ins welcome – no appointment needed.

For more information please call 213-428-1495.

**COUNTY OF LOS ANGELES & NEIGHBORHOOD HOUSING SERVICES**

THE CENTER FOR ECONOMIC RECOVERY

Foreclosure Prevention & Mortgage Relief Program

Program eligible applicants can receive help to offset mortgage delinquencies.

For more information and to sign up for the upcoming workshops:

[nhslacounty.org/mortgagereliefprogram](http://nhslacounty.org/mortgagereliefprogram)

888-895-2647 / 213-381-2862

**CITY OF EL MONTE**

Senior Information and Assistance Program

To register for the program or schedule an appointment please contact the

Jack Crippen Multipurpose Senior Center at 626-580-2210

This program provides information on public benefits, legal referrals, and assistance for

families residing in the City of El Monte. Eligibility Requirements: El Monte Resident 62 years old or

older or adult with physical disability. The Information Assistance Program has been funded in part by

the U.S. Department of Housing and Urban Development through the Community Development Block

Grant Program.

**CITY OF EL MONTE**

CLUB HISPANO AMERICANO

**WEDNESDAYS – 1:00 P.M. to 3:00 P.M.**

Jack Crippen Multipurpose Senior Center

3120 Tyler Avenue, El Monte



**City Council Meeting of March 12, 2025**

**CITY OF EL MONTE**

**CLUB DURAZO**

**2<sup>ND</sup> & 4<sup>TH</sup> TUESDAY – 12:00 P.M. to 3:00 P.M.**

Jack Crippen Multipurpose Senior Center  
3120 Tyler Avenue, El Monte

**FRI.- MAR. 7<sup>TH</sup>**

**1:30 P.M. – 3:30 P.M.**

**PARKVIEW ELEMENTARY SCHOOL 50<sup>TH</sup> ANNUAL AMERICANISM PARADE**

**LA PRIMARIA'S KIDS FARMERS MARKET**

La Primaria Elementary School  
4220 Gilman Road, El Monte

La Primaria School is partnering up with City of Hope and local farmers to begin a student-run Farmers Market. The vegetables and fruits will come fresh to the Farmer's Market and students will work alongside staff members to manage this market.

**SAT.- MAR. 8<sup>TH</sup>**

**10:30 A.M. – 11:30 A.M.**

**CHASE MONEY SKILLS NO-COST WORKSHOP**

Chase – El Monte

12039 Valley Boulevard, El Monte

Interactive workshop to teach you how to improve your credit and better manage any debt you may have, including a positive credit history, reducing your credit utilization and dealing with delinquent debts. Space is limited.

RSVP at: [events.chase.com/300055736](https://events.chase.com/300055736)

**SUN. – MAR. 9<sup>TH</sup>**

**10:00 A.M.**

**GRAND OPENING – B NUTRITIOUS**

3311 Tyler Avenue  
El Monte, CA

**WED. – MAR. 12<sup>TH</sup>**

**10:00 A.M. – 11:00 A.M.**

**CITY OF EL MONTE SENIOR CENTER RED CROSS RESOURCE DAY**

Jack Crippen Multipurpose Senior Center  
3120 Tyler Avenue, El Monte

**WED. – MAR. 12<sup>TH</sup>**

**6:00 P.M. CLOSED SESSION**

**7:00 P.M. OPEN SESSION**

**REGULAR CITY COUNCIL MEETING**

El Monte City Hall Council Chamber  
11333 Valley Boulevard, El Monte



**City Council Meeting of March 12, 2025**

**THU. – MAR. 13<sup>TH</sup>**

**7:30 A.M. – 10:00 A.M.**

**WILKERSON SCHOOL READ IN DAY**

Wilkerson Elementary School

2700 Doreen Avenue, El Monte

7:30 A.M. Breakfast for guest readers and staff

8:30 A.M. – Introduction

10:00 A.M. – Conclusion

For more information, please call 626-575-2331

**THU. – MAR. 13<sup>TH</sup>**

**3:30 P.M. – 5:00 P.M.**

**10:00 A.M. – 2:00 P.M.**

**CITY OF EL MONTE PARKS, RECREATION & COMMUNITY SERVICES DEPARTMENT – BET TZEDEK LEGAL SERVICES**

Jack Crippen Multipurpose Senior Center

3120 Tyler Avenue, El Monte

FREE Legal Services for seniors 60 and over. Appointment required. To sign up please visit the Jack Crippen Multipurpose Senior Center.

For more information, please call 626-580-2210

**SAT.– MAR. 15<sup>TH</sup>**

**8:00 A.M. – 5:00 P.M.**

**8:30 A.M. – 1:30 P.M.**

**AMERICAN LEGION AUXILIARY POST 261 SPRING BOUTIQUE**

American Legion Post 261

4542 N. Peck Road, El Monte

Vendors, breakfast burritos, opportunity drawings and fun!

For more information call 626-261-2375

**SAT.– MAR. 15<sup>TH</sup>**

**8:00 A.M. – 12:00 P.M.**

**TREE PEOPLE EL MONTE TREE CARE**

Gibson Mariposa Park

4140 Gibson Road, El Monte

Providing maintenance to 40 trees to support their health and longevity, all tools and supplies will be provided.

Visit link at: [bit.ly/49yfBzn](https://bit.ly/49yfBzn)

**SAT.– MAR. 15<sup>TH</sup>**

**10:00 A.M.**

**NATIONAL LITTLE LEAGUE OPENING DAY**

Lambert Park

11431 McGirk Avenue, El Monte



**City Council Meeting of March 12, 2025**

**SAT.- MAR. 15<sup>TH</sup>**

**12:00 P.M.**

**ZAMORA PARK GROUNDBREAKING**

3620 Penn Mar, El Monte

More information to follow.

**WED.- MAR. 19<sup>TH</sup>**

**12:00 P.M.**

**CITY OF EL MONTE SENIOR CENTER RESOURCE FAIR**

Jack Crippen Multipurpose Senior Center

3120 Tyler Avenue, El Monte

**THU. – MAR. 20<sup>TH</sup>**

**2:00 P.M. – 6:00 P.M.**

**MOUNTAIN VIEW SCHOOL DISTRICT - WALK-UP FOOD PANTRY**

Mt. View Family Center

2740 Mountain View Road, El Monte

Open to the public, while supplies last.

For more information call 626-652-4077 or [familyengagement@mtviewschools.net](mailto:familyengagement@mtviewschools.net)

**FRI.- MAR. 21<sup>ST</sup>**

**6:30 P.M. – 8:00 P.M.**

**CITY OF EL MONTE MT. VIEW PARK OUTREACH**

Mt. View Park

12127 Elliot Avenue, El Monte

The City of El Monte will be renovating Mt. View Park in Council District 6. Join City staff to learn about the project, select park features and address concerns.

For more information, please call 626-580-2200.

**SAT. – MAR. 22<sup>ND</sup>**

**8:00 A.M. – 12:00 P.M.**

**TREE PEOPLE EL MONTE TREE CARE**

Mountain View Park

12127 Elliott Avenue, El Monte

Providing care for newly planted shade trees planted in the City of El Monte.

**SAT. – MAR. 22<sup>ND</sup>**

**11:00 A.M. – 4:00 P.M.**

**LA COUNTY LIBRARY FREE INCOME TAX PREPARATION**

El Monte Library

3224 Tyler Avenue, El Monte

626-444-9506

Trained Cal Poly Pomona juniors, seniors and recent alumni volunteers can prepare and electronically file your federal and state income tax returns at no cost (if you made under \$67,000 in 2024). Walk-ins welcomed.

For a list of items to bring please visit: [bit.ly/LibraryVita](https://bit.ly/LibraryVita)



**City Council Meeting of March 12, 2025**

**TUE. – MAR. 25<sup>TH</sup>**

**3:30 P.M.**

**GRAND OPENING – KARLA ORTEGA FASHION STUDIO**

Karla Ortega Fashion Studio

10933 Main Street, Space D11, El Monte

**WED. – MAR. 26<sup>TH</sup>**

**6:00 P.M. CLOSED SESSION**

**7:00 P.M. OPEN SESSION**

**REGULAR CITY COUNCIL MEETING**

El Monte City Hall Council Chamber

11333 Valley Boulevard, El Monte



Vendor Type	Vendor Name	Vendor Code	Check #	Check Date	Invoice #	Invoice Date	Description	Amount	Vendor Total
<b>Net Payroll 02/01/2025-02/15/2025</b>								<b>1,418,815.55</b>	<b>\$1,418,815.55</b>
O	ABU AL-TEMEN, MANAR	15196	1129051	2/20/2025	03.18-20.2025	2/13/2025	PER DIEM, AIRFARE & LODGING FOR CANNABIS ENFORCEMENT SUMMIT IN SACRAMENTO, CA	762.33	
O	ABU AL-TEMEN, MANAR	15196	1129051	2/20/2025	03.03-07.2025	2/13/2025	MILEAGE, PER DIEM, LODGING FOR CAPE TRAINING SEMINAR IN OXNARD, CA	1,162.15	<b>1,924.48</b>
O	ADAMZ PIZZA STOP	15737	1129138	2/27/2025	000022	1/29/2025	SENIOR BUILD YOUR OWN PIZZA CATERING SVC - P/R	739.12	<b>739.12</b>
O	BERUMAN, GLORIA	15726	1129151	2/27/2025	02-01040-024	2/20/2025	WATER SALES REFUND - TREASURY DIV.	25.00	<b>25.00</b>
O	DWA MEI SHUEH	15724	1129072	2/20/2025	206663	2/18/2025	POLICE REPORT REFUND - PD	22.00	<b>22.00</b>
O	ESTRADA, EVELYN	15729	1129170	2/27/2025	10-04558-014	2/20/2025	WATER SALES REFUND - TREASURY DIV.	22.39	<b>22.39</b>
O	ESTRELLO, JESSICA	15740	1129171	2/27/2025	02.26.25	2/26/2025	REISSUE OF DIRECT DEPOSIT CK#4128574 02.25.25 FOR 02.01.25-02.15.25 - FINC. DIV	2,154.17	<b>2,154.17</b>
O	FANG, LINA	15730	1129174	2/27/2025	02-00840-087	2/20/2025	WATER SALES REFUND - TREASURY DIV.	50.03	<b>50.03</b>
O	FRANK, ANDREW	15739	1129177	2/27/2025	205218	1/13/2025	REIMB. FOR COMMUNITY SERVICE FEES - P/W	80.00	<b>80.00</b>
O	HERNANDEZ, MARGARITA	15722	1129076	2/20/2025	03.18-20-2025	2/12/2025	PER DIEM & LODGING FOR CANNABIS ENFORCEMENT SUMMIT IN SACRAMENTO, CA	952.33	<b>952.33</b>
O	HUYNH, DENNEY	15743	1129195	2/27/2025	INV-00007624	2/10/2025	TRASH BIN ENCROACHMENT PERMIT REFUND - ENG	135.00	<b>135.00</b>
O	HUYNH, NANCY	15735	1129196	2/27/2025	06-00720-008	2/20/2025	WATER SALES REFUND - TREASURY DIV.	54.77	<b>54.77</b>
O	ICON WEST INC.	15736	1129197	2/27/2025	204068	2/13/2025	CLOSED ACCOUNT EDDY VALVE #02 REFUND - WATER DEPT	2,025.00	<b>2,025.00</b>
O	LIANG, RUI	15725	1129082	2/20/2025	INV (INV-00007542)	2/4/2025	BLDG PERMIT #ALTER-00604-2025 REFUND - CED	534.38	<b>534.38</b>
O	LOS ANGELES DODGERS LLC	15738	1129217	2/27/2025	104411487	2/13/2025	SENIOR OUTING TO ATTEND A DODGER GAME 04.30.25 -P/R	1,170.60	<b>1,170.60</b>
O	MENDOZA, GUSTAVO	15728	1129221	2/27/2025	07-05100-035	2/20/2025	WATER SALES REFUND - TREASURY DIV.	25.48	<b>25.48</b>
O	MICRON ENVIRONMENTAL LABS, INC, NORA G GAMEZ	15723	1129085	2/20/2025	BL#04910967	2/18/2025	BUSINESS LICENSE REFUND - TREASURY DIV	1,363.17	<b>1,363.17</b>
O	ORTIZ, LETICIA	14554	1129233	2/27/2025	02.18.25	2/18/2025	REIMB. FOR CITY AND COUNTY ENGINEERS ASSOC. ATTENDANCE PAYMENT 02.06.2!	120.00	<b>120.00</b>
O	RAMONA METRO POINT	15734	1129239	2/27/2025	06-04920-012	2/20/2025	UB Refund Cst #00066849	2,195.58	<b>2,195.58</b>
O	SCRS SANTA FE TRAIL PLAZA	15731	1129252	2/27/2025	13-03741-013	2/20/2025	UB Refund Cst #00064536	66.82	<b>66.82</b>
O	SU, CHAN VO	15727	1129266	2/27/2025	02-02300-027	2/20/2025	UB Refund Cst #00050511	461.21	<b>461.21</b>
O	TAK TRADING INC.	15733	1129270	2/27/2025	13-00940-084	2/20/2025	UB Refund Cst #00066672	86.72	<b>86.72</b>
O	TANAKA FARMS, LLC.	14533	1129271	2/27/2025	TFRGRT-JHW0088	2/12/2025	FIELD TRIP TO TANAKA FARMS 04/22/25 - P/R	720.00	<b>720.00</b>
O	TREJO, ANNA	15732	1129281	2/27/2025	11-01617-021	2/20/2025	UB Refund Cst #00066448	63.68	<b>63.68</b>
O	WUJ, KEVIN	15721	1129129	2/20/2025	REC-004733-2024	2/5/2025	ENCROACHMENT BOND DEPOSIT REFUND - CED ENG	3,897.30	<b>3,897.30</b>
<b>O</b>	<b>One Time Vendor Total</b>								<b>\$18,889.23</b>
P	CALIF STATE DISBURSEMENT/UNIT	04723	0225202506	2/25/2025	P/E: 02/15/25	2/25/2025		5,415.00	<b>5,415.00</b>
P	CALPERS LONG-TERM CARE PROGRAM	01616	1129062	2/20/2025	15521983	1/17/2025	POL#41-277495 ACCT#59533077- LONG-TERM CARE PRG FOR STEVEN E SCHUSTEF	5,925.00	<b>5,925.00</b>
P	CATALYST CORPORATE FEDERAL CU, ABA 311990511	04610	0225202513	2/25/2025	P/E: 02/15/25	2/25/2025	EL MONTE CREDIT UNION: PAYMENT	40,599.00	<b>40,599.00</b>
P	CITY OF EL MONTE	04622	1129130	2/25/2025	P/E: 02/15/25	2/25/2025	GARNISHMENT FEE/LOAN: PAYMENT	155.00	<b>155.00</b>
P	DEPARTMENT OF TREASURY	04731	0225202502	2/25/2025	P/E: 02/15/25	2/25/2025	FEDERAL TAX: PAYMENT	263,329.20	
P	DEPARTMENT OF TREASURY	04732	0225202503	2/25/2025	P/E: 02/15/25	2/25/2025	MEDICARE TAX: PAYMENT	58,819.83	<b>322,149.03</b>
P	EL MONTE CITY EMPLOYEES CR UN, CY YRD FND	06796	0225202509	2/25/2025	P/E: 02/15/25	2/25/2025	CREDIT UNION YARD ACCOUNT: PAYMENT	373.00	<b>373.00</b>
P	EL MONTE CITY EMPLOYEES CR UN, PD	04613	0225202512	2/25/2025	P/E: 02/15/25	2/25/2025	POLICE CREDIT UNION: PAYMENT	150.00	<b>150.00</b>
P	EL MONTE POLICE ASSOCIATION, DUES FOR SWORN OFFICERS	04631	1129131	2/25/2025	P/E: 02/15/25	2/25/2025	ADMINISTRATOR PD DUES: PAYMENT	10,521.18	<b>10,521.18</b>
P	EL MONTE POLICE ASSOCIATION, EMP DED LONG TERM DISABLY	04630	1129132	2/25/2025	P/E: 02/15/25	2/25/2025	LONG TERM DISABILITY - POLICE: PAYMENT	1,377.00	<b>1,377.00</b>
P	EMPLOYMENT DEVELOPMENT, DEPARTMENT	04730	0225202505	2/25/2025	P/E: 02/15/25	2/25/2025	STATE WITHHOLDING TAX: PAYMENT	105,894.39	<b>105,894.39</b>
P	LA COUNTY SHERIFF'S DEPT.	08162	1129133	2/25/2025	P/E: 02/15/25	2/25/2025	LOS ANGELES COUNTY SHERIFF DEP: PAYMENT	2,610.13	<b>2,610.13</b>
P	NATIONAL DEFERRED, PST 457 PLAN #717	04633	0225202511	2/25/2025	P/E: 02/15/25	2/25/2025	PART TIME DEF. COMPENSATION: PAYMENT	11,261.87	<b>11,261.87</b>
P	NATIONWIDE RETIREMENT SOLUTION, 401A PLAN ADMIN	11991	0225202508	2/25/2025	P/E: 02/15/25	2/25/2025	401 (A) EXECUTIVE PLAN: PAYMENT	6,168.60	<b>6,168.60</b>
P	NATIONWIDE RETIREMENT SOLUTION, 457 PLAN ADMIN	04635	0225202501	2/25/2025	P/E: 02/15/25	2/25/2025	457 DEFERRED COMP BENEFIT: PAYMENT	66,697.88	<b>66,697.88</b>
P	PARS SUPPLEMENTAL RETIREMENT, U.S. BANK	03734	0225202510	2/25/2025	P/E: 02/15/25	2/25/2025	PARS SUPPLEMENTAL RETIREMENT: PAYMENT	13,227.91	<b>13,227.91</b>
P	PERS LONG TERM CARE PROGRAM	04612	1129135	2/25/2025	P/E: 02/15/25	2/25/2025	LONG TERM CARE-MID MANAGEMENT: PAYMENT	206.96	<b>206.96</b>
P	PUBLIC EMPLOYEES' RETIREMENT, SYSTEM (PENSION)	03047	1002841442	2/14/2025	P/E:01/15/25	1/23/2025	PERS ADJUSTMENT: PAYMENT	428,094.99	<b>428,094.99</b>
P	SEIU LOCAL #721, DUES PAYING SEIU MEMBERS	04628	0225202507	2/25/2025	P/E: 02/15/25	2/25/2025	SEIU DUES, FEES, COPE: PAYMENT	7,948.64	<b>7,948.64</b>
<b>P</b>	<b>Payroll Vendor Total</b>								<b>\$1,028,775.58</b>
R	3939 MAXSON #200N, LP.	15741	1129136	2/27/2025	02.25.25	2/25/2025	RENTAL ASSISTANCE FOR ARLENE LOPEZ, 3939 MAXSON RD, UNIT 115, EL MONTE CA 91732	353.31	<b>353.31</b>
R	3L EXECUTIVE SERVICES INC.	14329	1129137	2/27/2025	19880	2/11/2025	TR-36 REPAIRS TO RADIATOR, OIL, LUBE & FILTER AND DISTRIBUTER - TRANSP DIV	2,183.38	<b>2,183.38</b>
R	ADMINSURE INC	01261	1129139	2/27/2025	17651	2/15/2025	MAR 2025 WORKERS' COMPENSATION CLAIMS ADMINISTRATION - HR/RM	18,423.00	<b>18,423.00</b>
R	AIM PROPERTY SERVICES	15647	1129140	2/27/2025	02.18.25	2/18/2025	RENTAL ASSIST. FOR ROSAURA CAZAREZ, 3142 ADELIA AVE, EL MONTE CA 91733	1,074.97	<b>1,074.97</b>
R	AJAX SIGN GRAPHICS, INC.	10292	1129141	2/27/2025	73402	2/13/2025	DESK HOLDERS FOR PD	44.00	
R	AJAX SIGN GRAPHICS, INC.	10292	1129141	2/27/2025	73403	2/14/2025	DESK HOLDERS, POCKET BADGE FOR PD	155.10	
R	AJAX SIGN GRAPHICS, INC.	10292	1129141	2/27/2025	73399	2/13/2025	LOCKER PLAQUES FOR PD	79.38	<b>278.48</b>
R	ALL AMERICAN ASPHALT	04949	1129142	2/27/2025	8	2/20/2025	ACTIVE TRANSPORTATION FOR EL MONTE STN AND DOWNTOWN EL MONTE - ENG DIV	4,334.14	
R	ALL AMERICAN ASPHALT	04949	1129142	2/27/2025	RETENTION INV R1	2/20/2025	RELEASE RETENTION FOR PRJ. ACTIVE TRANSP FOR EL MONTE STN AND DNTWN EL MONTE-ENG	104,262.74	<b>108,596.88</b>
R	ALL CITY MANAGEMENT SERVICES	01290	1129143	2/27/2025	98716	2/5/2025	01/19-02/01/24 SCHOOL CROSSING GUARD SVCS - ENGINEERING DIV	8,612.04	<b>8,612.04</b>
R	ALL STAR ELITE SPORTS	14112	1129052	2/20/2025	4805	2/12/2025	SINGLET JERSEYS FOR P/R	4,294.95	
R	ALL STAR ELITE SPORTS	14112	1129052	2/20/2025	4806	2/12/2025	SIBLIMATED JERSEYS FOR P/R	6,637.40	<b>10,932.35</b>
R	AMERICAN WATER WORKS ASSN	01328	1129053	2/20/2025	5186	1/23/2025	CROSS CONN. SPEC. COURSE MAR 24-28, 2025 FOR EDDIE TORREZ & DANIEL ABARCA - PW L	1,990.00	<b>1,990.00</b>
R	AQUARIUM OF THE PACIFIC	15501	1129144	2/27/2025	10148334	1/29/2025	MVSD SPARK AFTERSCHOOL YOUTH PROGRAM FIELD TRIP ON 03/03/25 - P/R	4,450.35	<b>4,450.35</b>
R	AT & T	01391	1129054	2/20/2025	495349-02/25	2/1/2025	ACH626 449-5349 (02/01/25 - 02/28/25) - PC	62.39	
R	AT & T	01395	1129055	2/20/2025	9391069640-02/25	2/10/2025	BILL PAYER (BAN) 9391069640 INV#23006562 - CHW ELEVATOR EMERGENCY LINE	31.75	
R	AT & T	01391	1129145	2/27/2025	266372-02/25	2/1/2025	ACH250 626-6372 (02/01/25 - 02/28/25) - PC	19.23	
R	AT & T	01391	1129145	2/27/2025	414154-02/25	2/1/2025	ACH337 841-4154 (02/01/25 - 02/28/25) - PC	164.83	
R	AT & T	01394	1129146	2/27/2025	9391026239-02/25	2/13/2025	BILL PAYER (BAN) 9391026239 INV#23034205-PW	158.87	

R	AT & T	01394	1129146	2/27/2025	9391026243-01/25	2/13/2025	BILL PAYER (BAN) 9391026243 INV#23034208 -IT	2,436.33	
R	AT & T	01395	1129147	2/27/2025	9391061462-02/25	2/10/2025	BILL PAYER (BAN) 9391061462 INV #23006209- DISPATCH-VESTA	82.37	<b>2,955.77</b>
R	AUTOZONE PW/CUST ID 763384	12386	1129148	2/27/2025	02863127916	2/6/2025	BATTERY, DURALAST BATTERY, INSTALL KIT - PW UTIL.	151.96	
R	AUTOZONE PW/CUST ID 763384	12386	1129149	2/27/2025	02863119697	1/29/2025	BELT TENSIONERS FOR PW	236.50	
R	AUTOZONE PW/CUST ID 763384	12386	1129149	2/27/2025	05219663960	1/28/2025	DURALAST GOLD LAWN BATTERY - PW	71.45	
R	AUTOZONE PW/CUST ID 763384	12386	1129149	2/27/2025	02863119090	1/28/2025	TIRE VALVE, GREASE DISP., PLATINUM PLUGS FOR PW	190.62	<b>650.53</b>
R	AVALOS, DAVID	01409	1129056	2/20/2025	02-19.21-2025	2/13/2025	MILEAGE, LODGING, PER DIEM FOR SNIPER INSTRUCTOR DEV. COURSE IN FRESNO, CA	851.14	<b>851.14</b>
R	AYALA CAR DETAIL, LLC.	15682	1129150	2/27/2025	0087757	2/21/2025	CAR WASHES, DETAIL AND POLISH OF PD VEH.	810.00	<b>810.00</b>
R	BANK OF AMERICA, CC* - P CARDS	12063	0226202501	2/24/2025	01032025-02032025	2/1/2025	FEB 2025 - CITY P CARD PURCHASES	25,591.95	<b>25,591.95</b>
R	BANK OF NEW YORK MELLON, ABA#021000018	12410	0223202501	2/27/2025	02.10.25	1/13/2025	EL MONTE WATER AUTHORITY REVENUE BOND SERIES 2018#	374,587.07	<b>374,587.07</b>
R	BARRIENTOS, CARMELLA	14116	1129057	2/20/2025	03.03-07-2025	2/12/2025	MILEAGE, PER DIEM, LODGING FOR CAPE TRAINING SEMINAR IN OXNARD, CA.	1,162.14	<b>1,162.14</b>
R	BIOMETRICS4ALL INC	01485	1129058	2/20/2025	ELMON0096	2/1/2025	JAN 2025 - CONTRACT ADJUSTMENTS- ELMO - HR	227.00	<b>227.00</b>
R	BONNEAU, RUTH	01496	1129059	2/20/2025	03.03-05.2025	2/13/2025	MILEAGE, PER DIEM, LODGING FOR CALNENA 2025 CONF. - LA, CA	916.24	<b>916.24</b>
R	BOUDREAU PIPELINE CORPORATION	15025	1129152	2/27/2025	23103A13	1/31/2025	PROJ. - GARVEY AVE ST & DRAIN IMPROVEMENT - ENG DIV.	729,115.50	
R	BOUDREAU PIPELINE CORPORATION	15025	1129152	2/27/2025	23103A11	11/30/2024	PROJ. - GARVEY AVE ST & DRAIN IMPROVEMENT - ENG DIV.	347,358.00	
R	BOUDREAU PIPELINE CORPORATION	15025	1129152	2/27/2025	23103A12	12/31/2024	PROJ. - GARVEY AVE ST & DRAIN IMPROVEMENT - ENG DIV.	458,937.41	<b>1,535,410.91</b>
R	BRIDGESTONE HOSEPOWER, LLC.	12275	1129060	2/20/2025	691092566-00	2/11/2025	GENUINE BAUER FEMALE 6" TYPE B X 6" ASA 150 FLG, 6X4 150# FLANGED DI CONCENTRIC	459.35	<b>459.35</b>
R	CALCON SYSTEMS INC	13791	1129153	2/27/2025	58530	1/30/2025	ANNUAL SCADA SUPPORT SUBSCRIPTION - 14419 EMOU DEW ONGOING- PW UTIL	108.00	<b>108.00</b>
R	CALIFORNIA AMERICAN WATER	01565	1129061	2/20/2025	510362-02/25	2/13/2025	ACW1015-220036510362 (01/11/24-02/11/25) 10038 VALLE	1,248.57	
R	CALIFORNIA AMERICAN WATER	01565	1129061	2/20/2025	941916-02/25	2/13/2025	ACW1015-210018941916 (01/11/24- 02/11/25) 9513 VALLE	47.30	
R	CALIFORNIA AMERICAN WATER	01565	1129154	2/27/2025	999601-02/25	2/18/2025	ACW1015-210018999601 (01/11/25-02/11/25) 3790 BALDWIN	499.36	<b>1,795.23</b>
R	CDW GOVERNMENT INC	01541	1129155	2/27/2025	AC81W2F	2/21/2025	ADO ACROBAT PRO F/ENT LGA L9 - PW	92.43	<b>92.43</b>
R	CELLEBRITE USA INC.	08206	1129063	2/20/2025	INVSU278668	12/18/2024	INSEYETS PRO UFED,PA, ONLINE LIMITED UNLOCKS SUBSCRIPTIONS 12.18.24- 12.17.25!	21,340.44	<b>21,340.44</b>
R	CHARM-TEX, INC.	15095	1129064	2/20/2025	0393331-IN	2/11/2025	DISP COVERALLS, GLOVES FOR PD	655.40	<b>655.40</b>
R	CHARTER COMMUNICATIONS, (ACCT 103883501 - PD)	13054	1129156	2/27/2025	188618001-02/25	2/1/2025	INV#188618001020125 FEB 2025 02.05.25-03.04.25 FOR PC	649.00	
R	CHARTER COMMUNICATIONS, (ACCT 103883501 - PD)	13054	1129156	2/27/2025	103883501-02/25	2/1/2025	NV#103883501020125 FEB 2025 SRVC FOR ICI RADIO CONNECTION - PC	714.28	<b>1,363.28</b>
R	CITY AND COUNTY ENGINEERS, ASSOCIATION	11660	1129157	2/27/2025	2025 DUES - VALDEZ	2/18/2025	2025 MEMBERSHIP DUES FOR JAMES VALDEZ, ASSOC. CIVIL ENGINEER - PW	100.00	
R	CITY AND COUNTY ENGINEERS, ASSOCIATION	11660	1129157	2/27/2025	2025 DUES - QUIZON	2/18/2025	2025 MEMBERSHIP DUES FOR ARIANE QUIZON, ASSOC. CIVIL ENGINEER - PW	100.00	
R	CITY AND COUNTY ENGINEERS, ASSOCIATION	11660	1129157	2/27/2025	2025 DUES- ORTIZ	2/18/2025	2025 MEMBERSHIP DUES FOR LETICIA ORTIZ, SENIOR PROJ MGR - PW	100.00	<b>300.00</b>
R	CITY OF EL MONTE RISK, MGMT FUND	01236	0217202501	2/18/2025	PREFUND - FEB 2025	2/18/2025	FEB 2025 BOOK TRANSFER TO PREFUND THE RISK MANAGEMENT FUNG	50,000.00	<b>50,000.00</b>
R	CLARK, KEVIN	12255	1129065	2/20/2025	03.18-20.2025	2/13/2025	PER DIEM & LODGING FOR CANNABIS ENFORCEMENT SUMMIT IN SACRAMENTO, CA	645.36	<b>645.36</b>
R	CLASSIC CUSTOM TINT	01709	1129158	2/27/2025	26809	2/18/2025	TINT SVCS FOR PD VEH 254	100.00	<b>100.00</b>
R	CLEVERCITI SYSTEMS CORP.	13860	1129159	2/27/2025	US2470534-1	12/19/2024	AGREEMENT FOR AUTOMATED PARKING GUIDANC SYSTEM & ASSOC SVCS - ENG. DIV	118,067.00	<b>118,067.00</b>
R	CORELOGIC SOLUTIONS LLC.	06892	1129066	2/20/2025	82236750	1/31/2025	JAN 2025 GEOGRAPHIC PACKAGE - REALQUEST - ECON DEV	253.00	<b>253.00</b>
R	CRAFTWATER ENGINEERING, INC.	14048	1129160	2/27/2025	24-504-3	2/10/2025	MERCED AVD LINEAR PARK & SW PROJ -SCW REPORTING THRU 01.31.25 - ENG DIV	3,763.80	<b>3,763.80</b>
R	CWE	11442	1129067	2/20/2025	F24546	10/22/2024	SEPT 2024 - GARVEY AVE GRADE SEPARATION DRAINAGE IMPROV. PROJ CIP 884 - ENG DIV	951.59	
R	CWE	11442	1129067	2/20/2025	F25741	1/21/2025	DEC 2024 - GARVEY AVE GRADE SEPARATION DRAINAGE IMPROV. PROJ CIP 884 - ENG DIV	196.00	
R	CWE	11442	1129067	2/20/2025	F24547	10/22/2024	JUN 2024 - GARVEY AVE GRADE SEPARATION DRAINAGE IMPROV. PROJ CIP 884 - ENG DIV	4,792.00	
R	CWE	11442	1129067	2/20/2025	F24681	12/20/2024	NOV 2024 - GARVEY AVE GRADE SEPARATION DRAINAGE IMPROV. PROJ CIP 884 - ENG DIV	450.50	
R	CWE	11442	1129067	2/20/2025	F24498	9/24/2024	AUG 2024 - GARVEY AVE GRADE SEPARATION DRAINAGE IMPROV. PROJ CIP 884 - ENG DIV	959.00	
R	CWE	11442	1129067	2/20/2025	F24682	12/20/2024	OCT 2024 - GARVEY AVE GRADE SEPARATION DRAINAGE IMPROV. PROJ CIP 884 - ENG DIV	294.00	
R	CWE	11442	1129067	2/20/2025	F24629	11/22/2024	OCT 2024 - GARVEY AVE GRADE SEPARATION DRAINAGE IMPROV. PROJ CIP 884 - ENG DIV	1,409.52	
R	CWE	11442	1129067	2/20/2025	F25740	1/21/2025	DEC 2024 - GARVEY AVE GRADE SEPARATION DRAINAGE IMPROV. PROJ CIP 884 - ENG DIV	407.00	
R	D AND H WATER SYSTEMS, INC.	14010	1129068	2/20/2025	I2025-0098	1/24/2025	1076704 DGMA INLET ASSEMBLY, FREIGHT CHRGS - PW UTIL	1,295.95	<b>1,295.95</b>
R	DANA SAFETY SUPPLY	14726	1129161	2/27/2025	950834	2/19/2025	INSTALLATION OF EQUIP FOR PD VEH. DURANGO - PD	427.50	<b>427.50</b>
R	DAVE'S TROPHIES	01819	1129162	2/27/2025	54264	2/18/2025	MEDALS, PERPET 10X13 - P/R	228.80	<b>228.80</b>
R	DEPARTMENT OF ANIMAL CARE AND, CONTROL	01763	1129163	2/27/2025	JAN 2025	2/25/2025	KENNEL SERVICES FOR JAN 2025 ANIMAL CONTROL	56,461.11	<b>56,461.11</b>
R	DEPT. OF GENERAL SERVICES	06163	1129164	2/27/2025	0000001621690	1/31/2025	DEC 2024 ALJ HOURS FOR EL ROVIA MOBILEHOME - ECON DEV.	1,086.25	
R	DEPT. OF GENERAL SERVICES	06163	1129164	2/27/2025	0000001616628	12/31/2024	NOV 2024 - ALJ HOURS FOR EL ROVIA MOBILEHOME - ECON DEV.	1,038.75	
R	DEPT. OF GENERAL SERVICES	06163	1129165	2/27/2025	0000001606979	10/31/2024	AUG 2024 - ALJ HOURS FOR EL ROVIA MOBILEHOME - ECON DEV.	368.25	
R	DEPT. OF GENERAL SERVICES	06163	1129165	2/27/2025	0000001608175	10/31/2024	SEPT 2024 - ALJ HOURS FOR EL ROVIA MOBILEHOME - ECON DEV.	200.00	
R	DEPT. OF GENERAL SERVICES	06163	1129165	2/27/2025	0000001585906	6/30/2024	MAY 2024 - ALJ HOURS FOR EL ROVIA MOBILEHOME - ECON DEV.	100.00	<b>2,793.25</b>
R	DIGGS ORGANIZATION INC.	13563	1129166	2/27/2025	1306	2/1/2025	FEB 2025 - CONSULTING SVCS - PW UTIL.	1,150.00	
R	DIGGS ORGANIZATION INC.	13563	1129166	2/27/2025	1303	12/31/2024	JAN 2025 - CONSULTING SVCS - PW UTIL.	1,050.00	
R	DIGGS ORGANIZATION INC.	13563	1129166	2/27/2025	1300	12/1/2024	DEC 2024 - CONSULTING SVCS - PW UTIL.	1,000.00	<b>3,200.00</b>
R	DNA OVERHEAD DOORS INC.	13119	1129167	2/27/2025	Jan1425	1/14/2025	REPAIRED STEEL DOOR IN AQUATIC CTR - PW	775.50	
R	DNA OVERHEAD DOORS INC.	13119	1129167	2/27/2025	Jan0625*1	1/6/2025	INSTALLED DOOR SWEEPS TO CHE DM OFFICE - PW	570.00	<b>1,345.50</b>
R	DOMINGUEZ GENERAL ENG., INC.	14782	1129070	2/20/2025	0213-05	5/16/2024	RELEASE OF RETENTION FOR ENG DIV.	157,798.93	<b>157,798.93</b>
R	DOWNTOWN EL MONTE BUSINESS, ASSOC	01885	1129168	2/27/2025	184	3/1/2025	MAR 2025 - DEMBA PLANNING, COORDINATION OF UPCOMING EVENTS - PAULINE CAZARES	5,500.00	<b>5,500.00</b>
R	DUNN-EDWARDS CORP	04008	1129169	2/27/2025	2137A29318	1/30/2025	WALL PATCHES, BASE PAINT FOR PD -PW	200.70	<b>200.70</b>
R	DURAN, BRUCE	06362	1129071	2/20/2025	SUBSDY JUL 24	7/8/2024	REISSUED CK - INS PREMIUM & RETIREE CONTRIBUTION	127.79	<b>127.79</b>
R	EVERGREEN ENVIRO. CONSUL., LLC	14687	1129172	2/27/2025	25-08-01	1/3/2025	MT VIEW PK - EXT PICNIC SHELTER ASBESTOS TESTING - PW	2,630.00	<b>2,630.00</b>
R	EXPERIAN	02005	1129073	2/20/2025	CD2510000997	1/31/2025	CREDIT PROFILES FOR PD	102.00	<b>102.00</b>
R	FEDEX, (CMO 1212-7088-9)	02027	1129175	2/27/2025	8-777-48408	2/21/2025	COURIER SVCS FOR CMO	85.27	<b>85.27</b>
R	FERNANDEZ, ALEJANDRO	13306	1129074	2/20/2025	02.13.25	2/13/2025	REIMB. FOR EQUIPMENT/UNIFORM SUPPLIES PURCHASED - PD	85.00	<b>85.00</b>
R	FORD OF UPLAND, LLC	15039	1129176	2/27/2025	900271	2/17/2025	VEHICLE MAINTENANCE, AUTO BODY REPAIR, AND PARTS ON AN AS NEEDED BASIS	208.95	<b>208.95</b>
R	FRANKCO FINE UPHOLSTERY	15016	1129178	2/27/2025	1766	2/14/2025	RECOVER DOOR PANEL, BUCKET SEAT, FLOOR MAT FOR PD VEH #254	772.28	
R	FRANKCO FINE UPHOLSTERY	15016	1129178	2/27/2025	1767	2/14/2025	RECOVER BUCKET SEAT FOR PD VEH #428	337.81	<b>1,110.09</b>
R	GARVEY EQUIPMENT COMPANY	07593	1129179	2/27/2025	165731	1/16/2025	APRON CHAPS FOR PW	525.55	
R	GARVEY EQUIPMENT COMPANY	07593	1129179	2/27/2025	165728	1/16/2025	STIHL MS661R W/32" BAR & CHAIN, HAND BLOWER, HELMET FOR PW	2,359.25	<b>2,884.80</b>
R	GLOBALSTAR USA	02154	1129180	2/27/2025	000000084318905	1/16/2025	ACCT#AC00126870 SATELLITE PHONE BILL 01/16/25 -02/15/25 - PC	1,352.95	<b>1,352.95</b>
R	GORDON T. SAKAI	15643	1129181	2/27/2025	02.19.25	2/19/2025	RENTAL ASSISTANCE FOR MARS PALMA , 2926 MAXSDN RD #2, EL MONTE, CA 91732 -CEC	1,638.80	<b>1,638.80</b>

R	GREAT ARCHITECH, LLC.	15644	1129183	2/27/2025 02.18.25	2/18/2025 RENTAL ASSIST FOR ALEJANDRA VILLANUEVA, 11690 RAMONA BLVD # 4 , EL MONTE	1,029.20	<b>1,029.20</b>
R	GREENFIELDS OUTDOOR FITNESS, INC	10880	1129184	2/27/2025 527689	2/20/2025 REPAIRS TO SG104 SINGLE LEG W SEAT FOR LEG PRESS FOR ARCEO PARK - PW	2,450.00	<b>2,450.00</b>
R	GROUP X ROSEMEAD PROPERTIES,LP	14395	1129185	2/27/2025 02.18.25	2/18/2025 RENTAL ASSIST FOR MICHELLE RAMIREZ, 10060 VALLEY BLVD #39, EL MONTE CA 91732-CEC	500.17	<b>500.17</b>
R	HAJOCA CORPORATION	07418	1129186	2/27/2025 S174170498.001	2/3/2025 VIEGA PXP MEGAPRESS CS CPLG W/STOP - PW	26.63	<b>26.63</b>
R	HASA, INC.	11900	1129187	2/27/2025 1014601	1/23/2025 MULTI-CHLOR 1 GALLON - PW UTIL.	2,590.35	<b>2,590.35</b>
R	HERNANDEZ, ALFREDO	12258	1129188	2/27/2025 03.10.21.2025	2/14/2025 MILEAGE, MEALS, LODGING - ICI CORE COURSE, SAN DIEGO, CA.	3,034.36	<b>3,034.36</b>
R	HILLYARD INC.	02272	1129189	2/27/2025 605734225	2/7/2025 SUPERSHINE ALL CLEANER, PRE-GAME - PW	219.29	<b>219.29</b>
R	HINDERLITER, DE LLAMAS & ASSOC	10885	1129190	2/27/2025 SIN046457	12/31/2024 Q4/2024 ECONOMIC DEVELOPMENT SERVICES OCT-DEC 2024 - CEC	70,685.00	
R	HINDERLITER, DE LLAMAS & ASSOC	10885	1129191	2/27/2025 SIN044646	10/31/2024 OCT 2024 - CANNABIS MGMT PROG - CED	15,000.00	<b>85,685.00</b>
R	HOLIDAYGOO INC.	07323	1129192	2/27/2025 21148	2/18/2025 1 PC TOY FILLED PLASTIC EGGS FOR P/R	427.35	<b>427.35</b>
R	HOME DEPOT, (6035 3225 4098 6647)UTIL	13854	1129077	2/20/2025 2533419	1/29/2025 ABRASIVE CUT OFF MACHINE, CONTRACTOR BAGS, FOR PW UTIL	339.80	
R	HOME DEPOT, (6035 3225 4098 6647)UTIL	13854	1129077	2/20/2025 9020415	1/22/2025 FLEX STRAW, PIPE BUSHING, BRASS FOR PW UTIL.	68.60	
R	HOME DEPOT, (6035 3225 4098 6647)UTIL	13854	1129077	2/20/2025 8512235	2/12/2025 HEX BOLT, WASHERS, HEX NUTS, FLAT WASHERS - PW UTIL.	25.48	
R	HOME DEPOT, (6035 3225 4098 6647)UTIL	13854	1129077	2/20/2025 6526204	2/4/2025 WRENCH SET, BITS, SCREWDRIVERS, RAFTER, CROSS PEEN HAMMER, GAUGE, SOCKET SETS	689.66	
R	HOME DEPOT, (6035 3225 4098 6647)UTIL	13854	1129077	2/20/2025 8286338	1/23/2025 HDX CHLORINATING LIQUID, WD-40 FOR PW UTIL.	116.29	
R	HOME DEPOT, (6035 3225 4098 6647)UTIL	13854	1129077	2/20/2025 2524924	1/29/2025 LOCTITE MAX, CAULK GUN FOR PW UTIL.	35.71	
R	HOME DEPOT, (6035 3225 4098 6647)UTIL	13854	1129077	2/20/2025 0354470	1/21/2025 BRASS, FITTING BRUSH, FLEX STRAW, TEES FOR PW UTIL.	319.31	
R	HOME DEPOT, (6035 3225 4098 6647)UTIL	13854	1129077	2/20/2025 0516511	1/21/2025 BITS, HAND SEAMER, SLIDE DAMPER FOR PW UTIL.	63.10	
R	HOME DEPOT, (6035 3225 4098 6647)UTIL	13854	1129077	2/20/2025 8547673	2/12/2025 SECURITY LOCKS, BOLTS, HEX NUTS, WASHERS, LOCKWASHER, CLOTHS FOR PW UTIL	151.43	
R	HOME DEPOT, (6035 3225 4098 6647)UTIL	13854	1129077	2/20/2025 9280489	2/11/2025 TOP SOIL FOR PW UTIL.	37.88	<b>1,847.26</b>
R	HOUSING RIGHTS CENTER	02299	1129078	2/20/2025 6 (DEC 2024)	1/27/2025 DEC 2024 FAIR HOUSING PROGRAM	3,146.09	<b>3,146.09</b>
R	IDEAL AUTOMOTIVE SVCS OF EM	15683	1129198	2/27/2025 10016	2/12/2025 REPAIRS TO PD VEH LIC#1437250 VIN#1FM5K8R3FGA35266 2015 FORD - PD	3,000.00	<b>3,000.00</b>
R	IKREAT	12900	1129199	2/27/2025 EL09024	10/16/2024 MGMT ANALYST ASSIST. FOR SEPT 2024 - PW UTIL DIV.	240.00	
R	IKREAT	12900	1129199	2/27/2025 EL08024	9/16/2024 MGMT ANALYST ASSIST. FOR AUG 2024 - PW UTIL DIV.	240.00	
R	IKREAT	12900	1129199	2/27/2025 EL012025	2/3/2025 MGMT ANALYST ASSIST. FOR DEC 2024 - PW UTIL DIV.	1,320.00	
R	IKREAT	12900	1129199	2/27/2025 EL102024	11/1/2024 MGMT ANALYST ASSIST. FOR OCT 2024 - PW UTIL DIV.	240.00	
R	IKREAT	12900	1129199	2/27/2025 EL112024	12/1/2024 MGMT ANALYST ASSIST. FOR NOV 2024 - PW UTIL DIV.	930.00	
R	IKREAT	12900	1129199	2/27/2025 EL122024	1/16/2025 MGMT ANALYST ASSIST. FOR DEC 2024 - PW UTIL DIV.	120.00	<b>3,090.00</b>
R	INDUSTRIAL PIPE & STEEL CO	02334	1129079	2/20/2025 SB2500	2/5/2025 C/R REM FOE WELL #13 - PW UTIL.	9.57	<b>9.57</b>
R	INLAND ROUNDBALL OFFICIALS INC	15176	1129080	2/20/2025 2122025	2/12/2025 OFFICIALS FOR YOUTH BASKETBALL GAMES 02/18/25 & 02/19/25 - P/F	480.00	
R	INLAND ROUNDBALL OFFICIALS INC	15176	1129200	2/27/2025 2202025	2/20/2025 OFFICIALS FOR YOUTH BASKETBALL GAMES 02/24/25, 02/25/25, & 02/26/25 - P/F	720.00	<b>1,200.00</b>
R	INTERSTATE BATTERIES OF	02369	1129201	2/27/2025 20161045	2/21/2025 BATTERIES FOR PD VEH.	1,300.46	<b>1,300.46</b>
R	INX BUILDING MAINTENANCE, SOLUTIONS, INC.	11700	1129202	2/27/2025 991976	2/20/2025 FEB 2025 - CARPET CLEANING FOR DETECTIVE BUREAU AREA AND SWAT ROOM - PC	475.00	
R	INX BUILDING MAINTENANCE, SOLUTIONS, INC.	11700	1129203	2/27/2025 991279	2/1/2025 FEB 2025 - JANITORIAL SVCS FOR CHE/JCHW - PW	4,578.44	
R	INX BUILDING MAINTENANCE, SOLUTIONS, INC.	11700	1129203	2/27/2025 991278	2/1/2025 FEB 2025 - JANITORIAL SVCS FOR PW - PW	2,541.69	<b>7,595.13</b>
R	J M ELECTRICAL SERVICES	15672	1129204	2/27/2025 01.05.25	1/5/2025 CHARGEPOINT CT4000 CORDS SWAP FOR MAINT ST REPAIRS TO EV CHARGERS - TRANSP DIV	3,500.00	<b>3,500.00</b>
R	JCL TRAFFIC SERVICES	09224	1129205	2/27/2025 127484	1/17/2025 CUSTOM CUT SIGN, RESERVED PARKING - PW	59.26	
R	JCL TRAFFIC SERVICES	09224	1129205	2/27/2025 127485	1/17/2025 CUSTOM CUT SIGNS, RESERVED PARKING FOR PW	237.04	<b>296.30</b>
R	JMD	02386	1129206	2/27/2025 009 (25-003)	2/7/2025 JAN 2025 - ON CALL TRAFFIC ENG SVCS (WORK ORDER NO. 009-TE)	11,470.00	<b>11,470.00</b>
R	JONATHAN GOULDING, VIVIAN CHOW	15650	1129207	2/27/2025 02.18.25	2/18/2025 TENANT-BASED RENTAL ASSTNCE PRGM FOR ESTEBAN M ZUNIGA, 4107 ELROVIA AVE - CEC	713.69	<b>713.69</b>
R	KANE CONSTRUCTION SVCS, INC.	15303	1129208	2/27/2025 EMRNG-009	2/10/2025 CM & INSPECTION SVCS FOR CITY'S RING STATION CONSTRUCTION - TRANSP DIV	22,696.69	<b>22,696.69</b>
R	KEARNEY, NICHOLAS	02430	1129209	2/27/2025 03.10.21.2025	2/14/2025 MILEAGE, MEALS, LODGING - ICI CORE COURSE, SAN DIEGO, CA.	3,034.36	<b>3,034.36</b>
R	KEYSTONE UNIFORM DEPOT DBA	02436	1129210	2/27/2025 070925	2/5/2025 PANT REHEM, PANTS FOR PD	215.43	<b>215.43</b>
R	KOA CORPORATION	11944	1129211	2/27/2025 KAJC36142-10	11/26/2024 OCT 26 - NOV 22 2024 - EL MONTE MOUNTAIN VIEW PJ CIP 831 - ENG DIV	3,534.00	<b>3,534.00</b>
R	L A GENERAL MEDICAL CTR.	15252	1129081	2/20/2025 0005	12/31/2024 SART EXAMS PER PD CASE #24-043193 & #24-046555 - PC	3,780.00	<b>3,780.00</b>
R	LN8 PROPERTIES	13822	1129212	2/27/2025 02.18.25	2/18/2025 RENTAL ASSIST FOR JOSE GUADALUPE CUEVAS AT 3727 GIBSON RD #14, EL MONTE CA 91731	983.92	<b>983.92</b>
R	LOPEZ, ADAM M	14727	1129213	2/27/2025 1008	2/15/2025 GRAPHIC DESIGN SVCS FOR DEMBA	250.00	<b>250.00</b>
R	LOPEZ, ROGER STEVEN	13438	1129214	2/27/2025 02.18.25	2/18/2025 RENTAL ASSISTANCE FOR SAMANTHA ARIAGGA , 3413 1/4 COGSWELL RD - CEC	833.82	<b>833.82</b>
R	LOS ANGELES COUNTY SHERIFF'S, DEPT	02580	1129215	2/27/2025 251961BL	2/12/2025 JAN 2025 INMATE MEAL SERVICE - PD	1,459.61	
R	LOS ANGELES COUNTY SHERIFF'S, DEPT	02580	1129216	2/27/2025 252113HN	2/18/2025 OCT 2024 HELICOPTER SERVICE- PD	292.49	<b>1,752.10</b>
R	MAIN SAN GABRIEL BASIN, WATERMASTER	02624	1129218	2/27/2025 FY13-24	2/5/2025 WELL 3: UNREPORTED WATER PRODUCTION FY13-24 - PW UTIL	197,795.67	<b>197,795.67</b>
R	MATT CHLOR INC	02660	1129083	2/20/2025 30697	1/16/2025 DPD FREE CHLORINE REAGENT POWDER PILLOWS 100/PK - PW UTIL.	326.52	
R	MATT CHLOR INC	02660	1129083	2/20/2025 30711	1/31/2025 SODIUM THIOSULFATE 55.12# BAG FOR PW UTIL.	199.34	
R	MATT CHLOR INC	02660	1129219	2/27/2025 30748	2/10/2025 DPD FREE CHLORINE REAGENT POWDER PILLOWS 100/PK - PW UTIL.	127.18	<b>653.04</b>
R	MCGRIFF, A MARSH & MCLENNAN, AGENCY LLC COMPANY	15671	1129134	2/25/2025 P/E: 02/15/25	2/25/2025 SEC. 125 DEPENDENT CARE: PAYMENT	6,459.34	
R	MCGRIFF, A MARSH & MCLENNAN, AGENCY LLC COMPANY	15671	1226202401	12/26/2024 12.23.24	12/23/2024 PRE-FUNDING FOR FLEXIBLE SPENDING ACCOUNT - HR	6,277.40	<b>12,736.74</b>
R	MEDICO PROFESSIONAL LINEN, SERVICE	12057	1129220	2/27/2025 21179607	2/14/2025 LINEN SERVICE FOR PD	200.77	
R	MEDICO PROFESSIONAL LINEN, SERVICE	12057	1129220	2/27/2025 21183487	2/21/2025 LINEN SERVICE FOR PD	200.77	<b>401.54</b>
R	METROPOLITAN LIFE INSURANCE, COMPANY	12956	1129222	2/27/2025 JAN 2025	1/31/2025 ACCT #KMO5965542 JAN 2025 DENTAL INSURANCE PREMIUM	34,254.03	<b>34,254.03</b>
R	MICHAEL BAKER INT'L INC	10220	1129084	2/20/2025 1238801	2/7/2025 PROF SVCS THRU JAN 26, 2025 - GARVEY AVE COMPLETE STREETS - ENG DIV	12,400.00	<b>12,400.00</b>
R	MILLA, ELENA	08981	1129086	2/20/2025 12/30/2024	12/30/2024 REPAIRS TO 4425 COGSWELL RD., EL MONTE - HOUSING DIV.	20,140.00	
R	MILLA, ELENA	08981	1129086	2/20/2025 12/30/2024 RETENTION	12/30/2024 RETENTION RELEASE FOR INV #12/30/2024 - 4425 COGSWELL RD, EL MONTE - HOUSING DIV.	1,060.00	<b>21,200.00</b>
R	MOORE UNITED CONSTRUCTION INC.	15178	1129087	2/20/2025 24-2620-06	12/12/2024 DEC 2024 - IRIS HOUSE PEST CONTROL SVCS - CED	750.00	<b>750.00</b>
R	MOOYMAN, WILHELM	15180	1129088	2/20/2025 0011	11/13/2024 DUMP TRUCK #181 SAFETY LIGHTING INSTALLATION - PW	760.00	
R	MOOYMAN, WILHELM	15180	1129088	2/20/2025 0012	1/6/2025 PAINT TRUCK #G2 & TRAILER SAFETY LIGHTING INSTALLATION - PW	1,234.75	<b>1,994.75</b>
R	MOS EQUIPMENT	13512	1129223	2/27/2025 640825	3/13/2025 BLOCK BOX LAB XL FOR PD	3,140.00	<b>3,140.00</b>
R	MOTOROLA SOLUTIONS, INC.	02758	1129224	2/27/2025 1187140709	2/3/2025 APX6000 UHF R2 MODEL 2.5 PORTABLE, STUBBY ANT, COVER, CABLE - PD	45,442.88	<b>45,442.88</b>
R	MR. UNIFORM	15203	1129225	2/27/2025 8626	1/23/2025 UNIFORM SUPPLIES FOR PD	1,153.35	<b>1,153.35</b>
R	MUNICIPAL WASTE SOLUTIONS INC	14065	1129226	2/27/2025 2060	2/15/2025 DEC 2024 - JAN 2025 - SB 1383 CONSULTING SVCS - ENG DIV	4,968.75	<b>4,968.75</b>
R	NEXT LEVEL ENGINEERING SOL	15161	1129227	2/27/2025 1143	2/3/2025 JAN 2025 - LAND DEVELOPMENT AND PERMIT TECH SVCS - ENG DIV	26,030.00	
R	NEXT LEVEL ENGINEERING SOL	15161	1129227	2/27/2025 1142	2/3/2025 JAN 2025 - TRAFFIC ENGINEERING SVCS - ENG	11,545.00	<b>37,575.00</b>
R	NINYO & MOORE	05743	1129228	2/27/2025 296070	11/25/2024 PROF SVCS THRU 10/25/24 - ENVIRO CONSULTING SVCS EL MONTE GATEWAY PARCEL 3 - ENC	3,967.50	<b>3,967.50</b>

R	NORTH STAR LAND CARE	13229	1129089	2/20/2025 1601-951	12/31/2024 12/16-31/24 TREE REMOVAL SVCS - GRID 1 & 2 - PW	2,660.00	
R	NORTH STAR LAND CARE	13229	1129089	2/20/2025 1601-942	12/26/2024 12/01-15/24 TREE REMOVAL SVCS - PW	7,315.00	9,975.00
R	NORTHGATE MARKETS LLC	13066	1129229	2/27/2025 020-105-8927	2/11/2025 GROCERIES FOR SR PRODUCE PROGRAM - P/R	1,339.57	1,339.57
R	NOVA ELECTRIC	12226	1129230	2/27/2025 169	1/11/2025 UPGRADED 4 LIGHT POLES WITH LED FIXTURES - PW	4,820.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 163	12/6/2024 RETROFITTED PARK LIGHT POLES, REPLACED PHOTO SENSORS - PW	2,677.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 164	12/17/2024 INSTALLED LED LIGHT FIXTURES AT COMM CTR - PW	1,575.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 171	1/18/2025 INSTALLED LED RECESSED FIXTURES, REPLACED 3 WALL PACK FIXTURES - PW	1,050.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 160	11/19/2024 REPLACED 12 FIXTURES IN COUNCIL CHAMBERS, INSTALL DIMMERS AND POWER PACKS - PW	5,410.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 170	1/11/2025 INSTALLED LED SURFACE FLAT PANELS, REPLACED FLORESCENT FIXTURES - PW	3,022.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 159	11/9/2024 REPLACED LED TROFFERS, INSTALL DIMMER AND POWER PACK, OUTLET, SWITCH - PW	1,720.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 165	12/22/2024 REPLACED 12 SENSORS ON SECURITY LIGHTS, REWIRED 3 POLES - PW	1,417.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 157	10/26/2024 REPLACED COMM CTR PARKING LOT POLE LIGHTS W/ 300W LED FIXTURES - PW	6,950.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 150	10/2/2024 REPLACED LED WALL PACKS, RESET CLOCKS, REPLACED CIRCUIT BREAKER, PHOTO SENSOR-PW	4,655.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 168	1/11/2025 REPLACED CANOPY UFO LIGHTS, SECURITY LIGHTS, INSTALLED 2 LED FIXTURES - PW	1,982.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 166	12/22/2024 REPLACED LED CANOPY LIGHT FIXTURE, INSTALLED TIME CLOCK FOR POLE LIGHTS - PW	1,529.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 162	12/6/2024 REPLACED LED FIXTURES, LED TRIMS - PW	6,200.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 161	12/1/2024 INSTALL USB OUTLETS AT COUNCIL CHAMBERS, BATTERY BACK-UP FOR AUTOMATIC DOOR - PW	4,180.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 167	1/4/2025 REPLACED LED POLE FIXTURES, INSTALLED LED WALL PACK, ADJUSTED TIME CLOCKS - PW	1,818.00	
R	NOVA ELECTRIC	12226	1129230	2/27/2025 172	1/29/2025 REPLACED 16 LED FIXTURES, 5 DIMMERS AND CONTROLS - PW	1,529.00	50,534.00
R	NURRE, SHANNON	02882	1129231	2/27/2025 02.20.25	2/20/2025 TUITION REIMBURSEMENT FOR JAN - FEB 2025	510.00	510.00
R	NV5, INC.	12935	1129090	2/20/2025 427628	1/23/2025 NOV-DEC 2024 PROF SVCS- EL MONTE GRADING PLAN RVW 4148 SHIRLEY AVENUE - ENG DIV	1,755.00	
R	NV5, INC.	12935	1129091	2/20/2025 426927	1/20/2025 SEPT-NOV 2024 PROF SVCS- GRADING PLAN RVW - EST RVW BUDGET, 3990 ARDEN DR - ENC	1,890.00	
R	NV5, INC.	12935	1129232	2/27/2025 433409	2/21/2025 JAN 2025 PROF SVCS - EL MONTE GRADING PLAN RVW 4148 SHIRLEY AVENUE - ENG DIV	1,145.00	4,790.00
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202501	2/18/2025 26767	12/31/2024 DEC 2024 - MONTHLY BASE RETAINER	67,495.07	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202502	2/18/2025 26783	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - AREA Y CITY PARK	2,007.50	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202503	2/18/2025 26782	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - AREA Y DEVELOPER ENTITLEMENTS	33,159.00	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202504	2/18/2025 26784	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - FEAH V. EL MONTE	1,047.90	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202505	2/18/2025 26776	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - CANNABIS REGULATIONS AND LICENSING	302.50	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202506	2/18/2025 26788	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - ED PLANNING & HOUSING	8,291.50	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202507	2/18/2025 26787	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - EL ROVIA V. EL MONTE (WRIT)	4,452.00	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202508	2/18/2025 26773	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - GATWAY GRAPEVINE	385.00	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202509	2/18/2025 26785	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - PROJECT HOMEKEY	8,782.50	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202510	2/18/2025 26777	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - HR - EMPLOYEE DISCIPLINE/INVESTIGATIONS	6,140.10	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202511	2/18/2025 26786	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - MACLAREN HALL	4,117.50	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202512	2/18/2025 26774	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - MOBILEHOME PARKS	2,464.50	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202513	2/18/2025 26772	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - OPERABLE UNIT	522.50	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202514	2/18/2025 26781	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - OUTDOOR ADVERTISING SIGN PROJECTS	192.50	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202515	2/18/2025 26770	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - OVERSIGHT BOARD	330.00	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202516	2/18/2025 26779	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - PITCHESS MOTIONS/OTHER POLICE SUBPOENAS	540.00	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202517	2/18/2025 26789	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - SPECIAL PROJECTS	7,090.00	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202518	2/18/2025 26769	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - SUCCESSOR AGENCY	495.00	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0218202519	2/18/2025 26768	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - TYLER RAMONA/DOMUS	825.00	
R	OLIVAREZ MADRUGA, LEMIEUX O'NEILL, LLP	09855	0220202520	2/18/2025 26780	12/31/2024 DEC 2024 - SPECIAL LEGAL SERVICES - WIRELESS - GENERAL REGULATORY ADVICE	1,402.50	150,042.57
R	PAMA MANAGEMENT #0070, GROUP IX BP PROPERTIES LP	06955	1129234	2/27/2025 02.18.25	2/18/2025 RENTAL ASSISTANCE FOR BIANCA RAMIREZ- 3843 GILMAN RD, EL MONTE CA 91732	1,556.30	
R	PAMA MANAGEMENT #0070, GROUP IX BP PROPERTIES LP	06955	1129234	2/27/2025 02.18.2025	2/18/2025 RENTAL ASSISTANCE FOR JOSE CRUZ -12032 FERRIS RD #R , EL MONTE CA 91732	309.00	1,865.30
R	PARKHOUSE TIRE INC	02957	1129092	2/20/2025 1011015930	1/10/2025 PW76 NEW TIRES W/ INSTALLATION - PW	1,444.77	1,444.77
R	PECK RD PROPERTIES, LLC	15669	1129235	2/27/2025 02.18.25	2/18/2025 TENANT-BASED RENTAL ASSTNCE PRGM FOR LUZ MEZA, 2625 1/2 PECK RD APT A - CEC	915.00	
R	PECK RD PROPERTIES, LLC	15669	1129235	2/27/2025 02.18.25	2/18/2025 TENANT-BASED RENTAL ASSTNCE PRGM FOR ADELINA MEZA, 2625 PECK RD APT A - CEC	674.82	1,589.82
R	PINOT'S PALETTE PASADENA	15537	1129093	2/20/2025 02.04.25	2/4/2025 2 HOUR PAINTING CLASS FOR JACK CRIPPEN SR CTR TRIP ON 02/12/25 - P/R	630.00	630.00
R	PLUMBERS DEPOT INC	03008	1129094	2/20/2025 PD-58064	2/12/2025 LABOR FOR REPAIR OF CUES TRUCK - PW	1,337.16	1,337.16
R	PRESTIGE CHEMICAL PRODUCTS LLC	15645	1129236	2/27/2025 0991	9/19/2024 VANDALL MARK REMOVER - PW	356.08	356.08
R	PRUDENTIAL OVERALL SUPPLY	15104	1129095	2/20/2025 52859541	1/23/2025 UNIFORM SVCS FOR PW	119.08	
R	PRUDENTIAL OVERALL SUPPLY	15104	1129095	2/20/2025 52859538	1/23/2025 UNIFORM SVCS FOR PW	40.27	
R	PRUDENTIAL OVERALL SUPPLY	15104	1129095	2/20/2025 52859540	1/23/2025 UNIFORM SVCS FOR PW	19.72	
R	PRUDENTIAL OVERALL SUPPLY	15104	1129095	2/20/2025 52857724	1/16/2025 UNIFORM SVCS FOR PW	217.79	
R	PRUDENTIAL OVERALL SUPPLY	15104	1129095	2/20/2025 52859537	1/23/2025 UNIFORM SVCS FOR PW	51.44	
R	PRUDENTIAL OVERALL SUPPLY	15104	1129095	2/20/2025 52859539	1/23/2025 UNIFORM SVCS FOR PW	40.26	
R	PRUDENTIAL OVERALL SUPPLY	15104	1129095	2/20/2025 52859536	1/23/2025 UNIFORM SVCS FOR PW	219.02	
R	PRUDENTIAL OVERALL SUPPLY	15104	1129095	2/20/2025 52857725	1/16/2025 UNIFORM SVCS FOR PW	51.44	
R	PRUDENTIAL OVERALL SUPPLY	15104	1129095	2/20/2025 52857727	1/16/2025 UNIFORM SVCS FOR PW	40.26	
R	PRUDENTIAL OVERALL SUPPLY	15104	1129095	2/20/2025 52857729	1/16/2025 UNIFORM SVCS FOR PW	119.08	
R	PRUDENTIAL OVERALL SUPPLY	15104	1129095	2/20/2025 52857726	1/16/2025 UNIFORM SVCS FOR PW	40.27	
R	PRUDENTIAL OVERALL SUPPLY	15104	1129095	2/20/2025 52857728	1/16/2025 UNIFORM SVCS FOR PW	19.72	978.35
R	PSYCHOLOGICAL CONSULTING, ASSOCIATES, INC.	15719	1129096	2/20/2025 527246	6/7/2024 FY24 PRE-EMPLOYMENT EVALUATIONS - EL MONTE PD - HR	520.00	520.00
R	PUEENTE HILLS FORD LLC	03051	1129237	2/27/2025 642968	2/17/2025 PD VEHICLE REPAIRS - PD	203.85	203.85
R	QUALITY AUTO SUPPLY	08931	1129097	2/20/2025 273879-1	1/23/2025 PW2 ROD FOR BUCKET CONTROL, EXTRA KEYS - PW	222.69	
R	QUALITY AUTO SUPPLY	08931	1129097	2/20/2025 273648-1	1/9/2025 AC-2 BRAKE PARTS - PW	138.57	
R	QUALITY AUTO SUPPLY	08931	1129097	2/20/2025 273712-1	1/14/2025 PW72 BRAKE PARTS, OIL FILTER - PW	574.61	
R	QUALITY AUTO SUPPLY	08931	1129097	2/20/2025 273878-1	1/23/2025 MOTOR OIL FOR SHOP SUPPLIES - PW	2,339.06	
R	QUALITY AUTO SUPPLY	08931	1129097	2/20/2025 273876-1	1/23/2025 PW49 BRAKE PADS, OIL FILTER - PW	73.87	
R	QUALITY AUTO SUPPLY	08931	1129238	2/27/2025 274197-1	2/11/2025 WATER PUMP TRAILER REPLACEMENT BATTERY - PW	218.30	3,567.10
R	REAL PROPERTY MGMT	15668	1129240	2/27/2025 02.18.25	2/18/2025 TENANT-BASED RENTAL ASSTNCE PRGM FOR DIANA ONTIVEROS, 11751 SITKA #1 - CEC	660.37	660.37

R	REGIONAL TAP SERVICE CENTER	05275	1129241	2/27/2025	6024491	1/31/2025	JAN 2025 BUS PASS SUBSIDY PROGRAM	21.10	<b>21.10</b>
R	REQUEST CHEMICAL & SAFETY	08071	1129242	2/27/2025	1749	1/15/2025	N-DEX NIGHT HAWK GLOVES - PW	1,043.27	<b>1,043.27</b>
R	RH BORDEN AND COMPANY LLC	15686	1129098	2/20/2025	1788	12/17/2024	ACOUSTIC ASSESSMENT SVC OF SEWER LINES, MANHOLE INSPECTIONS & VIRTUAL MODELS -PW	29,700.00	29,700.00
R	RH BORDEN AND COMPANY LLC	15686	1129243	2/27/2025	1788	12/17/2024	ACOUSTIC ASSESSMENT SVC OF SEWER LINES, MANHOLE INSPECTIONS & VIRTUAL MODELS -PW	29,700.00	<b>59,400.00</b>
R	RICOH USA INC	08128	1129244	2/27/2025	40186884	2/14/2025	CONTRACT #300-3271852-100 (03/01/25 - 03/31/25) - PIC	633.31	<b>633.31</b>
R	ROSE EQUIPMENT REPAIR, INC.	13450	1129099	2/20/2025	IN32281	1/22/2025	WATER BLASTER REPAIRS TO ENGINE, FUEL PUMP, BLOWER MOTOR - PW	1,964.37	<b>1,964.37</b>
R	RRM DESIGN GROUP	09004	1129245	2/27/2025	0518-00-0125	2/10/2025	JAN 2025 - EL MONTE ON-CALL ARCHITECTURAL AND LANDSCAPE REVIEW (2021-2024) - CEC	3,158.00	3,158.00
R	RRM DESIGN GROUP	09004	1129245	2/27/2025	0518-00-1224	1/8/2025	DEC 2024 - EL MONTE ON-CALL ARCHITECTURAL AND LANDSCAPE REVIEW (2021-2024) - CEC	3,927.00	<b>7,085.00</b>
R	RSG, INC. (ROSENOW SPEVACEK, GROUP INC.)	03158	1129100	2/20/2025	12917	1/31/2025	JAN 2025 - FY24-25 SB 341 - CEC	680.00	680.00
R	RSG, INC. (ROSENOW SPEVACEK, GROUP INC.)	03158	1129100	2/20/2025	12951	1/31/2025	JAN 2025 - EL ROVIA 2019 AND 2020 APPEALS - CEC	550.00	550.00
R	RSG, INC. (ROSENOW SPEVACEK, GROUP INC.)	03158	1129246	2/27/2025	12952	1/31/2025	JAN 2025 - FY 2024-25 SUCCESSOR AGENCY SERVICE!	1,650.00	<b>2,880.00</b>
R	S & J SUPPLY COMPANY, INC.	12910	1129247	2/27/2025	S100243252.001	1/1/2025	GGCL2 2" GALV G LONG CPLG - PW	117.90	117.90
R	S & J SUPPLY COMPANY, INC.	12910	1129247	2/27/2025	S100243818.001	1/14/2025	SUPPLIES FOR WATER DEPT.	4,910.40	<b>5,028.30</b>
R	SAENZ, ARTURO	06954	1129101	2/20/2025	02.18.25	2/18/2025	MEALS, LODGING FOR SHERMAN BLOCK SUPERVISORY LEADERSHIP INST,02/24-26/25,DEL MAR	710.18	<b>710.18</b>
R	SALMON, JACOB	03360	1129248	2/27/2025	02.14.25	2/14/2025	MEALS AND HOTEL FOR CAPE 2025 TRAINING SEMINAR, 03/03-07/25, OXNARD, CA	1,048.33	<b>1,048.33</b>
R	SAM'S CLUB DIRECT, (0402 24127316 8) SR CTR	03362	1129102	2/20/2025	7281	2/5/2025	VALENTINE'S DAY POSTER CONTEST TREATS FOR PARK SITES 2/7/25 - P/F	161.24	161.24
R	SAM'S CLUB DIRECT, (0402 24127316 8) SR CTR	03362	1129102	2/20/2025	7280	2/5/2025	SPEAKERS FOR PARK SITES - P/R	303.60	303.60
R	SAM'S CLUB DIRECT, (0402 24127316 8) SR CTR	03362	1129102	2/20/2025	7278	2/5/2025	BOUCE HOUSE FOR PARKS SPECIAL EVENTS - P/R	329.87	329.87
R	SAM'S CLUB DIRECT, (0402 24127316 8) SR CTR	03362	1129102	2/20/2025	7279	2/5/2025	OPEN GYM SUPPLIES - P/R	185.90	<b>980.61</b>
R	SAN GABRIEL BASIN WATER, QUALITY AUTH.	03378	1129103	2/20/2025	0005036-IN	9/3/2024	FY 24/25 ASSESSMENT ON PRESCRIPTIVE PUMPING RIGHTS FIRST-HALF - PW UTIL	16,705.38	<b>16,705.38</b>
R	SANDOVAL TOWING	08068	1129249	2/27/2025	2992	2/13/2025	TR-178 TOW SVCS TO YARD - TRANSP	375.00	<b>375.00</b>
R	SC FUELS	10059	1129250	2/27/2025	1004385	2/15/2025	NEIGHBORHOOD SVCS FUEL (02/01/25 - 02/15/25)	189.00	189.00
R	SC FUELS	10059	1129250	2/27/2025	1004348	2/15/2025	PD FUEL (02/01/2025 - 02/15/2025)	16,272.25	16,272.25
R	SC FUELS	10059	1129250	2/27/2025	1004367	2/15/2025	TRANSPORTATION DEPT FUEL (02/01/25-02/15/25)	128.77	128.77
R	SC FUELS	10059	1129250	2/27/2025	1004361	2/15/2025	PARKS AND REC FUEL (02/01/25-02/15/25)	39.50	<b>16,629.52</b>
R	SCMAF (SO. CALIF. MUNICIPAL, ATHLETIC FED.	03334	1129105	2/20/2025	25-MEM-ELMONTE	2/5/2025	2024 GROUP MEMB - BRONZE FT-2 PT-2 - P/R	200.00	<b>200.00</b>
R	SCMAF - SAN GABRIEL VALLEY	15720	1129104	2/20/2025	AIEM24	2/5/2025	SCMAF SGV AWARD & INSTALLATION: CHRIS CARRASCO, AGUSTIN PINTO - P/R	80.00	<b>80.00</b>
R	SCPPOA	15261	1129251	2/27/2025	24250019	2/19/2025	SURF AND TURF (SCMAF MEMBER) - P/R	160.00	<b>160.00</b>
R	SHI INTERNATIONAL CORP.	15684	1129106	2/20/2025	B19295029	1/23/2025	WORLDLY ACCT SET-UP & TRAINING, WORLDLY SMALL ALL WORLDLY LANG - IT	13,645.54	<b>13,645.54</b>
R	SHOETERIA, INC.	14458	1129107	2/20/2025	0079269-IN	1/17/2025	WORK BOOTS FOR ANTHONY CHAVIRA - PW	154.24	154.24
R	SHOETERIA, INC.	14458	1129107	2/20/2025	0079134-IN	1/16/2025	WORK BOOTS FOR JUSTIN JASO - PW	225.00	<b>379.24</b>
R	SHRED-IT, C/O STERICYCLE, INC.	12563	1129253	2/27/2025	8009713791	1/25/2025	01/02/25 ON-SITE SHREDDING SERVICES FOR TREASURY DIV	65.55	<b>65.55</b>
R	SITEONE LANDSCAPE SUPPLY, LLC	11586	1129254	2/27/2025	147676078-001	10/30/2024	TREE STAKES TREATED - PW	89.93	<b>89.93</b>
R	SMART & FINAL, (PARKS #40010373012)	03484	1129255	2/27/2025	784400	2/18/2025	SUPPLIES FOR SPARK ENRICHMENT CLUBS - P/R	77.69	<b>77.69</b>
R	SMART & FINAL, (SENIOR/10373361)	03487	1129256	2/27/2025	009877	2/10/2025	POPCORN KERNELS, SEASONING, AND BUTTER FOR MOVIE TUESDAY - P/R	40.17	40.17
R	SMART & FINAL, (SENIOR/10373361)	03487	1129256	2/27/2025	505355	2/13/2025	CHINET PLATES FOR VALENTINE'S DANCE - P/R	61.53	61.53
R	SMART & FINAL, (SENIOR/10373361)	03487	1129256	2/27/2025	974755	2/12/2025	HOT CHOCOLATE FOR VALENTINE'S DANCE - P/R	37.45	<b>139.15</b>
R	SMART & FINAL IRIS CO, (PW YARD #40010600225)	10584	1129108	2/20/2025	186055	1/27/2025	FREEZER BAG - PW UTIL	7.14	<b>7.14</b>
R	SO CAL SANITATION LLC	03503	1129109	2/20/2025	729941	1/30/2025	01.30.25-02.26.25 WC ACCESS RENTAL /COLD WATER HW STN RENTAL - TRANSP DIV	255.80	255.80
R	SO CAL SANITATION LLC	03503	1129257	2/27/2025	724882	12/27/2024	12.19.24 RESTROOM/ COLD WATER HW STN RENTAL FOR SANTA COMES TO MAIN ST- DEMB#	297.00	<b>552.80</b>
R	SOUTHEAST CONST PRODUCTS	03516	1129110	2/20/2025	2501-160952	1/15/2025	W500CC CONC LID - PW	251.37	251.37
R	SOUTHEAST CONST PRODUCTS	03516	1129110	2/20/2025	2501-158130	1/6/2025	SAKRETE 4500 PSI HI STR CONCRETE MIX, EZ MIX PALLET DEP, RVRSIDE CMN CEMENT - PW	382.02	382.02
R	SOUTHEAST CONST PRODUCTS	03516	1129110	2/20/2025	2501-158191	1/6/2025	SAKRETE 4500 PSI HI STRENGTH CONCRETE MIX - PW	54.57	<b>688.96</b>
R	SOUTHERN CALIFORNIA GAS CO, (TRANS)	03527	1129261	2/27/2025	01.01.25-02.01.25	2/7/2025	AC# 096 176 5242 6 (01.01.25-02.01.25) CYPRESS CNG STATION FUEL-TRANSP DIV	11,200.54	<b>11,200.54</b>
R	SOUTHERN TIRE MART LLC	13924	1129262	2/27/2025	7080022773	1/14/2025	PW40 NEW TIRES - PW	870.49	<b>870.49</b>
R	SOUTHLAND TRANSIT INC	03538	1129263	2/27/2025	ELMDR-01-2025	2/1/2025	JAN 2025 DIAL-A-RIDE SERVICE CONTRACT	31,589.78	31,589.78
R	SOUTHLAND TRANSIT INC	03538	1129263	2/27/2025	ELMTR-01-2025	2/1/2025	JAN 2025 FIXED ROUTE TRANSIT SERVICES CONTRACT	131,412.22	<b>163,002.00</b>
R	SPARKLETT'S, ACCT#925083321720343 - PD	10132	1129113	2/20/2025	21720343 020525	2/5/2025	FILTRATION SYSTEM RENTAL - PD	159.96	<b>159.96</b>
R	SSD SYSTEMS	08999	1129264	2/27/2025	R-00551372	11/1/2024	NOV 2024 BURGLAR/FIRE ALARM SVCS FOR OPERABLE UNIT, CHE, PW YARD/FACILITY, MAINT	261.90	261.90
R	SSD SYSTEMS	08999	1129264	2/27/2025	S-01133778	10/1/2024	REPLACED DUCT DETECTOR - PW	1,203.79	1,203.79
R	SSD SYSTEMS	08999	1129264	2/27/2025	S-01135827	11/5/2024	CLEANED DEVICE PANEL - PW	189.00	189.00
R	SSD SYSTEMS	08999	1129265	2/27/2025	S-01137850	12/9/2024	LABOR FOR DVR/NVR REVIEW - PD	189.00	189.00
R	SSD SYSTEMS	08999	1129265	2/27/2025	R-00573647	3/1/2025	MAR 2025 BURGLAR/FIRE ALARM, ACCESS CTRL SVCS FOR ADMIN, EVIDENCE SHED, DISP- PC	302.35	<b>2,146.04</b>
R	STRATEGIC LEADERSHIP, CONSULTANTS	15688	1129114	2/20/2025	SLC-2025-03	1/17/2025	PROPOSAL FOR STAFFING ANALYSIS AND STRATEGIC IMPLEMENTATION PLAN - PC	25,000.00	<b>25,000.00</b>
R	SUPER UNIQUE AUTO REPAIR	12311	1129115	2/20/2025	24824	2/6/2025	MAINT SVCS FOR VEH #422 - PD	186.84	186.84
R	SUPER UNIQUE AUTO REPAIR	12311	1129115	2/20/2025	24813	2/6/2025	MAINT SVCS FOR VEH #432 - PD	1,276.10	1,276.10
R	SUPER UNIQUE AUTO REPAIR	12311	1129115	2/20/2025	24825	2/6/2025	MAINT SVCS FOR VEH #313 - PD	187.50	187.50
R	SUPER UNIQUE AUTO REPAIR	12311	1129115	2/20/2025	24823	2/6/2025	MAINT SVCS FOR VEH #502 - PD	203.30	203.30
R	SUPER UNIQUE AUTO REPAIR	12311	1129267	2/27/2025	24846	2/12/2025	MAINT SVCS FOR VEH #424 - PD	404.57	404.57
R	SUPER UNIQUE AUTO REPAIR	12311	1129267	2/27/2025	24847	2/12/2025	MAINT SVCS FOR VEH #3 - PD	95.00	95.00
R	SUPER UNIQUE AUTO REPAIR	12311	1129267	2/27/2025	24845	2/12/2025	MAINT SVCS FOR VEH #293 - PD	481.08	481.08
R	SUPER UNIQUE AUTO REPAIR	12311	1129268	2/27/2025	24852	2/13/2025	MAINT SVCS FOR VEH #293 - PD	439.35	439.35
R	SUPER UNIQUE AUTO REPAIR	12311	1129268	2/27/2025	24853	2/14/2025	MAINT SVCS FOR VEH #428 - PD	872.58	872.58
R	SUPER UNIQUE AUTO REPAIR	12311	1129268	2/27/2025	24859	2/14/2025	MAINT SVCS FOR VEH #430 - PD	276.20	<b>4,422.52</b>
R	T.R. HOLLIMAN AND ASSOC., INC.	15667	1129269	2/27/2025	CHEM 2025.01 1	2/1/2025	PROF SVCS THRU 01/31/25 TASK ORDER NO. 1 - CITY ENGINEER SUPPORT SVCS - ENG	15,000.00	<b>15,000.00</b>
R	TED JOHNSON PROPANE	10543	1129272	2/27/2025	526951	2/1/2025	STORAGE TANK RENTAL FOR PW	20.00	<b>20.00</b>
R	TELECOM LAW FIRM, P.C.	11632	1129273	2/27/2025	18834	1/31/2025	3842 PEN MAR AVE - (ZAMORA PARK) AT&T-DISH EXPANSION - CEC	105.00	<b>105.00</b>
R	TERRA REALTY ADVISORS INC	10703	1129274	2/27/2025	2025-01961	2/3/2025	JAN 2025 - PROF SVCS RE: EL MONTE-SRS - PLANNING DIV.	817.50	<b>817.50</b>
R	THE SMOKE DETECTORS	03494	1129275	2/27/2025	1357	2/5/2025	OPACITY TEST FOR CLEAN TRUCK CHECK - TRANSP	190.00	<b>190.00</b>
R	THE WORKSHOP	03914	1129116	2/20/2025	73709	12/17/2024	CASE # CARDS (REPORT NUMBER CARDS) - PD	275.00	275.00
R	THE WORKSHOP	03914	1129116	2/20/2025	73248	9/10/2024	COPIED FROM ORIGINAL DOCUMENT RUBBER STAMP - PD	46.20	46.20
R	THE WORKSHOP	03914	1129116	2/20/2025	73249	9/10/2024	BUSINESS CARDS WITH MISSION STATEMENT FOR ISACC RODRIGUEZ, CODY COWELL - PE	143.00	143.00

R	THE WORKSHOP	03914	1129116	2/20/2025 73653	12/5/2024 BUSINESS CARDS FOR JIMMIE PITTS - PD	16.50	
R	THE WORKSHOP	03914	1129116	2/20/2025 73625	12/2/2024 NOTICE TO APPEAR TR-130 (NUMBERED 820,400 TO 825,899) - PC	3,222.84	
R	THE WORKSHOP	03914	1129116	2/20/2025 73911	2/11/2025 CHIEF SYMPATHY CARDS WITH MESSAGE/ BLANK, NO MESSAGE - PC	88.00	
R	THE WORKSHOP	03914	1129116	2/20/2025 73910	2/11/2025 BUSINESS CARDS WITH MISSION STATEMENT FOR M. MENDOZA, ANDREW AVILA - PC	143.00	
R	THE WORKSHOP	03914	1129276	2/27/2025 73912	2/11/2025 LICENSE/ TREASURY/ WATER BILLING BUSINESS CHARGES - FINC	49.50	3,984.04
R	THOMSON REUTERS - WEST PAYMENT, CENTER (1000073629)	12844	1129277	2/27/2025 851414812	2/1/2025 JAN 2025 ONLINE/SOFTWARE SUBSCRIPTION CHARGES - PC	989.77	989.77
R	TOVEY/SHULTZ CONSTRUCTION INC.	15177	1129117	2/20/2025 APPL 11R1	12/30/2024 PROJECT: HOMEKEY PHASE 2 RESTORATION OF EXISTING M MOTEL - CED	391,721.38	391,721.38
R	TRACE3, LLC.	13869	1129278	2/27/2025 INV1715040	2/19/2025 JAN 2025 - MICROSOFT CSP MONTHLY BILLING - IT	9,805.00	9,805.00
R	TRANSTECH ENGINEERS INC	04950	1129118	2/20/2025 20251221	1/29/2025 PROF SVCS THRU 12.31.24 ELM PW ENCR OACHMENT PERMIT REVIEW- ENG DIV	1,716.00	
R	TRANSTECH ENGINEERS INC	04950	1129118	2/20/2025 20251222R	2/6/2025 PROF SVCS THRU 12.31.24 ELM TRF 4301 TEMPLE CITY BLVD SELF STORAGE TRFC RVW- ENG	935.00	
R	TRANSTECH ENGINEERS INC	04950	1129279	2/27/2025 20251543	2/18/2025 PROF SVCS THRU 01.31.25 ELM LOWER AZUSA RD STREET IMPROVEMENTS (072) CMCI - ENG	3,213.94	5,864.94
R	TREASURER AND TAX COLLECTOR /	13392	1129280	2/27/2025 C0012880	1/31/2025 MAR 2025 FIRE PROTECTION SERVICE	1,516,231.70	1,516,231.70
R	TRIO COMMUNITY MEALS, LLC.	14166	1129119	2/20/2025 INV2230059555	2/4/2025 JAN 2025 AAA EXEMPT MEALS C-1 - P/R	9,990.05	9,990.05
R	TYLER TECHNOLOGIES	03723	1129120	2/20/2025 045-505080	2/12/2025 02.03-06.2025 EERP MIGRATION CONTRACT PROJ. MANAGER/ IMP REMOTE - FINC	7,200.00	
R	TYLER TECHNOLOGIES	03723	1129282	2/27/2025 045-506624	2/19/2025 02.13.2025 EERP MIGRATION CONTRACT IMP REMOTE - FINC	800.00	8,000.00
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 620240249	7/1/2024 ELM01/ELM02/ELM03 NEW TICKET CHARGES, MAINT FEE - PW UTIL	466.75	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 24-250193	8/1/2024 CALIFORNIA STATE FEE FOR REGULATORY COSTS FOR DIG ALERT - PW	315.79	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 24-251682	12/1/2024 CALIFORNIA STATE FEE FOR REGULATORY COSTS FOR DIG ALERT - PW	315.79	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 1020240255	11/1/2024 ELM01/ELM02/ELM03 NEW TICKET CHARGES, MAINT FEE - PW UTIL	724.10	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 720240246	8/1/2024 ELM01/ELM02/ELM03 NEW TICKET CHARGES, MAINT FEE - PW UTIL	446.60	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 24-250567	9/1/2024 CALIFORNIA STATE FEE FOR REGULATORY COSTS FOR DIG ALERT - PW	315.79	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 24-252051	1/1/2025 CALIFORNIA STATE FEE FOR REGULATORY COSTS FOR DIG ALERT - PW	315.79	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 1220240260	1/1/2025 ELM01/ELM02/ELM03 NEW TICKET CHARGES, MAINT FEE - PW UTIL	533.55	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 1120240255	12/1/2024 ELM01/ELM02/ELM03 NEW TICKET CHARGES, MAINT FEE - PW UTIL	426.25	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 24-251312	11/1/2024 CALIFORNIA STATE FEE FOR REGULATORY COSTS FOR DIG ALERT - PW	315.79	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 820240250	9/1/2024 ELM01/ELM02/ELM03 NEW TICKET CHARGES, MAINT FEE - PW UTIL	616.80	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 920240250	10/1/2024 ELM01/ELM02/ELM03 NEW TICKET CHARGES, MAINT FEE - PW UTIL	431.80	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 24-250940	10/1/2024 CALIFORNIA STATE FEE FOR REGULATORY COSTS FOR DIG ALERT - PW	315.79	
R	UNDERGROUND SERVICE ALERT OF, SO CALIF	03732	1129121	2/20/2025 23-2426157	7/1/2024 CALIFORNIA STATE FEE FOR REGULATORY COSTS FOR DIG ALERT - PW	231.14	5,771.73
R	URBAN RESTORATION GROUP US, INC.	07449	1129122	2/20/2025 00045341	10/30/2024 SENS. SURFACE/BRICK STONE MASONRY GRAFFITI REMOVER, GLUGLESS DISPENSING TAP - PW	6,516.35	6,516.35
R	VALLEY VISTA SERVICES INC	03784	1129123	2/20/2025 02.05.25	2/10/2025 DISTRIBUTION OF 2024/25 LIENED SOLID WASTE ACCOUNTS REC'D BY COUNTY TAX ASSESSOF	158,191.58	158,191.58
R	VARSITY SPIRIT FASHIONS AND, SUPPLIES LLC	13941	1129284	2/27/2025 14911970	1/17/2025 CHEER UNIFORMS FOR EL MONTE SCHOOL DIST SPARK AFTERSCHOOL YOUTH SPORTS PROG- P/F	25,163.93	
R	VARSITY SPIRIT FASHIONS AND, SUPPLIES LLC	13941	1129285	2/27/2025 14733528	12/5/2024 CHEER UNIFORMS FOR MT VIEW SCHOOL DIST SPARK AFTERSCHOOL YOUTH SPORTS PROG- P/F	21,818.17	46,982.10
R	VASQUEZ & COMPANY, LLP	06575	1129124	2/20/2025 2250097-IN	2/10/2025 PROF SVCS FOR THE AUDIT OF FINC STMTS - FY ENDED 06/30/24 3RD PROGRESS BILL	25,000.00	25,000.00
R	WALTERS WHOLESALE ELECTRIC CO.	06406	1129286	2/27/2025 5127148574.002	1/23/2025 FLUKE FLUKE ACV DETECTOR - PW	314.54	314.54
R	WELLS FARGO MN, N.A., ABA#121000248	04994	0219202501	2/20/2025 01.27.25	1/27/2025 TAXABLE TAX ALLOCATION REFUNDING BOND SERIES 2017 DEBT SVC PYMT	485,424.68	485,424.68
R	WESTERN SUPREME ROOTER INC	03884	1129125	2/20/2025 191457	1/21/2025 PREVENTATIVE MAINT ON WOMEN'S LOCKER AND SHOWERS, REMOVED HAIR FROM DRAINS - PW	1,875.00	1,875.00
R	WHITE BEAR, WINDY	03892	1129126	2/20/2025 02.13.25	2/13/2025 MILEAGE, MEALS, HOTEL FOR CALNENA 2025 CONFERENCE, 03/02-05/25, LOS ANGELES, CA	916.24	916.24
R	WILLDAN ENGINEERING	03897	1129127	2/20/2025 00629413	1/22/2025 PROF SVCS THRU 12/27/24 PROJ. 111947.Y2 - 10627 MAIN ST TRAFFIC ASSESSMENT - ENC	1,080.00	
R	WILLDAN ENGINEERING	03897	1129127	2/20/2025 00629427	1/22/2025 PROF SVCS THRU 12/27/24 PROJ. 109335.45 - 11640-11730 VALLEY BLVD - ENC	3,132.00	
R	WILLDAN ENGINEERING	03897	1129127	2/20/2025 00629425	1/22/2025 PROF SVCS THRU 12/27/24 PROJ. 109335.37 - TM 82738 - 4304 TEMPLE CITY - ENC	864.00	
R	WILLDAN ENGINEERING	03897	1129127	2/20/2025 00629428	1/22/2025 PROF SVCS THRU 12/27/24 PROJ. 109335.47 - 11863 VALLEY DEDICATION - ENC	1,080.00	
R	WILLDAN ENGINEERING	03897	1129127	2/20/2025 00629426	1/22/2025 PROF SVCS THRU 12/27/24 PROJ. 109335.44 - 11333 VALLEY BLVD EXHIBITS - ENC	1,228.00	
R	WILLDAN ENGINEERING	03897	1129287	2/27/2025 00629580	2/19/2025 PROF SVCS THRU 01/31/25 PROJ. 111947.Y2 - 12432 VALLEY BLVD CIVIL & TRAFFIC- ENC	469.00	
R	WILLDAN ENGINEERING	03897	1129287	2/27/2025 00629581	2/19/2025 PROF SVCS THRU 01/31/25 PROJ. 111947.Y3 - 2647&2653 DURFEE (VMT/SEWER/IPS)- ENC	8,444.00	
R	WILLDAN ENGINEERING	03897	1129287	2/27/2025 00629582	2/19/2025 PROF SVCS THRU 01/31/25 PROJ. 3544-3618 PECK RD(RSING CANES/IN N OUT/STRBKS)-ENC	2,160.00	
R	WILLDAN ENGINEERING	03897	1129287	2/27/2025 00629589	2/19/2025 PROF SVCS THRU 01/31/25 PROJ. 113012.01 - TASK 1 SCOPE OF WORK BUDGTTASK 1 - ENC	237.00	
R	WILLDAN ENGINEERING	03897	1129288	2/27/2025 00629573	2/19/2025 PROF SVCS THRU 01/31/25 PROJ. 109335.48 - 12432 VALLEY BLVD MAP CHECK - ENG DIV	864.00	
R	WILLDAN ENGINEERING	03897	1129288	2/27/2025 00629572	2/19/2025 PROF SVCS THRU 01/31/25 PROJ. 109335.46 - 3141 MAXSON ACCESS EASEMENT - ENG DIV	1,296.00	20,854.00
R	WINNER INTERNATIONAL INC	03906	1129128	2/20/2025 8972	12/23/2024 ROUND PLASTIC TABLECLOTH - P/R	33.83	33.83
R	XING FANG CHEN YE	13564	1129289	2/27/2025 02.18.25	2/18/2025 TENANT-BASED RENTAL ASSTNCE PRGM FOR ANA RIOS, 12226 FINEVIEW ST APT A - CEE	631.20	631.20
R	YAMC LLC.	14893	1129290	2/27/2025 02.18.25	2/18/2025 TENANT-BASED RENTAL ASSTNCE PRGM FOR PAOLA LEON, 11036 ELLIOT AVE - CEE	1,008.95	1,008.95
<b>R</b>	<b>Regular Vendor Total</b>						<b>\$6,380,557.66</b>
T	DETROIT AUTO PARTS	01847	1129069	2/20/2025 51-112986	2/12/2025 OIL FILTER, SUPER S 5QRT CONTAINER FOR PD	288.20	288.20
T	EWING IRRIGATION PRODUCTS	02003	1129173	2/27/2025 24713822	1/22/2025 CEMENT W/BRUSH, PRIMER, RED BUSHING, ADAPTOR, PVC UNION SS - PW	413.48	
T	EWING IRRIGATION PRODUCTS	02003	1129173	2/27/2025 24713835	1/22/2025 LEIT 4000 32IN PEDESTAL - PW	81.28	494.76
T	GRAINER	02183	1129075	2/20/2025 9285612173	10/17/2024 RUBBER BOOTS FOR PW UTIL.	810.18	810.18
T	GRANT'S TRUE VALUE HARDWARE	02186	1129182	2/27/2025 8556926	2/19/2025 ALUM POOP SCOOP SET FOR P/R	43.98	43.98
T	HOME DEPOT, (6035 3225 0199 7914 PRT)	02285	1129193	2/27/2025 7022918	2/13/2025 POTTING MIX, VIOLA MIX 6 PCK - P/R	90.37	90.37
T	HOME DEPOT, (6035 3225 4098 6639 -PW)	06479	1129194	2/27/2025 5974151	1/6/2025 HOSE, RECEIVER LOCK, DUAL BALL MNT, SHEDLESS KNIT 3PK, ROLLER FRAME, PLIERS, WRE	1,358.08	
T	HOME DEPOT, (6035 3225 4098 6639 -PW)	06479	1129194	2/27/2025 7025373	1/14/2025 PREM FIR, GRADE STAKES FOR PW	197.70	1,555.78
T	SOUTHERN CALIFORNIA EDISON	03520	1129111	2/20/2025 5764506-0225	2/10/2025 AC#700375764506 (01/10-02/09/25)	74.55	
T	SOUTHERN CALIFORNIA EDISON	03520	1129111	2/20/2025 9627438-0225	2/10/2025 AC#700089627438 (01/08-02/05/25)	15,124.34	
T	SOUTHERN CALIFORNIA EDISON	03520	1129112	2/20/2025 5494947-0225	2/13/2025 AC#700345494947 (01/14-02/12/25)	92.41	
T	SOUTHERN CALIFORNIA EDISON	03520	1129112	2/20/2025 1952420-0125	2/12/2025 AC#700351952420 (01/13-02/11/25)	59.72	
T	SOUTHERN CALIFORNIA EDISON	03520	1129258	2/27/2025 6072985-0225	2/18/2025 AC#700096072985 (01/16-02/17/25)	194.42	
T	SOUTHERN CALIFORNIA EDISON	03520	1129258	2/27/2025 4540933-0225	2/18/2025 AC#700454540933 (01/16-02/17/25)	877.64	
T	SOUTHERN CALIFORNIA EDISON	03520	1129258	2/27/2025 5724086-0225	2/18/2025 AC#700375724086 (01/16-02/17/25)	70.18	
T	SOUTHERN CALIFORNIA EDISON	03520	1129258	2/27/2025 0948303-0225	2/18/2025 AC#700580948303 (01/16-02/17/25)	158.31	
T	SOUTHERN CALIFORNIA EDISON	03520	1129258	2/27/2025 4003894-0225	2/18/2025 AC#700454003894 (01/16-02/17/25)	8,161.05	
T	SOUTHERN CALIFORNIA EDISON	03520	1129258	2/27/2025 5710750-0225	2/18/2025 AC#700375710750 (01/16-02/17/25)	103.95	

T	SOUTHERN CALIFORNIA EDISON	03520	1129259	2/27/2025	5715404-0225	2/21/2025	AC#700785715404 (01/22-02/20/25]	82.10	
T	SOUTHERN CALIFORNIA EDISON	03520	1129260	2/27/2025	5210920-0225	2/20/2025	AC#700345210920 (01/21-02/19/25]	673.94	
T	SOUTHERN CALIFORNIA EDISON	03520	1129260	2/27/2025	5507071-0225	2/20/2025	AC#700345507071 (01/21-02/19/25]	92.41	
T	SOUTHERN CALIFORNIA EDISON	03520	1129260	2/27/2025	5736618-0225	2/19/2025	AC#700375736618 (01/17-02/18/25]	162.60	
T	SOUTHERN CALIFORNIA EDISON	03520	1129260	2/27/2025	3695434-0225	2/20/2025	AC#700013695434 (01/21-02/19/25]	64.27	
T	SOUTHERN CALIFORNIA EDISON	03520	1129260	2/27/2025	4013901-0225	2/19/2025	AC#700454013901 (01/17-02/18/25]	3,312.65	
T	SOUTHERN CALIFORNIA EDISON	03520	1129260	2/27/2025	0572592-0225	2/20/2025	AC#700350572592 (01/21-02/19/25]	121.67	
T	SOUTHERN CALIFORNIA EDISON	03520	1129260	2/27/2025	5100883-0225	2/20/2025	AC#700345100883 (01/21-02/19/25]	44.53	
T	SOUTHERN CALIFORNIA EDISON	03520	1129260	2/27/2025	5093409-0225	2/20/2025	AC#700345093409 (01/21-02/19/25]	412.38	
T	SOUTHERN CALIFORNIA EDISON	03520	1129260	2/27/2025	5748237-0225	2/19/2025	AC#700375748237 (01/17-02/18/25]	86.55	29,969.67
T	VALLEY BRAKE & WHEEL SERVICE	03780	1129283	2/27/2025	1084885	1/6/2025	TR-17B CHECK ENGINE LIGHT DIAGNOSTIC - TRANSP	125.00	
T	VALLEY BRAKE & WHEEL SERVICE	03780	1129283	2/27/2025	1085202	2/10/2025	TR-2B BRAKE CHECK - TRANSP	125.00	250.00
<b>T</b>	<b>Top Vendor Total</b>								<b>\$33,502.94</b>
<b>Voided Checks</b>									
V	RH BORDEN AND COMPANY LLC	15686	1129098	2/20/2025	1788	12/17/2024	ACOUSTIC ASSESSMENT SVC OF SEWER	(\$29,700.00)	
V	LOS ANGELES COUNTY DEPT OF PARKS AND REC	15285	1128183	1/9/2025	R95645	12/10/2024	PERMIT FEE FOR WHITTIER NARROWS	(\$1,798.63)	
V	TOVEY/SHULTZ CONSTRUCTION INC.	15177	1128457	1/23/2025	APPL 11 / APPL11R1	12/11/2024	PROJECT: HOMEKEY PHASE 2 RESTORATION	(\$939,963.29)	
V	DURAN, BRUCE	6362	1123913	7/8/2024	SUBSIDY JULY 2024	7/8/2024	INS PREMIUM & RETIREE CONTRIBUTION	(\$127.79)	
V	VARSITY SPIRIT FASHIONS AND SUPPLIES LLC	13941	1128246	1/9/2025	14733528	12/5/2024	CHEER UNIFORMS FOR MT VIEW SCHOOL	(\$21,818.17)	
									<b>-\$993,407.88</b>
<b>Grand Total</b>									<b>\$7,887,133.08</b>

**ORDINANCE NO. 3046**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL MONTE, CALIFORNIA, AMENDING CERTAIN PROVISIONS OF CHAPTER 10.08 (SPEED LIMITS) OF TITLE 10 (VEHICLES AND TRAFFIC) OF THE EL MONTE MUNICIPAL CODE TO REVISE OR RESTORE SPEED LIMITS FOR THREE RECENTLY MODIFIED CITY STREET SEGMENTS**

**WHEREAS**, California Vehicle Code (CVC) section 22357 provides that whenever a local authority determines upon the basis of an engineering and traffic survey that a speed greater than 25 miles per hour would facilitate the orderly movement of vehicular traffic and would be reasonable and safe upon any street other than a state highway otherwise subject to a prima facie limit of 25 miles per hour, the local authority may by ordinance determine and declare a prima facie speed limit of 30, 35, 40, 45, 50, 55, or 60 miles per hour or a maximum speed limit of 65 miles per hour, whichever is found most appropriate; and

**WHEREAS**, CVC section 22358 provides that whenever a local authority determines upon the basis of an engineering and traffic survey that the limit of 65 miles per hour is more than is reasonable or safe upon any portion of any street other than a state highway where the limit of 65 miles per hour is applicable, the local authority may by ordinance determine and declare a prima facie speed limit of 60, 55, 50, 45, 40, 35, 30, 25, 20, or 15 miles per hour, whichever is found most appropriate to facilitate the orderly movement of traffic and is reasonable and safe, which declared prima facie limit shall be effective when appropriate signs giving notice thereof are erected upon the street; and

**WHEREAS**, CVC section 22358.3 provides that whenever a local authority determines upon the basis of an engineering and traffic survey that the prima facie speed limit of 25 miles per hour in a business or residence district or in a public park on any street having a roadway not exceeding 25 feet in width, other than a state highway, is more than is reasonable or safe, the local authority may, by ordinance or resolution, determine and declare a prima facie speed limit of 20 or 15 miles per hour, whichever is found most appropriate; and

**WHEREAS**, CVC section 22358.4 provides that a local authority may, by ordinance or resolution, determine and declare prima facie speed limits of 15 miles per hour, in a residence district, on a highway with a posted speed limit of 30 miles per hour or slower, when approaching, at a distance of less than 500 feet from, or passing, a school building or the grounds of a school building, contiguous to a highway and posted with a school warning sign that indicates a speed limit of 15 miles per hour, while children are going to or leaving the school, either during school hours or during the noon recess period. The prima facie limit shall also apply when approaching, at a distance of less than 500 feet from, or passing, school grounds that are not separated from the highway by a fence,

gate, or other physical barrier while the grounds are in use by children and the highway is posted with a school warning sign that indicates a speed limit of 15 miles per hour; and

**WHEREAS**, CVC section 22358.8 provides that a local authority may, by ordinance, retain the current speed limit or restore the immediately prior speed limit if, after the completion of an engineering and traffic study, the local authority finds that the speed limit is still more than is reasonable or safe, that speed limit was established with an engineering and traffic survey and if a registered engineer has evaluated the section of highway and determined that no additional general purpose lanes have been added to the roadway since completion of the traffic survey that established the prior speed limit; and

**WHEREAS**, in October 2023, the City of El Monte contracted the preparation, analysis and production of an Engineering and Traffic Survey (2023 E&TS) for purposes of re-evaluating speed limits on City streets; and

**WHEREAS**, upon consideration of the October 2023 E&TS, the provisions of the CVC, and the City of El Monte Municipal Code (EMMC) Section 10.08.010 (Prima Facie Speed Limits) of Chapter 10.08 (Speed Limits) of Title 10 (Vehicles and Traffic), City Council of the City of El Monte (City Council) adopted Ordinance No. 3030, setting certain *prima facie* speed limits; and

**WHEREAS**, in 2024, the City conducted an updated Engineering & Traffic Survey (2024 E&TS) to establish speed limits for three (3) street segments that have undergone significant changes in configuration, warranting the need for updated evaluations to ensure safety and compliance with traffic standards; and

**WHEREAS**, based upon the results of the 2024 E&TS and pursuant to CVC sections 627, 22357, and 22358, a revision to *the prima facie* speed limit on certain streets in the City of El Monte is warranted; and

**WHEREAS**, the City Council also finds that the current speed limits of certain streets (or street segments) are still more than is reasonable or safe and thus, should be retained.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL MONTE, CALIFORNIA DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** That, upon consideration of the 2024 E&TS and in accordance with Section 22358.8 of the CVC, the City Council finds that the current speed limits for the following street segments are still more than is reasonable or safe than the limits recommended in the October 2023 E&TS, and finds that retaining these current speed limits is in the best interest of the City:

Tyler Avenue from Santa Anita to Valley Boulevard

Durfee Avenue from Ramona Boulevard to Exline Street

Merced Avenue from Garvey Avenue to South City Limit

**SECTION 2.** That, upon consideration of the 2024 E&TS and in accordance with Section 22358.8 of the CVC, the City Council finds that reducing the current speed limit (from 35 mph to 25 mph) for the following street segment is in the best interest of the City:

Merced Avenue segment from Towneway Drive to Garvey Avenue

**SECTION 3.** That, upon consideration of the 2024 updated Engineering and Traffic Survey, which amends the 2023 Engineering and Traffic Survey, and the provisions of the CVC, Section 10.08.010 (Prima Facie Speed Limits) of Chapter 10.08 (Speed Limits), Title 10 (Vehicles and Traffic) of the El Monte Municipal Code is hereby amended to reflect the Merced Avenue speed limit reduction for the street segment from Towneway Drive to Garvey Avenue and now shall state the following:

“10.08.010 Prima Facie Speed Limits.

Pursuant to the updated 2024 Engineering and Traffic Survey, and pursuant to California Vehicle Code sections 627, 22357, 22358 and 22358.8, the City Council of the City of El Monte does determine and declare *prima facie* speed limits for vehicles as specified in Table 1 of this section, below:

Table 1 – Summary of Speed Limits”

<b>City of El Monte Prima Facie Speed Limits</b>		
<b>Street</b>	<b>Limits</b>	<b>Speed Limit (mph)</b>
Aerojet Avenue	Telstar Avenue to Flair Drive	30
Arden Drive	Lower Azusa Road to Valley Boulevard	35
Asher Street	Santa Anita Avenue to Peck Road	30
Baldwin Avenue	Lower Azusa Road to Railroad Tracks	40
Baldwin Avenue	Railroad Tracks to I- 10 Freeway	35
Brockway Street	Santa Anita Avenue to Meeker Avenue	30
Durfee Avenue	Ramona Boulevard to Valley Boulevard	35
Durfee Avenue	Valley Boulevard to South City Limits	35
Exline Street	Whistler Avenue to Gilman Road	25
Fern street	West City Limits to Merced Avenue	25
Ferris road	Ramona Boulevard to Gilman Road	25
Fineview Street	Peck Road to Parkway Drive	25
Garvey Avenue	West City Limit to Peck Road	35

Garvey Avenue	Peck Road to East City Limit	35
Loftus Street	Baldwin Avenue to West City Limit	35
Lower Azusa Road	West City Limit to Santa Anita Avenue	40
Lower Azusa Road	Santa Anita Avenue to East City Limit	35
Meeker Avenue	Valley Boulevard to Peck Road	25
Merced Avenue	Garvey Avenue to South City Limit	35
Merced Avenue	Towneway Drive to Garvey Avenue	25
Mountain View Road	Valley Boulevard to South City Limit	35
Parkway Drive	Denholm Drive to Fineview Street	30
Peck Road	North City Limit to Ramona Boulevard	35
Peck Road	Ramona Boulevard to South City Limit	35
Patrero Avenue	South City Limit to Garvey Avenue	25
Ramona Boulevard	Santa Anita Avenue to Valley Boulevard	30
Ramona Boulevard	Valley Boulevard to East City Limit	35
Santa Anita Avenue	North City Limit to Valley Boulevard	40
Santa Anita Avenue	Valley Boulevard to South City Limit	40
Stewart Street	Ramona Boulevard to East End	25
Telstar Avenue	Rosemead Boulevard to Flair Drive	35
Tyler Avenue	Santa Anita Avenue to Valley Boulevard	30
Tyler Avenue	Valley Boulevard to South City Limit	25
Valley Boulevard	West City Limit to Santa Anita Avenue	35
Valley Boulevard	Santa Anita Avenue to Peck Road	35
Valley Boulevard	Peck Road to East City Limit	35
SR 164 – Rosemead Boulevard (Caltrans Jurisdiction)	I-10 Freeway to Telstar Avenue	40
SR 164 - Rosemead Boulevard (Caltrans Jurisdiction)	Telstar Avenue to the South City Limit	45

**SECTION 4.** The City Council of the City of El Monte hereby declares that should any section, paragraph, sentence, phrase, or word of this ordinance be declared for any

reason to be invalid, it is the intent of the City Council that it would have adopted all other portions of this ordinance independent of the elimination therefrom of any such portion as may be declared invalid. If any section, paragraph, sentence, or phrase of this Ordinance is for any reason held to be invalid or unlawful, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, paragraph, sentence, or phrase thereof, irrespective of the fact that any one or more section, paragraph, sentence, or phrase has been declared invalid or unlawful.

**SECTION 5.** The Mayor shall sign, and the City Clerk shall attest, to the passage of this Ordinance. The City Clerk shall cause the same to be published once in the official newspaper within fifteen (15) days after its adoption. This Ordinance shall become effective thirty (30) days after adoption.

PASSED, APPROVED AND ADOPTED by the City Council of the City of El Monte at the regular meeting of this 12th day of March, 2025.

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Jessica Ancona, Mayor  
City of El Monte

ATTEST:

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Gabriel Ramirez, City Clerk  
City of El Monte

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) SS:  
CITY OF EL MONTE )

I, Gabriel Ramirez, City Clerk of the City of El Monte, hereby certify that the foregoing Ordinance No. 3046 was introduced for a first reading on the 26th day of February, 2025 and approved for a second reading and adopted by said Council at its regular meeting held on the 12th day of March, 2025 by the following vote, to-wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Gabriel Ramirez, City Clerk  
City of El Monte



# CITY OF EL MONTE

PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF MARCH 12, 2025

February 24, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL OF AN INCREASE TO THE EXISTING USA BLUE BOOK PURCHASE ORDER TO CONTINUE PROVIDING SAFETY EQUIPMENT AND SUPPLIES FOR THE UTILITIES DIVISION FOR A NOT-TO-EXCEED AMOUNT OF \$15,000.**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve an increase to the existing USA Blue Book purchase order to continue providing safety equipment and supplies for the Utilities Division in the amount of \$15,000 for an aggregate, not-to-exceed amount of \$25,000 for additional supplies needed; and,
2. Authorize the City Manager, to approve the increase to the USA Blue Book purchase order.

## **BACKGROUND**

The City of El Monte (the "City") is comprised of an area of approximately 10 square miles in Los Angeles County (the "County"), California. It is a major metropolis located in the hub of San Gabriel Valley with a racially and ethnically diverse population. The City is located west of the interchange of Interstate 605 and 10, approximately 12 miles east of Downtown Los Angeles. It is a residential, industrial, and commercial city in the heart of the San Gabriel Valley within the Los Angeles County of California. The wastewater collection facilities that serve the City are owned, maintained, and operated by the City Sewer Division under the City's Public Works Department.

The City's Public Works Department owns, operates, and maintains the City's wastewater collection system with approximately 130 miles of sewer main lines and seven (7) active lift stations. The City is a member city of one (1) of the 17 jurisdictions that are signatories to the Joint Outfall Agreement that provides for a shared regional interconnected sewer conveyance and treatment system, also referred to as the Joint Outfall System (JOS). The system includes the main Joint Water Pollution Control Plant

(JWPCP), six (6) satellite Water Reclamation Plants (WRPs), and over 1,230 miles of trunk sewers and 50 pumping plants that collect wastewater from the local sewers that are owned, operated, and maintained by its member cities and the County. The City's collection system conveys wastewater generated within the City to connections to the County sewer lines, and the collected wastewater flows are ultimately treated by the Whittier Narrows Water Reclamation Plant (WRP).

The Utilities Division currently uses USA Blue Book as a safety equipment and supplies vendor. However, because a certain spending threshold has been reached by the Public Works Department in general, with other vendors that provide similar supplies and products, a purchase order increase must be approved by the City Council. The Utilities Division currently has an open purchase order in the amount of \$10,000.00. This approval would increase the purchase order by \$15,000.00 for an aggregate total of \$25,000.00.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

City Staff is now desiring to add additional funds to the purchase order with USA Blue Book for needed safety supplies and equipment for items such as, but not limited to:

- Safety Glasses
- Protective Gloves
- Protective Ear Plugs
- Safety Vests
- Piping/Connectors/Fittings
- Valves
- Pressure Gauges
- Electrical Fuses

### **FISCAL IMPACT/FINANCING**

The funds to increase this purchase order are budgeted for Fiscal Year 24-25 in the Water Fund Accounts 600-67-696-6211 and Sewer Fund Accounts 650-67-693-6211 and will have no impact to the General Fund.

### **STRATEGIC PLAN 2024 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goal #4.

Goal #4 – Improve Infrastructure/City-Wide Sustainability.

### **CONCLUSION**

It is recommended that the City Council approve the fund increase to the USA Blue Book purchase order to continue to provide safety equipment and supplies for the Utilities Division for a total aggregate not-to-exceed amount of \$25,000.00 and authorize the City Manager, to execute the purchase order.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



JERRY MORENO  
Public Works and Utilities Director

DATE: MARCH 12, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVE AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



**CITY OF EL MONTE**  
*PUBLIC WORKS & UTILITIES DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF MARCH 12, 2025

February 24, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL TO PURCHASE TWO (2) 2025 TOYOTA TACOMA SR TRUCKS FOR A NOT-TO-EXCEED AMOUNT OF \$80,000**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve the purchase of two (2) 2025 Toyota Tacoma SR Trucks for a not-to-exceed amount of \$80,000.

**BACKGROUND**

The Public Works & Utilities Department (the "Department")-Maintenance Division oversees a fleet of working vehicles, providing regular vehicle maintenance and vehicle purchasing.

The Department's standby program is on-call 24 hours a day, seven (7) days a week, and oversees issues in the City's right-of-way (General Standby), City facilities (Building Standby) and Utilities (Water and Sewer). Personnel assigned to the standby program take a work truck home each day. The mileage incurred on these vehicles is therefore higher than the usual City daily maintenance vehicle.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Department carefully considered various choices for standby vehicles. The Toyota Tacoma light duty truck was seen as a reliable, light, fuel efficient, low maintenance truck, that would be the best choice to serve as standby vehicles. The two (2) new trucks will be replacing Utilities fleet vehicles.

12.4

Staff reached out to local Toyota dealers in close proximity to the City. The request was for two (2) 2025 Toyota Tacoma SR four (4) door base model vehicles. Longo Toyota quoted the lowest unit price of \$38,223.18 per vehicle, a total of \$76,446.36 for two (2) vehicles. Staff recommends approving the purchase of two 2025 Toyota Tacoma SR Trucks for a not-to-exceed total of \$80,000.00 from Longo Toyota.

### **FISCAL IMPACT/FINANCING**

The two (2) 2025 Toyota Tacoma SR Trucks will be purchased with available funds under Sewer Maintenance Vehicles Fund Account Number 650-67-693-8132 (\$40,000) and under the Water Maintenance Vehicles Fund Account Number 600-67-695-8132 (\$40,000).

### **STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Goal 4: Improve Infrastructure/City Fleet and City-Wide Sustainability.

### **CONCLUSION**

It is recommended that the City Council consider and approve the purchase of two (2) 2025 Toyota Tacoma SR Trucks from Longo Toyota for a not-to-exceed amount of \$80,000.

Respectfully submitted,

ALMA K. MARTINEZ  
City Manager



JERRY MORENO  
Public Works & Utilities Director

Attachment(s):  
Attachment 1 – Proposal and Vehicle Specifications  
Attachment 2 – Bid Sheet

DATE: MARCH 12, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVE AND FILE <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



**CITY OF EL MONTE**  
*PUBLIC WORKS DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

**ATTACHMENT 1**

**Proposal and Vehicle Specifications**



**Longo Toyota**  
 3534 Peck Road  
 El Monte  
 CA, 91731  
<https://www.longotoyota.com/>  
 (626) 580 - 6000  
[info@longotoyota.com](mailto:info@longotoyota.com)

**Lizette Vega**  
 Sales: (626) 580 - 6000  
 Direct: (626) 672 - 6208  
[lizette.vega@longotoyota.com](mailto:lizette.vega@longotoyota.com)

Deal#: 3329955

**2025 Toyota Tacoma**

Ice Cap | 5 mi | SR  
 VIN: 3TYKD5HXXST018410 | Stock#: 12503226

Guest Number: 119787  
 9

**Abel Hernandez**

+1-(626) 258 - 8675 | [abelhernandez@elmonteca.gov](mailto:abelhernandez@elmonteca.gov)  
 El Monte, CA 91731

Cash  
 Tot. Cash **\$38,223.18**  
 \$0.00 Rebates

Payment Details	Cash
MSRP	\$35,644.00
Selling Price	\$34,107.21
Your Price	\$34,107.21
Taxes (10%)	\$3,419.22
Fees	\$696.75
Amount Financed	\$38,223.18

Retail payments are an estimate and may vary among lending institutions. Vehicle Price does not include accessories and is before Taxes and/or applicable fees. Leases in some cases require additional cash for Security Deposit, and at Lease's End, Lessee is responsible for \$0.25 per mile over 12000 miles per year and a Disposition Fee of \$350.00. Wear and tear guidelines apply. All prices, specifications, and availability subject to change without notice.



# TOYOTA

## Longo Toyota

3534 North Peck Road  
El Monte CA 91731  
626-580-6000

## 2025 TACOMA

Tacoma SR

**Model:** 2025 Tacoma SR 2.4L 4-Cyl. Turbo Engine Rear-Wheel Drive 5-ft. bed Double Cab 7186A

**VIN:** 3TYKD5HN5ST018525

**Stock:** 12503227

**Engine:** i-FORCE 2.4L 4-Cyl. Turbo Engine

**Transmission:** 8-Speed Automatic Transmission



EXTERIOR  
Ice Cap

INTERIOR  
Black Fabric

### PRICE

Base MSRP *	\$33,790.00
Port Installed Packages & Accessories	\$359.00
Delivery Processing and Handling	\$1,495.00
<b>Total Advertised Price</b>	<b>\$35,644.00</b>

### FUEL ECONOMY



### INSTALLED PACKAGES & ACCESSORIES

50 State Emissions	FIO	\$0.00
Owner's Portfolio	PIO	\$0.00
Door Edge Guards Help prevent door edge dings and chipped paint with this protective finishing touch. •Thermoplastic-coated stainless steel is precisely matched to the exterior finish •Compression-fitted to door edge contours •Blend seamlessly to complement exterior styling.	PIO	\$160.00
All Weather Floor Liners	PIO	\$199.00
Total Optional Equipment		\$359.00
Vehicle Base Model		\$33,790.00
Delivery Processing and Handling		\$1,495.00

### FEATURES

#### Mechanical & Performance

- Powertrain: i-FORCE 2.4L turbocharged inline-4 engine
- Drivetrain: Rear-Wheel Drive (RWD) with Automatic Limited-Slip Differential (Auto LSD)
- Air Intake: Twin-scroll turbocharger with wastegate valve control and air-cooled intercooler
- Engine: i-FORCE 2.4L 4-Cyl. Turbo Engine
- Weight Rating: 5775 lbs
- Transmission: 8-speed Electronically Controlled automatic Transmission with intelligence (ECT-i), sequential shift mode, and uphill/downhill shift logic
- Suspension: Independent double-wishbone front suspension; leaf spring rear suspension
- Stabilizer: Front stabilizer
- 8-Speed Automatic Transmission

#### Exterior

## 2025 TOYOTA Tacoma SR - 3TYKD5HN5ST018525

- 17-in. styled alloy wheels
- LED headlights with Daytime Running Lights (DRL), auto on/off feature and manual leveling adjustment
- 5-ft. bed
- LED bed lighting
- Deck rail system with four adjustable tie-down cleats and fixed cargo bed tie-down points

### Exterior Dimensions

- Bed depth 20.2
- Bed width 44.7
- Inside bed width (at accessory rail) 56.4
- Overall length 213
- Wheelbase 131.9
- Bed length 60.3
- Bed width (between wheelwells) 53
- Overall height 73.8
- Overall width 76.9

### Interior

- Fabric-trimmed seats; 6-way manually adjustable driver and front passenger seats with 2-way manually adjustable lumbar support on driver's seat only
- 60/40 split, folding rear seat with under- and behind-seat storage
- Manual day/night rearview mirror
- Polyurethane manual tilt/telescopic steering wheel with phone, audio, display/infotainment, and Driver Assist controls
- Smart Key System on driver door with Push Button Start
- Dual USB-C ports with power delivery

### Audio Multimedia

- 8-in. Toyota Audio Multimedia display with 6-speaker audio system, wireless Apple CarPlay® & Android Auto™ compatibility, SiriusXM® 3-month trial. See [toyota.com/connected-services](https://toyota.com/connected-services) for details. S

### ToyotaCare

- No cost maintenance \$0 (No Cost)
- 24-hour Roadside Assistance \$0 (No Cost)

### Safety & Convenience

- Class-IV towing hitch receiver and wiring harness with 7-pin/4-pin connector
- Backup Guide Monitor
- Electric Power Steering (EPS) and power-assisted rack-and-pinion with an Electronic Parking Brake (EPB)
- Lightweight "TACOMA" stamped tailgate
- Toyota Safety Sense™ 3.0 — Pre-Collision System with Pedestrian Detection, Proactive Driving Assist, Lane Departure Alert with Steering Assist, Automatic High Beams, Road Sign Assist, and Full-Speed Range Dynamic Radar Cruise Control

### Connected Services

- Wi-Fi Connect — includes AT&T Wi-Fi hotspot and Integrated Streaming (Apple Music® and Amazon Music) compatibility. Subscription required after trial. 4G network dependent. Up to 30-day/3 GB trial subscription
  - Service Connect — receive personalized maintenance updates and vehicle health reports. Subscription required after trial. 4G network dependent. Up to 10-year trial subscription
  - Safety Connect® — includes Emergency Assistance Button, Enhanced Roadside Assistance, Automatic Collision Notification and Stolen Vehicle Locator. Subscription required after trial. 4G network dependent. Up to 10-year trial subscription
  - Drive Connect — includes Cloud Navigation with Google Points of Interest (POI) data, Intelligent Assistant with Hey, Toyota, and Destination Assist. Subscription required after trial. 4G network dependent. Capable, subscription required
  - Remote Connect — remotely interact with your vehicle through the Toyota app via your smartwatch. Depending on grade, allows you to lock/unlock doors, start and stop the vehicle, locate your last parked location, check vehicle status and monitor guest drivers. Subscription required after trial. 4G network dependent. 1-year trial subscription
-

**2025 TOYOTA Tacoma SR - 3TYKD5HN5ST018525**

\* Base MSRP excludes manufacturer, distributor and dealer options, taxes, title and license and dealer fees and charges. Also excludes the Delivery, Processing and Handling of \$1,135 for Cars (Corolla, Corolla HV, Corolla HB, GR Corolla, Camry, Camry HV, Prius, Prius Prime, Toyota Crown, Mirai, GR86, GR Supra), \$1,350 for Entry SUV (Corolla Cross, Corolla Cross HV), \$1,395 for Small SUV (RAV4, RAV4 HV, RAV4 Prime, bZ4X), \$1,450 for Mid SUV/Van (4Runner, Venza, Highlander, Highlander HV, Grand Highlander, Grand Highlander HV, Sienna, Land Cruiser, Toyota Crown Signia), \$1,495 for Small Pickup (Tacoma), \$1,945 for Large Pickup/Large SUV (Tundra, Tundra HV, Sequoia). (Historically, vehicle manufacturers and distributors have charged a separate fee for processing, handling and delivering vehicles to dealerships. Toyota's charge for these services is called the "Delivery, Processing and Handling" and is based on the value of the processing, handling and delivery services Toyota provides as well as Toyota's overall pricing structure and may be subject to change at any time. Toyota may make a profit on the Delivery, Processing and Handling.) The Delivery, Processing and Handling in AL, AR, FL, GA, LA, MS, NC, OK, SC and TX may vary. The published prices do not apply to Puerto Rico and the U.S. Virgin Islands. Dealer price will vary.

ToyotaCare, which covers normal factory scheduled maintenance for 2 years or 25,000 miles, whichever comes first, is included as part of the sales price of the vehicle for qualifying buyers. See participating dealer for eligibility and coverage details.

Disclaimer: This document is not meant to replace or substitute the actual window sticker on the vehicle. Toyota Motor Sales, U.S.A., Inc. is not responsible and disclaims any liability for inaccuracies. Please contact your dealer with any questions or if you require additional information.



**CITY OF EL MONTE**  
 PUBLIC WORKS & UTILITIES DEPARTMENT  
 CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF MARCH 12, 2025

**LIST OF BIDS**

<b>Vendor</b>	<b>Bid</b>
Longo Toyota	\$38,223.18 each
Wondries Toyota	\$40,862.05 and \$42,506.55
Toyota of Glendora	None Available
Toyota of Puente Hills	No Bid Recieved

**Nexus**

Bid totals were for a 2025 Toyota Tacoma SR 4 Door base model:

**2024 Tacoma SR**

- MODEL - 2.4L 4-Cyl. Turbo Engine Rear-Wheel Drive 4 door
- ENGINE - i-FORCE 2.4L 4-Cyl. Turbo Engine
- TRANSMISSION - 8-Speed Automatic Transmission
- PAINT - White Exterior
- EXTRAS
  - Door Edge Guards
  - All Weather Floor Liners

Fees, handling, delivery, tax are included in the totals. The bid calculations were base truck cost for one 2025 Tacoma SR 4 door vehicle.

The vehicles being purchased are what are available on lot, or what is available with a lead time of 2 to 4 months.



# CITY OF EL MONTE

PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF MARCH 12, 2025

February 24, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL OF A REVISED PROFESSIONAL SERVICES AGREEMENT WITH RAFTELIS TO PROVIDE TECHNICAL AND PREPARATION SERVICES FOR THE WATER RATE STUDY FOR A NOT-TO-EXCEED AMOUNT OF \$66,580**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve a revised Professional Services Agreement (the "Agreement") with Raftelis to provide technical and preparation services for the Water Rate Study for a not-to-exceed amount of \$66,580; and
2. Authorize the City Manager, or her designee, to execute an Agreement with Raftelis.

## **BACKGROUND**

The City of El Monte Water Authority maintains an extensive system of water infrastructure including water production and distribution facilities that deliver potable water to a portion of the customers in the City. Our mission is to continue providing reliable, safe drinking water for our customers now and into the future at reasonable rates. The City has four (4) Granular Activated Carbon (GAC) water treatment plants, over 40 miles of pipeline, two (2) reservoirs, nine (9) wells, and 3,877 service connections, serving drinking water to 22,968 residents. Repairs, rehabilitation, and additional assets are required to maintain the conveyance system.

The source of funds to operate the Water Authority and maintain the water infrastructure is solely through rates and fees charged to customers for service.

In order to keep up with inflation and fund the replacement of underground assets through capital improvement projects, rates need to be reviewed periodically and increased as needed. The Water Authority must follow California Proposition 218 requirements which include evaluating the cost to provide service, a public notification and public hearing.

On October 19, 2023, the City prepared and sent out a Request for Services (RFS) to prepare a comprehensive Water Rate Study ("Study") from six (6) qualified firms to generate a not-to-exceed cost estimate and associated fees to complete related tasks for the Study. The purpose of the Study is to prepare a cost-of-service study, validate the appropriate rate structure, and recommend rates for the City that generate adequate revenue to covers.

City staff received a response from three (3) of the six (6) qualified firms as requested by the November 2, 2023, deadline, and staff recommended approval of Raftelis to provide technical preparation services.

On December 17, 2023, the City Council considered and approved the Professional Service Agreement with Raftelis to provide a comprehensive Water Rate Study.

The most recent Water Rate Study was a modified PSA between the City and Raftelis that was approved by the City Council on February 6, 2024, for a not to exceed amount of \$54,500, however, this agreement was not executed, and work was not performed, due to the City Council's direction to staff to bring the water rate study back to the City Council at a later time.

Staff is now requesting to add an additional \$12,080 to the PSA amount, totaling a not-to-exceed amount of \$66,580 for a one-year term. The added funds would cover additional virtual presentations, preparation of a print-ready public notice, and material review.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Staff is desiring to retain Raftelis for Water Rate Study support and continuation of services to include, but not limited to:

- Fiscal Year 2025, Public Hearing continuation meeting support;
- Water rate model alternatives;
- Additional presentation services;
- Technical report updates;
- Town hall meeting attendance and coordination; and
- Additional public hearing support.

**FISCAL IMPACT/FINANCING**

The approval of the revised Professional Services Agreement with Raffelis to continue to provide technical and preparation services for the water rate study is budgeted for Fiscal Year 24-25 in Water Fund Account 600-67-677-6111 and will have no impact to the General Fund.

**STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goals #4 and #5

- Goal #4 – Improve Infrastructure/City-Wide Sustainability.
- Goal #5 – Enhance Public Safety.

**CONCLUSION**

It is recommended that the City Council consider and approve a revised Professional Services Agreement with Raffelis to continue to provide Water Rate Study technical and preparation services.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



JERRY MORENO  
Public Works and Utilities Director

Attachment 1: Raftelis Scope of Services/Quote

DATE: MARCH 12, 2024
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVE AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



# **CITY OF EL MONTE**

*PUBLIC WORKS DEPARTMENT*  
CITY COUNCIL AGENDA REPORT

## **ATTACHMENT 1**

**Raftelis Scope of Services/Quote**

December 10, 2024

Mr. Don Ngyuen  
Utilities Manager  
City of El Monte  
3990 Arden Dr.  
El Monte, CA 91731-3293

**Subject: Water Rate Study Contract Amendment #1**

Dear Mr. Ngyen,

Per your request, we are submitting this contract amendment to include an Enterprise Fund Committee virtual presentation, in which we would review the water rate study results and incorporate feedback from the committee. The amendment also includes the preparation of a print ready, public notice for the proposed water rates as noted below.

Much of the content and materials developed for the sewer rate study may be repurposed or updated with water study specifics. Raftelis will develop the draft Proposition 218 notification language for legal counsel's review /approval with two rounds of revisions and design a final print-ready PDF in English and three other languages, including four monolingual digital notices for the website. As proposed, the City will provide all translations.

Please let me know if you would like to change the scope or have questions.  
Sincerely,



**Steve Gagnon, PE (AZ)**  
Vice President  
P: 714 351 2013  
E: [sgagnon@raftelis.com](mailto:sgagnon@raftelis.com)

# Proposed Fee

Raftelis proposes to complete the scope of work outlined above on a time-and-materials basis for the fee shown below. The following table shows our proposed fee based on our hourly rate and estimated hours.

Tasks	Web Meetings	Hours						Total Fees & Expenses
		SG	LR	GD	CS	Admin	Total	
1. Enterprise Fund Committee Meeting to Review Results and Incorporate Changes	1	7	6				13	\$3,970
2. Prepare Public Hearing Notice		1	2	12	22		37	\$6,110
<b>Total Meetings / Hours</b>	<b>1</b>	<b>8</b>	<b>8</b>	<b>12</b>	<b>22</b>	<b>0</b>	<b>50</b>	
<b>Hourly Billing Rate</b>		<b>\$360</b>	<b>\$220</b>	<b>\$285</b>	<b>\$160</b>	<b>\$100</b>		
<b>Total Professional Fees</b>		<b>\$2,880</b>	<b>\$1,760</b>	<b>\$3,420</b>	<b>\$3,520</b>	<b>\$0</b>	<b>\$11,580</b>	
							<b>Total Fees</b>	<b>\$11,580</b>
							<b>Total Expenses</b>	<b>\$500</b>
							<b>Total Fees &amp; Expenses</b>	<b>\$12,080</b>

SG - Steve Gagnon  
 LR - Lindsay Roth  
 -  
 -  
 GD - Gina DePinto  
 CS - Creative Services  
 Admin - Administration



# CITY OF EL MONTE

PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF MARCH 12, 2025

February 24, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL OF A PURCHASE ORDER WITH WACHS UTILITY PRODUCTS TO PURCHASE A VALVE MAINTENANCE TRAILER FOR A NOT-TO-EXCEED AMOUNT OF \$103,455.00**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve a purchase order with Wachs Utility Products to purchase a valve maintenance trailer for a not-to-exceed amount of \$103,455.00; and
2. Authorize the City Manager, or her designee, to execute a purchase order with Wachs Utility Products.

## **BACKGROUND**

The City of El Monte Water Authority, California, maintains an extensive system of water infrastructure including water production and distribution facilities that deliver potable water to a portion of the customers in the City. Our mission is to continue providing reliable, safe drinking water for our customers now and into the future at reasonable rates. The City has four (4) Granular Activated Carbon (GAC) water treatment plants, over 40 miles of pipeline, two (2) reservoirs, nine (9) wells, and 3,877 service connections, serving drinking water to 22,968 residents. Repairs, rehabilitation, and additional assets are required to maintain the conveyance system.

Valve exercising with the use of a valve maintenance trailer (VMT) is a vital part of any water system valve preventive maintenance program. The regular exercising of valves extends the longevity of valves by avoiding issues such as valve sticking, debris buildup and corrosion. In keeping a regular valve maintenance program, the City will save money in the long run, and minimize unplanned operations downtime.

In January 2025, staff requested for bids on valve maintenance trailers and received three (3) bids from the below vendors.

14.1

<b>VENDOR</b>	<b>PRICE</b>	<b>ESTIMATED DELIVERY TIME</b>
Wachs Utility Products	\$ 103,455.00	8 Weeks
Specialty Equipment Company	\$ 108,521.83	None Provided
Pres Tech	\$ 84,395.10	24 – 30 Weeks

Although Pres Tech was the lowest quote of the three (3) quotes received, the Wachs Utility Products valve maintenance trailer includes two (2) patented features that make operations easier and safer for the Utilities Department staff. These two (2) features include a Position Locking System for valve operation and a Dual Arm Valve Operation Machine. Staff are therefore recommending purchasing from Wachs Utility Products based on the two (2) patented features and the timelier estimated delivery time of eight (8) weeks.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Staff is desiring to purchase one Standard LX (Gas) – VMT (RH) Single Turner Valve Maintenance Trailer from vendor Wachs Utility Products. The VMT will be operated by staff and will help City staff with:

- Preventing malfunctions & unexpected delays;
- Increased safety;
- Increased valve lifespan;
- Better valve performance;
- Fewer repairs and replacements; and
- Reduced total lifecycle costs.

### **FISCAL IMPACT/FINANCING**

The approval of a purchase order to purchase a valve maintenance trailer from Wachs Utility Products for a not-to-exceed amount of \$103,455 is budgeted for Fiscal Year 24-25 in the Water Fund Account 600-67-695-8131 and will have no impact on the General Fund.

### **STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goal #4 "Improve Infrastructure/City-Wide Sustainability".

### **CONCLUSION**

It is recommended that the City Council consider and approve a purchase order to purchase a Valve Maintenance Trailer from Wachs Utility Products for a not-to-exceed amount of \$103,455.

Respectfully submitted,

ALMA K. MARTINEZ  
City Manager



JERRY MORENO  
Public Works and Utilities Director

Attachments:

- Wachs Utility Products Quote
- Specialty Equipment Company Quote
- Pres Tech Quote

DATE: MARCH 12, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVE AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



# **CITY OF EL MONTE**

*PUBLIC WORKS DEPARTMENT*  
**CITY COUNCIL AGENDA REPORT**

## **ATTACHMENT 1**

### **Bids**

January 15, 2024

To whom it may concern,

This letter serves as a Sole Source document for the EH Wachs Valve Maintenance Trailer (VMT) and for the EH Wachs Valve Maintenance Skids (VMS) products including Hydro Excavation versions Designed, Engineered, and Manufactured by EH Wachs Utility Products, at 600 Knightsbridge Pkwy Lincolnshire, Illinois 60069.

Our unique VMT/VMS products have been awarded multiple US Patents:

- Position Locking System for valve operating system Patent number 9,523,443
- Dual Arm Valve Operating Machine Patent number 9,038,667
- Vehicle Mountable Arm for valve operating machine Patent number 8,025,078
- Positioning System for valve operating system Patent number 9,188,240
- Computer Controlled System for controlling valve machine (Expired)
- Sliding Valve Operator (Expired)

In North America Regional Distribution is through Direct Regional Account Managers or Exclusive Dealers; in your territory Kenny Koch is the only outlet to purchase these products and be provided OEM support.

Thank you for your consideration

At your service,



John R Gruntfest  
North America Sales Manager  
Wachs Utility Products



600 Knightsbridge Parkway, Lincolnshire, Illinois 60069  
 (847) 537-8800 | Fax (847) 520-1147  
 turnvalves.com

# Quotation

Page 1 of 2

TO: **Don Nguyen**  
 City of El Monte  
 3990 Arden Drive  
 El Monte, CA 91731

Date: 1/23/2025  
 Quotation Number: KK229029  
 Payment Terms: Net 30 Days  
 Shipping Terms: FCA Origin  
 Valid Through: 3/24/2025  
 Estimated Ship Date: 8 Weeks ARO  
 Reference: KK224011

E.H. Wachs is pleased to offer the following quotation.

Item Number	Description	Qty	U/M	Unit Price (USD)	Disc%	Line Total (USD)
1	77-000-36 Standard LX (Gas) – VMT (RH): Single turner valve maintenance trailer; includes Wachs 750 Ft/lb (1020 Nm) Extended Reach Valve operator for those preventive maintenance activities, telescoping valve key and Wachs ruggedized TC-100 with GPS controller/datalogger. A 27 HP (20 kW) gasoline powered Kohler overhead cam air cooled engine provides ample power for all contained functions, including an auxillary HTMA Class II circuit; 10 gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) @ 2,000 PSI (140 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spoils containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 GPM (9.5 LPM) @ 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) & 7/8" (22mm) suction wands and one each short and long wash-down guns. The LX package bundles the service light bar with arrow board, 45' (14 M) auxillary hydraulic hose reel for operation of hydraulic power tools & Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger and 24" (61cm) X 18" (46cm) x 18" (46cm) aluminum job box.	1	EA	88,750.00		88,750.00
2	79-430-20 Field training - 1 day program. Training topics range from field operation of the mechanical systems like hydro-excavation and Valve operator; to training of computerized controllers and preventive maintenance software like VITALS. Field crews and participants will be shown, in detail, standard procedures for safe and efficient operation and use of valve maintenance tools.	1	EA	2,495.00	100.0%	0.00
3	SALES TAX Sales Tax at 10% Reference at www.cdtfa.ca.gov	1	EA	9,405.00		9,405.00
<b>Subtotal</b>						<b>98,155.00</b>
<b>Shipping &amp; Handling</b>						<b>5,300.00</b>
<b>Total (USD)</b>						<b>\$103,455.00</b>

Thank you for the opportunity to quote your application needs. If you have any questions or if I may be of any further assistance to you please do not hesitate to notify me. I'm here to help!

**SHIPPING IS ESTIMATED**

(SALES TAX!!!!) We collect sales tax in all but the following states: AK, DE, MT, OR and NH. If you are tax exempt please supply your identification number and certificate with your order. If your exempt number is not on file, tax will be added to your order. We will prepay and add shipping charges to your order, or we can ship collect via your choice of carrier service.

Please reference this quote number when placing your order.  
 Thank You and best regards,

Kenny Koch  
 Southwest Regional Account Manager  
 909-380-4816  
 kkoch@ehwachs.com



600 Knightsbridge Parkway, Lincolnshire, Illinois 60069  
(847) 537-8800 | Fax (847) 520-1147  
[turnvalves.com](http://turnvalves.com)

## Quotation

Page 2 of 2

TO: **Don Nguyen**

Date: 1/23/2025  
Quotation Number: KK229029

Sales of E.H. Wachs products and services are expressly limited to and made conditional on acceptance of its current Terms and Conditions of Sale, found at [ehwachs.com](http://ehwachs.com) ("Terms"). Any additional or different terms are hereby rejected. Commencement of work by E.H. Wachs or acceptance of delivery of products by you constitutes your acceptance of the Terms.



# ESTIMATE

Specialty Equipment Co  
 1921 E. Pomona St.  
 Santa Ana, CA 92705  
 Office Phone: 7142581622

**ESTIMATE Number:** E250130868  
**ESTIMATE Date:** 01/30/2025  
**Payment Terms:** Due On Receipt  
**ESTIMATE Amount:** 108,521.83

**Bill To**  
 CITY OF EL MONTE  
 3990 ARDEN DR  
 EL MONTE, CA 91731  
 Office Phone: 6262588603  
 dnguyen@elmonteca.gov

**Ship To**  
 CITY OF EL MONTE  
 Office Phone: 6262588603  
 dnguyen@elmonteca.gov

Item #	Item Name	Quantity	Unit Price	Taxable	Total
4262	<p>STANDARD LX VALVE MAINTENANCE TRAILER VMT, GAS</p> <p>* Standard LX (Gas) - VMT (RH): Single turner valve maintenance trailer. includes Wachs 750 Ft/lb (1020 Nm) Extended Reach Valve operator for those preventive maintenance activities, telescoping valve key and Wachs ruggedized TC-100 with GPS controller/datalogger. A 27 HP (20 kW) gasoline powered Kohler overhead cam air cooled engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit; 10 gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) @ 2,000 PSI (140 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spoils containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 GPM (9.5 LPM) @ 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) &amp; 7/8" (22mm) suction wands and one each short and long wash-down</p>	1.00	93,250.00	X	93,250.00

	guns. The LX package bundles the service light bar with arrow board, 45' (14 M) auxiliary hydraulic hose reel for operation of hydraulic power tools & Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger and 24" (61cm) X 18" (46cm) x 18" (46cm) aluminum job box.			
4263	FREIGHT Pool Delivery Rate (Per Mile) with a minimum of 300 miles. Rate calculated is 2014.00 MILE from Lincolnshire, Ill. to El Monte, Ca. 2014 miles per Google Maps	1.00	6,646.20	6,646.20

Subtotal: \$ 99,896.20  
Santa Ana Rate: 9.25%  
Santa Ana Amount: 8,625.63  
**ESTIMATE Amount \$ 108,521.83**



7552 Reynolds Circle  
 Huntington Beach, CA 92647  
 714-835-3440

# Estimate

Estimate#	: EST-002337	Freight/Shipping	: Will Call
Estimate Date	: 01-23-2025	Lead Time	: 24-30 Weeks ARO
Expiry Date	: 02-01-2025	Payment Terms:	: Net20

<b>Bill To</b>	<b>Ship To</b>
<b>City of El Monte</b> 11333 Valley Boulevard El Monte, 91731	City of El Monte  Will Call- Huntington Beach

Item No	Item & Description	Qty
1	PV100-PT1000-D1HW-T Power Vacuum and Valve Exerciser <ul style="list-style-type: none"> <li>• Hydraulic Powered PT1000 Valve exerciser 850 Ft-lb</li> <li>• 100 gallons debris</li> <li>• Drive One Engine Power Source</li> <li>• Pressure Washer System</li> <li>• Single 5200# axle</li> </ul>	1

There will be a 2.9% service fee charge added to the total invoice amount if payment is made by credit card. Shipping is subject to change at anytime	Sub Total	76,840.00
	Orange County - Huntington Beach 92647 (7.75%)	5,955.10
	Shipping charge	1,600.00
	<b>Total</b>	<b>\$84,395.10</b>

**Terms & Conditions**  
 Returns: All returns must be pre-approved by Pres Tech and returned to Pres Tech in resalable condition. Returns are subject to 45% restocking charge fee; freight charges are non-refundable. Trailers, skids and truck body units are non-returnable. No warranty will apply if the product has been subject to misuse, neglect, accident, modification, or altered in any way. Special orders are non-refundable. Any used equipment is not returnable and non-refundable.



# CITY OF EL MONTE

PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF MARCH 12, 2025

February 24, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH ONWARD ENGINEERING FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE PARKWAY DRIVE/DENHOLM DRIVE TRAFFIC CALMING PROJECT, CIP NO. 001 FOR A NOT-TO-EXCEED AMOUNT OF \$537,082.37**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider and approve a Professional Services Agreement (PSA) for Construction Management and Inspection Services for the Parkway Drive/Denholm Drive Traffic Calming Project, CIP No. 001, with Onward Engineering for a not-to-exceed amount of \$537,082.37 which includes an Agreement amount of \$488,256.37 plus a ten percent (10%) contingency of \$48,826; and
2. Authorize the City Manager, or her designee, to execute the Professional Services Agreement with Onward Engineering.

## **BACKGROUND**

Final design for the Parkway Drive/Denholm Drive Traffic Calming Project, CIP 001, (the "Project") has been completed and impending construction bid advertisement upon receiving authorization to proceed from Caltrans. The Project includes but is not limited to constructing a Class IV separated bikeway along the southerly portion of Denholm Drive and the easterly portion of Parkway Drive from Durfee Avenue to the southerly City limits; roadway rehabilitation; raised median planters; striping and signing upgrades; Americans with Disabilities Act (ADA) upgrades for driveways and curb ramps; stormwater capture features in the median islands; public amenities to align with the City's Active Transportation Program (ATP) grant application; roadway lighting; and a raised crosswalk with Rectangular Rapid Flashing Beacons (RRFBs) in front of

Mountain View High School between Dahlia Avenue and Parkway Circle.

To assist with the project's construction phase, the City of El Monte (the "City") solicited proposals from qualified consultant firms to provide constructability review, construction management and inspection, geotechnical/material testing, labor compliance, and public outreach services.

## **DISCUSSION**

On November 26, 2024, the City issued a Request for Proposal (RFP) seeking constructability review, construction management and inspection, geotechnical/material testing, labor compliance, and public outreach services for the construction of the Project in accordance with federal funding requirements. The RFP was posted on the City's website and PlanetBids and advertised for 32 days.

On December 27, 2024, proposals were received from four (4) firms, in which each proposal was evaluated and ranked based on the proposer's expertise, experience and training, project approach, and compliance with the RFP. Please see the chart below for the final rankings:

<b>Consultant</b>	<b>Rank</b>
Onward Engineering	1
TKE Engineering	2
Transtech Engineers	3
SPECS Engineering Group	4

Based on the RFP's evaluation criteria, Onward Engineering was ranked number one (1).

In determining a recommendation, staff emphasizes that similar project experience, expertise, project approach, qualifications, and costs are essential factors to consider. Onward Engineering has extensive experience in delivering similar services to various agencies in Los Angeles County, and they have developed a solid reputation for providing outstanding services. They had previously successfully provided Construction Management and Inspections Services to the City, including the Merced Avenue Linear Park Project, CIP 003 which is similar in scope to this Project.

Upon the selection of Onward Engineering as the highest-ranked consultant, staff evaluated the fee of \$488,256.37. Staff believes this is an appropriate fee for the scope of services contemplated.

It is staff's recommendation to award the PSA for Construction Management and Inspection Services for the Parkway Drive/Denholm Drive Traffic Calming Project, CIP No. 001, to Onward Engineering for a not-to-exceed amount of \$537,082.37. Construction is anticipated to begin in Summer 2025 and complete by Winter 2026.

### **FISCAL IMPACT**

To fund the Project, City staff applied to various grant programs including the Active Transportation Program (ATP) Cycle 6, Metro ExpressLanes Net Toll Revenue Reinvestment Grant Program, and Federal Earmark through the Consolidated Appropriations Act, 2023. The City was successful in securing grant funding through all of these programs in the amounts of \$4,334,000, \$4,720,200, and \$4,000,000, respectively, for a total grant funding of \$13,054,200 which will cover the entire cost of construction and construction management of the Project without any local match from the City.

This recommended action has no impact on the General Fund. The Project is budgeted under the Capital Improvement Program FY 2024-2025 per funding distribution shown in Attachment 1.

### **STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Goal 4: Improve Infrastructure/City Fleet and City-Wide Sustainability.

### **CONCLUSION**

Staff recommends that the City Council approve a PSA with Onward Engineering for Construction Management and Inspection Services for the Parkway Drive/Denholm Drive Traffic Calming Project, CIP No. 001, for a not-to-exceed amount of \$537,082.37, which includes an Agreement amount of \$488,256.37 plus a ten percent (10%) contingency of \$48,826.00; and authorize the City Manager, or her designee, to execute the PSA.

Respectfully submitted,



ALMA K. MARTINEZ  
City Manager



JERRY MORENO  
Public Works and Utilities Director

Attachments:

1. Professional Services Agreement
2. Project Budgets

DATE: MARCH 12, 2025	
PRESENTED TO EL MONTE CITY COUNCIL	
<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	PULLED
<input type="checkbox"/>	RECEIVED AND FILE
<input type="checkbox"/>	CONTINUED
<input type="checkbox"/>	REFERRED TO
CHIEF DEPUTY CITY CLERK	



**CITY OF EL MONTE**  
*PUBLIC WORKS DEPARTMENT*  
**CITY COUNCIL AGENDA REPORT**

**ATTACHMENT 1**

**Professional Service Agreement**



2025

PROFESSIONAL SERVICES AGREEMENT

(Engagement: Construction Management & Inspection Services for Parkway Drive/Denholm Drive Traffic Calming Project CIP 001)  
(Parties: Onward Engineering and City of El Monte)

THIS PROFESSIONAL SERVICES AGREEMENT (hereinafter, "Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2025 (hereinafter, the "Effective Date") by and between the CITY OF EL MONTE, a municipal corporation (hereinafter, "CITY") and ONWARD ENGINEERING (hereinafter, "CONSULTANT"). For the purposes of this Agreement, CITY and CONSULTANT may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONSULTANT interchangeably, as appropriate.

RECITALS

WHEREAS, CITY requires construction management and inspection services for the Parkway Drive/Denholm Drive Traffic Calming Project CIP 001 (the "Project"); and

WHEREAS, CITY staff has determined that CONSULTANT possesses the experience, skills, and training necessary to competently provide such Project tasks and services to CITY; and

WHEREAS, the Project is funded through multiple federal and local grants including the Active Transportation Program (ATP) Cycle 6; Metro ExpressLanes Net Toll Revenue Reinvestment Grant Program; and Federal Earmark through the Consolidated Appropriations Act of 2023, requiring CONSULTANT to comply with certain federal and local grant funding requirements; and

WHEREAS, the execution of this Agreement was approved by the El Monte City Council at its Regular Meeting of \_\_\_\_\_, 2025, under Agenda Item No. \_\_\_\_\_.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY and CONSULTANT agree as follows:

I.  
ENGAGEMENT TERMS

- 1.1 SCOPE OF WORK: Subject to the terms and conditions of this Agreement, CONSULTANT agrees to provide the tasks and services described in that certain Request for Proposals of CITY entitled "Request for Proposals (RFP) –

Construction Management & Inspection Services for the Construction of Parkway Drive/Denholm Drive Traffic Calming Project, CIP 001”, dated November 26, 2024 (hereinafter, “CITY RFP”), including Addendum 1, and the written proposal of CONSULTANT entitled “RFP: Construction Management & Inspection Services for CIP 001”, dated December 26, 2024 (hereinafter, the “CONSULTANT Proposal”). The CITY RFP and the CONSULTANT Proposal are attached and incorporated hereto as **Exhibit “A”** and **“B”** respectively. The term “Scope of Work” shall be a collective reference to the CITY RFP and the CONSULTANT Proposal. The capitalized term “Work” shall be a collective reference to all the various services and tasks referenced in the Scope of Work. In the event of any conflict or inconsistency between the provisions of the document entitled CITY RFP and the provisions of the document entitled CONSULTANT Proposal, the requirements of the document entitled CITY RFP shall govern and control but only to the extent of the conflict or inconsistency and no further. In the event of any conflict or inconsistency between the provisions of the Scope of Work and the provisions of this Agreement to which the Scope of Work is attached, the provisions of this Agreement shall govern and control.

## 1.2 PROSECUTION OF WORK:

- A. Time is of the essence for this Agreement and each and every provision contained herein. The Work shall be commenced within three (3) calendar days of CITY’s issuance of a written notice to proceed (“Notice to Proceed”). CONSULTANT shall complete the various tasks identified in the Scope of Work within the timeframes set forth in the Scope of Work and shall complete all of the Work by or before December 31, 2026 (the “Completion Date”). CONSULTANT may submit a written request for additional time to complete the Work, which request must be submitted to the CITY no later than fifteen (15) calendar days prior to the Completion Date or any extended Completion Date granted by CITY. The written request for additional time must identify (i) what specific tasks or services remain to be completed by CONSULTANT in order to complete the Work; (ii) how much additional time CONSULTANT requires; (iii) identification of the circumstances that have caused the need for additional time, according to CONSULTANT, including, if applicable, identification of any tasks that must be completed by CITY as prerequisite to CONSULTANT being able to complete any other service or task; and (iv) what proactive steps CONSULTANT has taken up to the date of the request to mitigate the need for additional time, including, if applicable, any effort on the part of CONSULTANT to alert CITY of the need to provide information or complete certain tasks to be performed by CITY. CITY in its sole and absolute discretion may grant, deny, or conditionally grant a request for additional time, provided that no individual grant of additional time may exceed a maximum of fifteen (15) calendar days.
- B. CONSULTANT shall cooperate with CITY and in no manner interfere with the work of CITY, its employees or other consultants, contractors, or agents.

- C. CONSULTANT shall not claim or be entitled to receive any compensation or damage because of the failure of CONSULTANT, or its subconsultants, to have related services or tasks completed in a timely manner.
  - D. CONSULTANT shall at all times enforce strict discipline and good order among CONSULTANT's employees.
  - E. CONSULTANT, at its sole expense, shall pay all sales, consumer, use or other similar taxes required by law.
- 1.3 COMPENSATION: CONSULTANT shall perform the Work in accordance with the document entitled "Fee/Cost Content", which is attached and incorporated hereto as **Exhibit "C"** (hereinafter, the "COMPENSATION RATE"). The foregoing notwithstanding, CONSULTANT's total compensation for the performance of all Work contemplated under this Agreement, may not exceed the aggregate sum of **FOUR HUNDRED EIGHTY-EIGHT THOUSAND TWO HUNDRED FIFTY-SIX DOLLARS AND THIRTY-SEVEN CENTS (\$488,256.37)** (hereinafter, the "Not-to-Exceed Sum") during the Term of this Agreement. In the event CONSULTANT's rate of compensation is anticipated to exceed the Not-to-Exceed Sum prior to the expiration of the Agreement, the City Council for CITY hereby delegates to the City Manager the authority to increase the Not-to-Exceed Sum by an amount not to exceed ten percent (10%) or **FORTY-EIGHT THOUSAND EIGHT HUNDRED TWENTY-SIX DOLLARS (\$48,826)** for an aggregate Not-to-Exceed Sum of **FIVE HUNDRED THIRTY-SEVEN THOUSAND EIGHTY-TWO DOLLARS AND THIRTY-SEVEN CENTS (\$537,082.37)** (hereinafter, the "Aggregate Not-to-Exceed Sum") provided that any authorization shall be made in writing signed by the City Manager and expressly referencing the City Manager's delegated authority under this paragraph. Any anticipated changes in excess of the sums the City Manager is authorized to approve under this paragraph must be approved by the City Council before they are incurred, and such City Council approval must be memorialized in the form of a written amendment to this Agreement. CITY shall be under no obligation to pay sums in excess of the Aggregate Not-to-Exceed Sum which have not first been authorized by the City Manager or City Council as appropriate.
- 1.4 In the event CONSULTANT's charges are projected to exceed the Aggregate Not-to-Exceed Sum prior to the expiration of this Agreement, CITY may suspend CONSULTANT's performance pending CITY approval of any anticipated expenditures in excess of the Aggregate Not-to-Exceed Sum or any other CITY approved amendment to the compensation terms of this Agreement.
- 1.5 PAYMENT OF COMPENSATION: The Not-to-Exceed Sum will be paid to CONSULTANT in monthly increments as the Work is completed. Following the conclusion of each calendar month, CONSULTANT will submit to CITY an itemized invoice indicating the services performed and tasks completed during the recently concluded calendar month, including services and tasks performed and the reimbursable out-of-pocket expenses incurred. If the amount of CONSULTANT's monthly compensation is a function of hours worked by CONSULTANT's personnel, the invoice should indicate the number of hours worked in the recently

concluded calendar month, the persons responsible for performing the Services, the rate of compensation at which such services and tasks were performed, the subtotal for each task and service performed and a grand total for all services performed. Within thirty (30) calendar days of receipt of each invoice, CITY will notify CONSULTANT in writing of any disputed amounts included in the invoice. Within forty-five (45) calendar days of receipt of each invoice, CITY will pay all undisputed amounts included on the invoice. CITY will not withhold applicable taxes or other authorized deductions from payments made to CONSULTANT.

- 1.6 ACCOUNTING RECORDS: CONSULTANT will maintain complete and accurate records with respect to all matters covered under this Agreement for a period of three (3) years after the expiration or termination of this Agreement. CITY will have the right to access and examine such records, without charge, during normal business hours. CITY will further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.
- 1.7 ABANDONMENT BY CONSULTANT: In the event CONSULTANT ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Services, CONSULTANT will deliver to CITY immediately and without delay, all materials, records, and other work product prepared or obtained by CONSULTANT in the performance of this Agreement. Furthermore, CONSULTANT will only be compensated for the reasonable value of the services, tasks and other Work performed up to the time of cessation or abandonment, less a deduction for any damages, costs, or additional expenses which CITY may incur as a result of CONSULTANT's cessation or abandonment.

## II.

### PERFORMANCE OF AGREEMENT

- 2.1 CITY'S REPRESENTATIVE: The CITY hereby designates Jerry Moreno, Deputy Director of Public Works And Utilities (hereinafter, the "City Representative") to act as its representative for the performance of this Agreement. The City Representative or the City Representative's designee will act on behalf of the CITY for all purposes under this Agreement. CONSULTANT will not accept directions or orders from any person other than the City Representative or the City Representative's designee.
- 2.2 CONSULTANT REPRESENTATIVE: CONSULTANT hereby designates Muhammad Ataya, Vice President, to act as its representative for the performance of this Agreement (hereinafter, "Consultant Representative"). Consultant Representative will have full authority to represent and act on behalf of the CONSULTANT for all purposes under this Agreement. Consultant Representative or Consultant Representative's designee will supervise and direct the performance of the Work, using his best skill and attention, and will be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all Work under this Agreement. Notice to the Consultant

Representative will constitute notice to CONSULTANT.

- 2.3 COORDINATION OF WORK; CONFORMANCE WITH REQUIREMENTS: CONSULTANT agrees to work closely with CITY staff in the performance of the Services and this Agreement and will be available to CITY staff and the City Representative at all reasonable times. All work prepared by CONSULTANT will be subject to inspection and approval by City Representative or his or her designees.
- 2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONSULTANT represents, acknowledges, and agrees to the following:
- A. CONSULTANT will perform all Work skillfully, consistent with and adhering to its professional standard of care, that is, the degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality;
  - B. CONSULTANT shall at all times employ such force, plant, materials, and tools as will be sufficient in the opinion of the CITY to perform the Services within the time limits established, and as provided herein. It is understood and agreed that said tools, equipment, apparatus, facilities, labor, and material shall be furnished and said Work performed and completed as required by the Agreement, and subject to the approval of the CITY's authorized representative;
  - C. CONSULTANT will perform all Work in a manner reasonably satisfactory to the CITY;
  - D. CONSULTANT will comply with all applicable federal, state, and local laws and regulations, including the conflict of interest provisions of Government Code §1090 and the Political Reform Act (Government Code §§81000 *et seq.*) CONSULTANT shall be liable for all violations of such laws and regulations in connection CONSULTANT's performance of the Services. If CONSULTANT performs any work knowing it to be contrary to such laws, rules and regulations, CONSULTANT shall be solely responsible for all costs arising therefrom;
  - E. CONSULTANT understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;
  - F. All of CONSULTANT's employees and agents possess sufficient skill, knowledge, training, and experience to perform those services and tasks assigned to them by CONSULTANT; and
  - G. All of CONSULTANT's employees and agents (including, but not limited to, subcontractors and subconsultants) possess all licenses, permits, certificates, qualifications, and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this

Agreement and all such licenses, permits, certificates, qualifications, and approvals will be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

The Parties acknowledge and agree that CONSULTANT will perform, at CONSULTANT's own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONSULTANT's failure to comply with the standard of care set forth under this Section or by any like failure on the part of CONSULTANT's employees, agents, contractors, subcontractors and subconsultants. Such effort by CONSULTANT to correct any errors or omissions will be commenced immediately upon their discovery by either Party and, notwithstanding Section 5.2(B), will be completed within seven (7) calendar days from the date of discovery or such other extended period of time authorized by the City Representative in writing and in her sole and absolute discretion. The Parties acknowledge and agree that CITY's acceptance of any work performed by CONSULTANT or on CONSULTANT's behalf will not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand, and agree that CITY has relied upon the foregoing representations of CONSULTANT, including but not limited to the representation that CONSULTANT possesses the skills, training, knowledge, and experience necessary to perform the Work under the standard of care as articulated under section 2.4(A).

- 2.5 ASSIGNMENT: The skills, training, knowledge, and experience of CONSULTANT are material to CITY's willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONSULTANT or on behalf of CONSULTANT in the performance of this Agreement. In recognition of this interest, CONSULTANT agrees that it will not assign or transfer, either directly or indirectly or by operation of law, this Agreement, or the performance of any of CONSULTANT's duties or obligations under this Agreement, without the prior written consent of the CITY. In the absence of CITY's prior written consent, any attempted assignment or transfer will be ineffective, null and void and will constitute a material breach of this Agreement.
- 2.6 SUBSTITUTION OF KEY PERSONNEL: CONSULTANT has represented to CITY that certain key personnel will perform and coordinate the Work under this Agreement. Should one or more of such personnel become unavailable, CONSULTANT may substitute other personnel of at least equal competence upon written approval of CITY. In the event that CITY and CONSULTANT cannot agree as to the substitution of key personnel, CITY shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Work in a manner acceptable to the CITY, or who are determined by the CITY to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the CONSULTANT at the request of the CITY. The key personnel for performance of this Agreement are set forth on pages 13 to 23 of the CONSULTANT Proposal.

- 2.7 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONTRACTOR: The Work will be performed by CONSULTANT or under CONSULTANT's strict supervision. CONSULTANT will determine the means, methods, and details of performing the Work subject to the requirements of this Agreement. CITY retains CONSULTANT on an independent contractor basis and not as an employee. CONSULTANT reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONSULTANT's competent and timely performance of the Work contemplated under this Agreement and provided the performance of such services and tasks does not result in the unauthorized disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONSULTANT are not employees of CITY and will at all times be under CONSULTANT's exclusive direction and control. CONSULTANT will pay all wages, salaries and other amounts due such personnel and will assume responsibility for all benefits, payroll taxes, Social Security and Medicare payments and the like. CONSULTANT will be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like. Notwithstanding any other CITY, state, or federal policy, rule, regulation, law, or ordinance to the contrary, CONSULTANT and any of its employees, agents, and subcontractors performing the Work under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by CITY, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of CITY and entitlement to any contribution to be paid by CITY for employer contributions and/or employee contributions for PERS benefits.
- 2.8 REMOVAL OF EMPLOYEES OR AGENTS: If any of CONSULTANT's officers, employees, agents, contractors, subcontractors or subconsultants is determined by the City Representative to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONSULTANT, a threat to persons or property, or if any of CONSULTANT's officers, employees, agents, contractors, subcontractors or subconsultants fail or refuse to perform the Work in a manner acceptable to the CITY, such officer, employee, agent, contractor, subcontractor or subconsultant will be promptly removed by CONSULTANT and will not be reassigned to perform any of the Work.
- 2.9 COMPLIANCE WITH LAWS: CONSULTANT will keep itself informed of and in compliance with all applicable federal, state, or local laws to the extent such laws control or otherwise govern the performance of the Work. CONSULTANT's compliance with applicable laws will include, without limitation, compliance with all applicable Cal/OSHA requirements and applicable regulations of the U.S. Department of Housing and Urbanization.
- 2.10 NON-DISCRIMINATION: CONSULTANT represents that it is an equal opportunity employer, and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin,

handicap, ancestry, sex, or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, or termination.

- 2.11 INDEPENDENT CONTRACTOR STATUS: The Parties acknowledge, understand, and agree that CONSULTANT and all persons retained or employed by CONSULTANT are, and will at all times remain, wholly independent contractors and are not officials, officers, employees, departments, or subdivisions of CITY. CONSULTANT will be solely responsible for the negligent acts and/or omissions of its employees, agents, contractors, subcontractors and subconsultants. CONSULTANT and all persons retained or employed by CONSULTANT will have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt, or liability of any kind on behalf of, or against, CITY, whether by contract or otherwise, unless such authority is expressly conferred to CONSULTANT under this Agreement or is otherwise expressly conferred by CITY in writing.
- 2.12 SUSPENSION AND DEBARMENT: CONSULTANT shall certify by signature that CONSULTANT and its principals, as defined in 49 CFR 29.995, and/or affiliates, as defined at 49 CFR 29.905, are not excluded, or disqualified, as defined at 49 CFR 29.940 and 29.945. CONSULTANT may submit proof of non-debarment or suspension by providing a printout or screenshot from the U.S. Government's official website ([www.sam.gov](http://www.sam.gov)) showing CONSULTANT and its principals are not debarred or suspended prior to the execution of this Agreement. Additional federal funding compliance requirements are set forth under Article VII, below.

### III. INSURANCE

- 3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Before commencing the Work, CONSULTANT will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONSULTANT will procure and maintain the following insurance coverage, at its own expense:
- A. Commercial General Liability Insurance: CONSULTANT will procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (occurrence Form CG 0001) or its equivalent. Such CGL Coverage will have minimum limits of no less than One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and contractual liability.
- B. Automobile Liability Insurance: For any owned, non-owned, or hired vehicles used in connection with the performance of this Agreement, CONSULTANT will procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance will have minimum limits of no less than Two Million Dollars

(\$2,000,000.00) per accident for bodily injury and property damage.

- C. Workers' Compensation Insurance/ Employer's Liability Insurance: A policy of workers' compensation insurance in such amount as will fully comply with the laws of the State of California and which will indemnify, insure and provide legal defense for both CONSULTANT and CITY against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by CONSULTANT in the course of carrying out the Work contemplated in this Agreement.
- D. Errors & Omissions Insurance: For the full term of this Agreement and for a period of three (3) years thereafter, CONSULTANT will procure and maintain Errors and Omissions Liability Insurance appropriate to CONSULTANT's profession. Such coverage will have minimum limits of no less than Two Million Dollars (\$2,000,000.00) per claim.
- 3.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance will contain an endorsement naming the CITY and CITY's elected and appointed officials, officers, employees, agents, and volunteers as additional insureds.
- 3.3 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement will be procured from insurers admitted in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance will be procured from insurers who, according to the latest edition of the Best's Insurance Guide, have an A.M. Best's rating of no less than A:VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representative is authorized to authorize lower ratings than those set forth in this Section.
- 3.4 PRIMACY OF CONSULTANT'S INSURANCE: All policies of insurance provided by CONSULTANT will be primary to any coverage available to CITY or CITY's elected or appointed officials, officers, employees, agents, or volunteers. Any insurance or self-insurance maintained by CITY or CITY's elected or appointed officials, officers, employees, agents, or volunteers will be in excess of CONSULTANT's insurance and will not contribute with it.
- 3.5 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement will not prohibit CONSULTANT or CONSULTANT's officers, employees, agents, subcontractors or subconsultants from waiving the right of subrogation prior to a loss. CONSULTANT hereby waives all rights of subrogation against CITY, its officials, officers, employees, agents, and volunteers.
- 3.6 VERIFICATION OF COVERAGE: CONSULTANT acknowledges, understands, and agrees, that CITY's ability to verify the procurement and maintenance of the

insurance required under this Article is a material consideration of this Agreement. Accordingly, CONSULTANT warrants, represents, and agrees that it will furnish CITY with certificates of insurance and endorsements evidencing the coverage required under this Article on ACORD-25 or forms satisfactory to CITY in its sole and absolute discretion. **The certificates of insurance and endorsements for each insurance policy will be signed by a person authorized by that insurer to bind coverage on its behalf and will be on forms provided by the CITY if requested.** Before commencing the Work, CONSULTANT shall provide CITY with all certificates of insurance and endorsements referenced herein. Upon CITY's written request, CONSULTANT will also provide CITY with copies of all required insurance policies and endorsements.

- 3.7 FAILURE TO MAINTAIN COVERAGE: In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, CITY has the right but not the duty to obtain the insurance it deems necessary, and any premium paid by CITY will be promptly reimbursed by CONTRACTOR or CITY will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, CITY may cancel this Agreement effective upon notice.
- 3.8 SPECIAL RISKS OR CIRCUMSTANCES: City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances. Any amendment to the insurance requirements of this Article shall be memorialized and approved in the form of a written amendment to this Agreement, signed by the Parties. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver will be void or invalid.

#### IV. INDEMNIFICATION

- 4.1 CITY's elected and appointed officials, officers, employees, agents, and volunteers (hereinafter, the "City Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the City Indemnitees with the fullest protection possible under the law. CONSULTANT acknowledges that CITY would not enter into this Agreement in the absence of CONSULTANT's commitment to indemnify, defend and protect CITY as set forth herein. Notwithstanding the foregoing, to the extent CONSULTANT's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to Claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the CONSULTANT. CONSULTANT's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the CITY, its officials, officers, employees, agents, or volunteers.

- 4.2 To the fullest extent permitted by law, CONSULTANT shall indemnify, hold harmless and defend the CITY Indemnitees from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs, and fees of litigation) of every nature arising out of or in connection with CONSULTANT's performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which is caused by the sole negligence or willful misconduct of the CITY.
- 4.3 CITY shall have the right to offset against the amount of any compensation due to CONSULTANT under this Agreement, any amount due to CITY from CONSULTANT as a result of CONSULTANT's failure to either pay CITY promptly for any costs associated with CONSULTANT's obligations to indemnify the CITY Indemnitees under this Article or related to CONSULTANT's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 4.4 The obligations of CONSULTANT under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives its statutory immunity under such statutes or laws as to CITY and CITY's elected and appointed officials, officers, employees, agents, and volunteers.
- 4.5 CONSULTANT agrees to obtain executed indemnity agreements with provisions identical to those set forth herein this Article from each and every subcontractor or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. In the event CONSULTANT fails to obtain such indemnity obligations from others as required herein, CONSULTANT agrees to be fully responsible and indemnify, hold harmless and defend CITY and CITY's elected and appointed officials, officers, employees, agents, and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONSULTANT's subcontractors or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.
- 4.6 CITY does not and shall not waive any rights that it may possess against CONSULTANT because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost, or expense.
- 4.7 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend, and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the CITY may have at law or in equity.

V.  
TERMINATION

5.1 TERMINATION WITHOUT CAUSE: CITY may immediately terminate this Agreement at any time for convenience and without cause by giving prior written notice of CITY's intent to terminate this Agreement which notice shall specify the effective date of such termination. Upon such termination for convenience, CONSULTANT will be compensated only for those services and tasks which have been performed by CONSULTANT up to the effective date of the termination. CONSULTANT may not terminate this Agreement except for cause as provided under Section 5.2, below. If this Agreement is terminated as provided herein, CITY may require CONSULTANT to provide all finished or unfinished Documents and Data, as defined in section 6.1 below, and other information of any kind prepared by CONSULTANT in connection with the performance of the Work. CONSULTANT will be required to provide such Documents and Data within fifteen (15) calendar days of CITY's written request. No actual or asserted breach of this Agreement on the part of CITY pursuant to Section 5.2, below, will operate to prohibit or otherwise restrict CITY's ability to terminate this Agreement for convenience as provided under this Section.

5.2 EVENTS OF DEFAULT; BREACH OF AGREEMENT:

- A. In the event either Party fails to perform any duty, obligation, service, or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service, or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") will occur. For all Events of Default, the Party alleging an Event of Default will give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which will specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default will be cured, which will not be less than the applicable cure period set forth under Sections 5.2B and 5.2C below or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default will constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement.
- B. CONSULTANT will cure the following Events of Defaults within the following time periods:
- i. Within ten (10) business days of CITY's issuance of a Default Notice for any failure of CONSULTANT to timely provide CITY or CITY's employees or agents with any information and/or written reports, documentation, or work product which CONSULTANT is obligated to provide to CITY or CITY's employees or agents under this Agreement. Prior to the expiration of the 10-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default

upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 10-day cure period. The foregoing notwithstanding, CITY will be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.i. that exceeds seven (7) calendar days from the end of the initial 10-day cure period; or

- ii. Within fourteen (14) calendar days of CITY's issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 14-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 14-day cure period. The foregoing notwithstanding, CITY will be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.ii that exceeds thirty (30) calendar days from the end of the initial 14-day cure period.

In addition to any other failure on the part of CONSULTANT to perform any duty, obligation, service or task set forth under this Agreement (or the failure to timely perform or properly perform any such duty, obligation, service or task), an Event of Default on the part of CONSULTANT will include, but will not be limited to the following: (i) CONSULTANT's refusal or failure to perform any of the services or tasks called for under the Scope of Work; (ii) CONSULTANT's failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (iii) CONSULTANT's and/or its employees' disregard or violation of any federal, state, local law, rule, procedure or regulation; (iv) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONSULTANT, whether voluntary or involuntary; and/or (v) CITY's discovery that a statement representation or warranty by CONSULTANT relating to this Agreement is false, misleading or erroneous in any material respect.

- C. CITY will cure any Event of Default asserted by CONSULTANT within forty-five (45) calendar days of CONSULTANT's issuance of a Default Notice unless the Event of Default cannot reasonably be cured within the 45-day cure period. Prior to the expiration of the 45-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 45-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY's failure to timely pay any undisputed sums to CONSULTANT as provided under Section 1.5, above, will be cured by CITY within five (5) calendar days from the date of CONSULTANT's Default Notice to CITY.
- D. CITY, in its sole and absolute discretion, may also immediately suspend CONSULTANT's performance under this Agreement pending CONSULTANT's cure of any Event of Default by giving CONSULTANT

written notice of CITY's intent to suspend CONSULTANT's performance (hereinafter, a "Suspension Notice"). CITY may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONSULTANT will be compensated only for those services and tasks which have been rendered by CONSULTANT to the reasonable satisfaction of CITY up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY will operate to prohibit or otherwise restrict CITY's ability to suspend this Agreement as provided herein.

- E. No waiver of any Event of Default or breach under this Agreement will constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party will give the other Party any contractual rights by custom, estoppel, or otherwise.
- F. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder will be in addition to and not a limitation of any duties, obligations, rights, and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:
  - i. Upon written notice to CONSULTANT, the CITY may immediately terminate this Agreement in whole or in part;
  - ii. Upon written notice to CONSULTANT, the CITY may extend the time of performance;
  - iii. The CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONSULTANT's breach of the Agreement or to terminate the Agreement; or
  - iv. The CITY may exercise any other available and lawful right or remedy.

CONSULTANT will be liable for all legal fees plus other costs and expenses that CITY incurs upon a breach of this Agreement or in the CITY's exercise of its remedies under this Agreement.

- G. In the event CITY is in breach of this Agreement, CONSULTANT's sole remedy will be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONSULTANT under this Agreement for completed services and tasks.

5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement will constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty, or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or

performed by a Party will give the other Party any contractual rights by custom, estoppel, or otherwise.

- 5.4 SURVIVING ARTICLES, SECTIONS AND PROVISIONS: The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto will not operate to terminate any Article, Section or provision contained herein which provides that it will survive the termination or normal expiration of this Agreement.

VI.  
MISCELLANEOUS PROVISIONS

- 6.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: All Documents and Data will be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all reports, analyses, correspondence, plans, designs, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONSULTANT in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically. This Agreement creates, at no cost to CITY, a perpetual license for CITY to copy, use, reuse, disseminate and/or retain any and all copyrights, designs, and other intellectual property embodied in all Documents and Data. CONSULTANT will require all subcontractors and subconsultants working on behalf of CONSULTANT in the performance of this Agreement to agree in writing that CITY will be granted the same right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any subcontractor or subconsultant as applies to Documents and Data prepared by CONSULTANT in the performance of this Agreement.
- 6.2 CONFIDENTIALITY: All data, documents, discussion, or other information developed or received by CONSULTANT or provided for performance of this Agreement are deemed confidential and will not be disclosed by CONSULTANT without prior written consent by CITY. CITY will grant such consent of disclosure as legally required. Upon request, all CITY data will be returned to CITY upon the termination or expiration of this Agreement. CONSULTANT will not use CITY's name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.
- 6.3 FALSE CLAIMS ACT: CONSULTANT warrants and represents that neither CONSULTANT nor any person who is an officer of, in a managing position with, or has an ownership interest in CONSULTANT has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act, 31 U.S.C., §§3789 *et seq.* and the California False Claims Act, Government Code §§12650 *et seq.*
- 6.4 NOTICES: All notices permitted or required under this Agreement will be given to

the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

**CONSULTANT:**

Onward Engineering  
300 S. Harbor Blvd., Suite 814  
Anaheim, CA 92805  
Attn: Muhammed Ataya,  
Vice President  
Phone: (714) 533-3050

**CITY:**

City of El Monte  
Public Works & Utilities  
11333 Valley Blvd.  
El Monte, CA 91731  
Attn: Jerry Moreno, Deputy Director  
Phone: (626) 580-2055

Such notices will be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepaid and addressed to the Party at its applicable address.

- 6.5 COOPERATION; FURTHER ACTS: The Parties will fully cooperate with one another and will take any additional acts or sign any additional documents as are reasonably necessary, appropriate, or convenient to achieve the purposes of this Agreement.
- 6.6 SUBCONTRACTING: CONSULTANT will not subcontract any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. Subcontracts (including without limitation subcontracts with subconsultants), if any, will contain a provision making them subject to all provisions stipulated in this Agreement, including provisions relating to insurance requirements and indemnification.
- 6.7 CITY'S RIGHT TO EMPLOY OTHER CONSULTANTS: CITY reserves the right to employ other independent contractors in connection with the various projects worked upon by CONSULTANT.
- 6.8 CONFLICTS OF INTEREST:
- A. CONSULTANT warrants, represents, and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONSULTANT, to solicit or secure this Agreement. Further, CONSULTANT warrants and represents that it has not paid, nor has it agreed to pay, any company or person, other than a *bona fide* employee working solely for CONSULTANT, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY will have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of CITY, during the term of his or her service with CITY, will have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- B. CONSULTANT may serve other clients, but none whose activities within the

corporate limits of CITY or whose business, regardless of location, would place CONSULTANT in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code §81000 *et seq.*

- C. CONSULTANT shall not employ any official or employee of the CITY during the Term of this Agreement or any extension term. No officer or employee of CITY shall have any financial interest in this Agreement that would violate Government Code §§1090 *et seq.* CONSULTANT warrants and represents that no owner, principal, partner, officer, or employee of CONSULTANT is or has been an official, officer, employee, agent, or appointee of the CITY within the twelve-month period of time immediately preceding the Effective Date. If an owner, principal, partner, officer, employee, agent, or appointee of CONSULTANT was an official, officer, employee, agent, or appointee of the CITY within the twelve-month period immediately preceding the Effective Date, CONSULTANT warrants that any such individuals did not participate in any manner in the forming of this Agreement. CONTRACTOR understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and CONSULTANT will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and CONSULTANT will be required to reimburse the CITY for any sums paid to CONSULTANT. CONSULTANT understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code §1090.
- 6.9 TIME IS OF THE ESSENCE: Time is of the essence for each and every provision of this Agreement.
- 6.10 GOVERNING LAW AND VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, will be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, will be in the Central District of California located in the City of Los Angeles, California.
- 6.11 ATTORNEYS' FEES: If either Party commences an action against the other Party, legal, administrative, or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation will be entitled to have and recover from the losing Party reasonable attorneys' fees and all other costs of such action.
- 6.12 SUCCESSORS AND ASSIGNS: This Agreement will be binding on the successors and assigns of the Parties.
- 6.13 NO THIRD-PARTY BENEFIT: There are no intended third-party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.
- 6.14 CONSTRUCTION OF AGREEMENT: This Agreement will not be construed in

favor of, or against, either Party but will be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.

- 6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions will continue in full force and effect.
- 6.16 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement will be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver will be void and invalid.
- 6.17 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.
- 6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement will control.
- 6.19 ENTIRE AGREEMENT: This Agreement, including all attached exhibits, constitutes the entire, complete, final, and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, which may have been entered into between CITY and CONSULTANT prior to the execution of this Agreement. Any statements, representations, or other agreements, whether oral or written, made by either Party that is not embodied herein will not be valid or binding on the Parties. No amendment, modification or supplement to this Agreement will be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.16, above.
- 6.20 FORCE MAJEURE: The Completion Date for completing the Work may be extended in the event of any delays due to unforeseeable causes beyond the control of CONSULTANT and without the fault or negligence of CONSULTANT, including but not limited to severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the CITY. CONSULTANT shall within three (3) calendar days of the commencement of such delay notify the City Representative in writing of the causes of the delay. The City Representative shall ascertain the facts and the extent of delay and extend the time for performing the services and tasks for the period of the enforced delay when and if in the judgment of the CITY Representative such delay is justified. The CITY Representative's determination shall be final and conclusive upon the parties to this Agreement. In no event shall CONSULTANT be entitled to recover damages against the CITY for any delay in the performance of this Agreement, however caused, CONSULTANT's sole remedy being extension of the Agreement pursuant to this Section.

- 6.21 COUNTERPARTS: This Agreement will be executed in three (3) original counterparts each of which will be of equal force and effect. No handwritten or typewritten amendment, modification, or supplement to any one counterpart will be valid or binding unless made to all three counterparts in conformity with Section 6.16, above. One fully executed original counterpart will be delivered to CONSULTANT and the remaining two original counterparts will be retained by CITY.

## VII. FUNDING COMPLIANCE REQUIREMENTS

CITY is funding the Work through multiple federal and local grants, including the Active Transportation Program (ATP) Cycle 6; Metro ExpressLanes Net Toll Revenue Reinvestment Grant Program; and Federal Earmark through the Consolidated Appropriations Act of 2023, requiring CONSULTANT to comply with certain federal and local grant funding requirements. CONSULTANT shall be familiar with those grant funding requirements to ensure compliance with the construction management and inspection services to be provided under this Agreement. Federal requirements may include but are not limited to the following:

- 7.1 EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. § 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.
- 7.2 DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors

and subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. CONSULTANT shall comply with all applicable Davis-Bacon Act provisions.

- 7.3 **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by a non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Agreement. CONSULTANT certifies that during the term of an award for all contracts by CONSULTANT resulting from this procurement process, CONSULTANT shall comply with applicable requirements as referenced above.
- 7.4 **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. CONSULTANT certifies that during the term of an award for the Agreement resulting from this procurement process, CONSULTANT shall comply with applicable requirements as referenced above.
- 7.5 **CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387).** Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency

(EPA). CONSULTANT certifies that during the term of this Agreement CONSULTANT shall comply with applicable requirements as referenced above.

- 7.6 DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. CONSULTANT certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.
- 7.7 BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Vendors must file any required certifications. Vendors must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Vendors must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier, up to the non-federal award. CONSULTANT shall file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).
- 7.8 PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its CONSULTANTS must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
- 7.9 PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, CONSULTANT certifies that during the term of this Agreement it shall comply with applicable requirements of 2 C.F.R. § 200.216.
- 7.10 DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, CONSULTANT certifies that during the term of this Agreement it shall comply with applicable requirements of 2 C.F.R. § 200.322.

**(SIGNATURES ON NEXT PAGE)**

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

**CITY OF EL MONTE:**

**ONWARD ENGINEERING:**

By: \_\_\_\_\_  
Alma K. Martinez, City Manager

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Richard Padilla  
Assistant City Attorney

Date: \_\_\_\_\_

**EXHIBIT "A"**  
**CITY RFP**

**EXHIBIT "B"**  
**CONSULTANT PROPOSAL**

**EXHIBIT "C"**  
**COMPENSATION RATE**



**CITY OF EL MONTE**  
 PUBLIC WORKS DEPARTMENT  
 CITY COUNCIL AGENDA REPORT

**ATTACHMENT 2**

**PARKWAY DRIVE/DENHOLM DRIVE TRAFFIC CALMING PROJECT, CIP NO. 001**

**ESTIMATED PROJECT BUDGET**

<b>Funding Category</b>	<b>Allocated Project Budget</b>
ATP Cycle 6 Funds (299-67-001-8221)	\$4,334,000
Metro Net Toll Grant (299-67-001-8221)	\$4,720,200
Consolidated Appropriations Act, 2023 (299-67-001-8221)	\$4,000,000
<b>TOTAL FUNDING BUDGET</b>	<b>\$13,054,200</b>

<b>Project Activity</b>	<b>Project Budget</b>
Estimated Project Management, Grant Administration	\$150,000
Construction Support	\$75,890
Estimated Construction Inspection, Material Testing, and Labor Compliance	\$600,000
Estimated Construction	\$6,000,000
15% Contingency	\$900,000
<b>TOTAL PROJECT BUDGET</b>	<b>\$7,725,890</b>



# CITY OF EL MONTE

PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA REPORT

CITY COUNCIL MEETING OF MARCH 12, 2025

March 5, 2025

The Honorable Mayor and City Council  
City of El Monte  
11333 Valley Boulevard  
El Monte, CA 91731

Dear Mayor and City Council:

**CONSIDERATION AND APPROVAL OF A RESOLUTION SETTING THE DATE, TIME AND PLACE OF A MAJORITY-PROTEST PUBLIC HEARING PER ARTICLE XIII D , SECTION 6 OF THE CALIFORNIA CONSTITUTION AND GOVERNMENT CODE SECTION 53755 ET SEQ. TO RECEIVE WRITTEN PROTESTS BY AFFECTED REAL PROEPRTY PARCEL OWNERS TO PROPOSED INCREASES TO THE CITY'S SCHEDULE OF SEWER SERVICE FEES AND CHARGES; APPROVING A MASTER LIST OF AFFECTED PARCELS; APPROVING A RELATED SEWER SERVICE CHARGE RATE STUDY; APPROVING RULES FOR THE SUBMISSION AND TABULATION OF WRITTEN PROTESTS; AND DIRECTING STAFF TO UNDERTAKE ALL OTHER MEASURES REQUIRED TO CONDUCT A MAJORITY-PROTEST HEARING**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Receive the presentation from City staff and Raffelis regarding the preparation of the 2025 Sewer Rate Study supporting the proposed approval of a schedule of increase sewer service fees and charges and pose questions to staff; and
2. Approve the attached Resolution which:
  - Sets the date, time and location of a majority-protest public hearing;
  - Approves the master list of affected real property parcels;
  - Accepts the Raffelis 2025 Sewer Rate Study and adopt its findings and proposed schedule of increased sewer service fees and charges;
  - Approves rules and procedures for the submission of written protests;
  - Directs City staff to undertake all other procedures required by law, including the issuance of 45-day notices to affected property owners.

## **BACKGROUND AND PURPOSE/JUSTIFICATION FOR RECOMMENDED ACTION**

### **A. General Background.**

The City of El Monte ("City") wishes to adopt a new and updated schedule of municipal sewer service fees and charges to better account for increased costs associated with providing sewer services. Although the existing schedule of fees and charges is subject to periodic CPI increases, these increases have not been sufficient to keep pace with inflation since 2008. The current schedule is also insufficient to ensure adequate funding for the replacement of underground assets through capital improvement projects.

The Sewer Enterprise, the wastewater collection facilities that serve the City are owned, maintained, and operated by the City's Sewer Division (the "Division") under the City's Public Works Department (the "Department"). The Department owns, operates, and maintains the City's wastewater collection system with approximately 130 miles of sewer main lines and seven (7) active lift stations. The City is a member city of one (1) of the seventeen (17) jurisdictions that are signatories to the Joint Outfall Agreement that provides for a shared regional interconnected sewer conveyance and treatment system, also referred to as the Joint Outfall System (JOS). The system includes the main Joint Water Pollution Control Plant (JWPCP) and six (6) satellite Water Reclamation Plants (WRP) and over 1,230 miles of trunk sewers and 50 pumping plants that collect wastewater from the local sewers that are owned, operated, and maintained by its member cities and the County. The City's collection system conveys wastewater generated within the City to connections to the County sewer lines, and the collected wastewater flows are ultimately treated by the Whittier Narrows WRP.

Following a June 10, 2008 majority-protest hearing, the El Monte City Council ("City Council") approved City Council Ordinance No. 2723 which created a new Chapter 3.01 (Sewer Service Charge) to the El Monte Municipal Code that serves as enabling legislation to allow the levying fees and charges on properties that receive municipal sewer service or that are otherwise connected to the City's sewer system. At the same time, the City Council also approved Uncodified Ordinance No. 2724 which formally approved the schedule of sewer service fees and charges proposed in the related sewer service charge study prepared in support of the 2008 schedule of fees and charges.

### **B. Application of Proposition 218 – Property Related Fees and Charges.**

The City's sewer service fees and charges are "property related and fees and charges" within the meaning of Proposition 218 as codified under Section 6 of Article XIID of the California Constitution. Proposition 218, a 1996 statewide voter-approved initiative, that establishes rules and restrictions on the way public agencies establish and increase local taxes and certain varieties of fees and charges. The California legislature has expanded on these rules through the Proposition 218 Omnibus Implementation Act (Government Code Section 53750 *et seq.*)(Hereafter, all references to "Proposition 218" shall refer to both Article XIID of the California Constitution and the Proposition 218 Omnibus Implementation Act).

Under Proposition 218, a public agency may not establish or increase a "property-related fee or charge" unless it first conducts a "majority-protest" election that is concluded following a public hearing. A majority-protest election is not the same as traditional election in which all registered voters of the City may cast votes. A majority-protest vote is limited to real property owners whose properties will be affected the by the establishment of, or increase to, a property-related fee or charge like the schedule of sewer service fees and charges at issue here. When conducting a majority-protest vote, only written protests in opposition to a proposed rate increase are counted and only one (1) protest may be submitted for each real property parcel in the City that is affected by the establishment of, or increase to, a property-related fee or charge. Put differently, the only "votes" counted for purposes of a majority-protest proceeding are written protests that are in opposition to a proposed rate increase. Parcel owners who support of the rate increase do not need to submit or do anything; silence is the equivalent of consent for purposes of a majority-protest proceeding.

As part of the majority-protest election and hearing process, the City must issue notice of the date, time and location of the majority-protest no less than 45 days from the date of the meeting. Relying on the names listed in the latest equalized tax assessment roll, the City must issue such notice to the owners of all affected real property parcels. The notice must inform property owners on the procedures for submitting written protests and the mechanics of the majority-protest process. The notice must also inform property owners of the new increased schedule of fees and charges, explain the methodology for levying them and demonstrate the following as required by Section 6 of Article XIID of the California Constitution:

- That revenues derived from the fee or charge do not exceed the funds required to provide the property related service.
- That revenues derived from the fee or charge will not be used for any purpose other than that for which the fee or charge was imposed.
- That the amount of the fee or charge imposed upon any parcel or person as an incident of property ownership will not exceed the proportional cost of the service attributable to the parcel.
- That no fee or charge will be imposed for a service unless that service is actually used by, or immediately available to, the owner of the property in question.
- That the fee or charge will not be used for general governmental services including, but not limited to, police, fire, ambulance or library services, where the service is available to the public at large in substantially the same manner as it is to property owners.

To ensure that all of the foregoing conditions are satisfied and as required by law, the City engaged the Raftelis consulting firm to prepare a fee analysis/study that will also be made available to the public for inspection at least 45 days ahead of the majority-protest hearing. Raftelis followed industry standard rate setting methodologies for sewer rates

to ensure that the results of the study align with the requirements of Proposition 218 and that the proposed rates do not exceed the proportionate cost of providing sewer service.

Raftelis also held several meetings with City staff to discuss and understand the objectives, characteristics, and challenges of the City's sewer utility to provide the recommendations and results in this report. Raftelis confirmed various assumptions and inputs and used an iterative process to view several scenarios to determine the recommended financial plan and rates for service. City staff discussed recent and projected inflationary pressures and capital project requirements over a five-year horizon, which are the primary drivers of the future revenue needs of the utilities. Raftelis then designed and presented financial planning scenarios to analyze various rate adjustment options to fully fund the utility's revenue requirements through fair, equitable, and defensible cost-based rates.

The proposed financial plan detailed in the report follows industry standards for long-term financial planning. The financial plan relies on reasonable assumptions based on industry indices, such as general inflation based on the Consumer Price Index (CPI), and input from City staff. City staff discussed recent and projected inflationary pressures and capital project requirements over a five-year horizon. Raftelis worked closely with City staff and the Enterprise Fund Committee to determine the most accurate methodology to project future revenues and expenses to reinforce sound fiscal management practices for the City of El Monte.

The following items affect the sewer utility's revenue requirement (i.e., costs) and thus its sewer rates. The utility's expenses include O&M expenses, capital project costs, and reserve funding.

- **Capital Funding:** The sewer utility has approximately \$14 million in planned capital expenditures from FY 2026 through FY 2030. Much of the planned CIP expenditures is for the utility's annual sewer replacement and renewal program. Planned capital project costs are anticipated to be funded entirely through rate revenue and cash reserves.
- **Reserve Funding:** Reserve targets are adopted to ensure enough cash on hand to meet routine cash flow needs, provide adequate funding for planned repairs and replacements (R&R) CIP, navigate emergencies in the event of asset failure or natural disaster, and protect ratepayers from rate spikes.

The table below shows the proposed revenue adjustments that allows the City to maintain financial sufficiency, fund operating and capital expenses, and achieve recommended cash reserves for the sewer utility. The proposed adjustments apply to sewer rate revenues, which are projected for future years assuming no growth in customer accounts during the study period. This approach conservatively projects future rate revenues. The proposed revenue adjustments are applied across all existing customers for each year of the rate study.

PROPOSED SEWER REVENUE ADJUSTMENTS

Revenue Adjustments	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Effective Month	July	July	July	July	July
Percent Adjustment	15%	7%	7%	7%	7%

Analysis of neighboring fees for Single-Family Residences, comparing them to the City's current fees and the proposed fee of the Proposed Sewer Revenue Adjustment.

Agency	Rate
West Covina	\$87.02
El Monte Current	\$101.90
Arcadia	\$110.46
El Monte Proposed	\$117.19
Monterey Park	\$122.04
Monrovia	\$151.32
San Gabriel	\$156.00
Sierra Madre	\$169.68
LACSD District 15	\$175.00
Whittier	\$182.52

The City's Public Works Department, working in coordination with the Utility Department and Harris & Associates, has assembled a listing of affected parcel owners based on the latest equalized assessment roll. The APNs of affected parcels is indicated in a spreadsheet provided by Harris & Associates (hereinafter, the "Master List"). The Master List also indicates the total number of parcels. Notice will be sent to all of the parcel owners indicated on the list. If more than 50% of the total number of affected parcels receive protests prior to the close of the majority protest public hearing, the City will not be permitted to increase the sewer charges referenced above. It is requested that the City Council accept and approve the listing of affected parcels and parcel owners as the relevant listing of affected parcels and eligible participants for purposes of the majority protest hearing.

It is recommended that the City Council set a majority protest public hearing date of May 14, 2025, at 6 p.m. or as soon thereafter as the matter may be heard based upon the final sewer rate increase and scenario designated by the City Council on March 12, 2025. Once the specific sewer rate scenario is designated by the City Council, Raftelis and City staff will prepare the final form of the 2025 Sewer Rate Study, which is based on such sewer rate scenario and subject to the confirmation by the City Manager that the final form of the 2025 Sewer Rate Study conforms to the City Council direction. Assuming written protests are received for less than a majority of the affected parcels, and the City Council takes final action on the proposed sewer rate increase as of May 14, 2025, this will allow the increased schedule of charges to take effect for parcel owners on or after July 1, 2025.

### **FISCAL IMPACT/FINANCING**

Assuming that May 14, 2025, public hearing is conducted and the City Council confirms and approves the sewer rate increase for the Sewer Enterprise in the amount as set forth in the final 2025 Sewer Rate Study over the next five (5) calendar years beginning July 1, 2025, the additional sewer revenue will be used to pay for both increased sewer system operational costs as forecasted over the next five (5) years and to pay for the final design and construction of needed Sewer Enterprise capital replacement projects under the City's approved five-year Capital Improvement Plan for the Sewer Enterprise.

### **CALIFORNIA ENVIRONMENTAL QUALITY ACT**

In accordance with California Environmental Quality Act Guidelines Section 15061(b)(3), the introduction and adoption of the Resolution implementing the increased charges is not a project subject to CEQA in that it can be seen with certainty that the increase will not have a significant effect on the physical environment. This undertaking is also statutorily exempt under CEQA Guidelines Section 15273, which exempts the modification, restructuring, or approval of rates, tolls, fares, and charges for the purpose of obtaining funds for capital projects necessary to maintain service within an existing area.

### **STRATEGIC PLAN 2023 IMPLEMENTATION**

The recommended action will further the City's Strategic Plan Goals #4 and #5

Goal #4 – Improve Infrastructure/City-Wide Sustainability.

Goal #5 – Enhance Public Safety.

### **RECOMMENDATION**

It is recommended that:

1. Receive the presentation from City staff and Raftelis regarding the preparation of the 2025 Sewer Rate Study supporting the proposed approval of a schedule of increase sewer service fees and charges and pose questions to staff; and
2. Approve the attached Resolution which:
  - Sets the date, time and location of a majority-protest public hearing;
  - Approves the master list of affected real property parcels;
  - Accepts the Raftelis 2025 Sewer Rate Study and adopt its findings and proposed schedule of increased sewer service fees and charges;
  - Approves rules and procedures for the submission of written protests;
  - Directs City staff to undertake all other procedures required by law, including the issuance of 45-day notices to affected property owners.

Respectfully submitted,



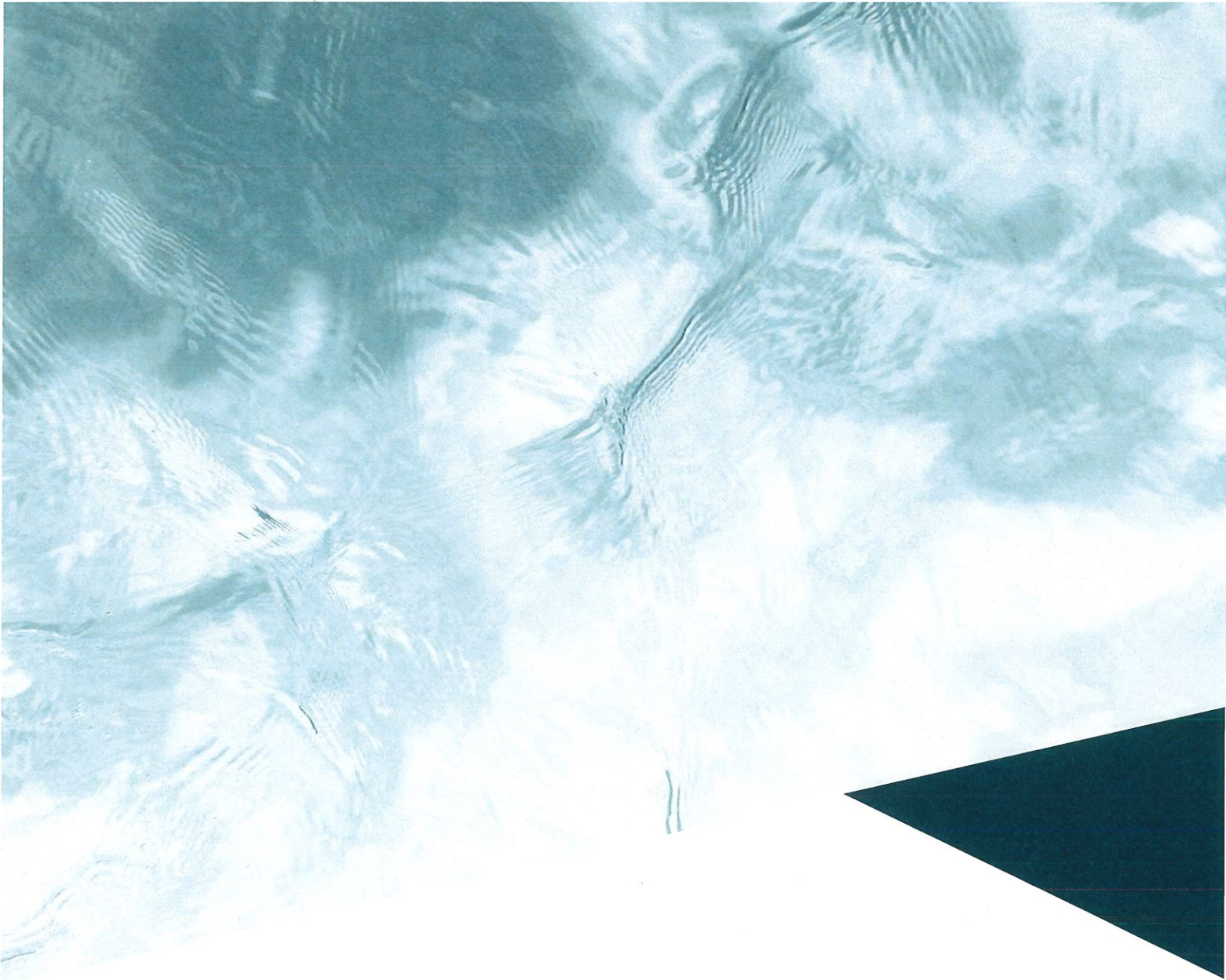
ALMA K. MARTINEZ  
City Manager



JERRY MORENO  
Public Works and Utilities Director

- Attachment 1: El Monte 2025 Sewer Rate Study
- Attachment 2: Resolution
- Attachment 3: Draft Public Notice (English)

DATE: March 12, 2025
PRESENTED TO EL MONTE CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
<input type="checkbox"/> PULLED
<input type="checkbox"/> RECEIVED AND FILE
<input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
CHIEF DEPUTY CITY CLERK



**CITY OF EI MONTE**

# **Sewer Rate Study**

**DRAFT REPORT / February 28, 2024**







February 21, 2024

Mr. Don Nguyen  
Utilities Manager  
City of El Monte  
3990 Arden Dr. El Monte, CA

**Subject: Sewer Rate Study Report**

Dear Mr. Nguyen,

Raftelis Financial Consultants, Inc. (Raftelis) is pleased to provide this report for the City of El Monte's (City) Sewer Rate Study. The overall goal of the study was to develop updated sewer rates for the City that are fair and equitable and align with Proposition 218 requirements.

The major objectives of the Rate Study include:

- » Developing a five-year financial plan through fiscal year (FY) 2029 that sufficiently funds sewer operating expenses, capital replacement and improvement costs, and prudent reserve balances
- » Calculate and propose sewer rates for FY 2025 to FY 2029 that fully recover the cost to serve customers
- » Preparing a Study Report, also referred to as an administrative record, that clearly and comprehensively explains each step of the rate study process

This report details the financial plan and proposed rates for the City's sewer utility. The financial plan identifies the projected revenue needs and revenue adjustments over the next five years, which inform five years of proposed rates. It has been a pleasure working with you and we would like to thank you and City staff for the support provided to Raftelis during this study.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rocky Craley'.

**Rocky Craley**  
*Project Manager*

A handwritten signature in black ink, appearing to read 'Lindsay Roth'.

**Lindsay Roth**  
*Consultant*

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# 1. Executive Summary

## 1.1. Study Overview

In 2023, the City of El Monte (City) contracted with Raftelis to conduct a Sewer Rate Study, which includes the development of a five-year financial plan and rate calculations. The study culminates in five years of rate recommendations based on the results of the financial planning exercise. This Executive Summary outlines the rate proposal and contains a description of the rate study process, methodology, and recommendations for the City's sewer rates.

The major objectives of the study include the following:

- » Develop a five-year financial plan through fiscal year (FY) 2029 that sufficiently funds sewer operating expenses, capital replacement and improvement costs, and prudent reserve balances
- » Review the City's current sewer rate structure
- » Calculate and propose sewer rates for FY 2025 to FY 2029 that fully recover the cost to serve customers
- » Prepare a Study Report, also referred to as an administrative record, that clearly and comprehensively explains each step of the rate study process

## 1.2. Current Rates

The City's current sewer rates were implemented on July 1, 2008 and include an annual service charge for all customer classes per unit of usage. **Table 1-1** shows the current annual charges by customer class. Column C shows the unit of usage for each customer class. For the residential classes, the units of usage are by parcel, unit, space, rooms, or beds. For the commercial classes, the units of usage are 1000 square feet.

Table 1-1: Current Annual Sewer Charges

Line	A Customer Class	B Current Rates	C Units of Usage
1	Animal Kennels	\$38.72	1000 sq. ft.
2	Auditorium, Amusement	\$135.53	1000 sq. ft.
3	Auto Sales	\$38.72	1000 sq. ft.
4	Bank, Credit Union	\$38.72	1000 sq. ft.
5	Bowling/Skating	\$71.33	1000 sq. ft.
6	Car Wash Tunnel No Recycling	\$1,436.85	1000 sq. ft.
7	Car Wash Tunnel Recycling	\$1,050.63	1000 sq. ft.
8	Car Wash Wand	\$272.08	1000 sq. ft.
9	Church	\$19.36	1000 sq. ft.
10	Club & Lodge Halls	\$47.89	1000 sq. ft.
11	Condominiums	\$76.43	Unit
12	Convalescent Home	\$48.91	Bed
13	Dairy	\$539.07	1000 sq. ft.
14	Gas Station	\$38.72	1000 sq. ft.
15	Hospital	\$48.91	1000 sq. ft.
16	Hotel/Motel/Rooming House	\$48.91	Room
17	Laundromats	\$1,484.74	1000 sq. ft.
18	Light Manufacturing	\$11.21	1000 sq. ft.
19	Manufacturing	\$90.69	1000 sq. ft.
20	Medical, Dental, Veterinary	\$116.17	1000 sq. ft.
21	Mobile Home Parks	\$61.14	Space
22	Multi-Unit Residential	\$61.14	Unit
23	Nursery/Greenhouse	\$10.19	1000 sq. ft.
24	Office Building	\$77.45	1000 sq. ft.
25	Open Storage	\$11.21	1000 sq. ft.
26	Private School	\$77.45	1000 sq. ft.
27	Restaurant	\$539.07	1000 sq. ft.
28	Senior Day Care Center	\$116.17	1000 sq. ft.
29	Service Shop, Vehicle Maint	\$38.72	1000 sq. ft.
30	Shopping Center	\$146.74	1000 sq. ft.
31	Single Family Residential	\$101.90	Parcel
32	Store	\$38.72	1000 sq. ft.
33	Supermarket	\$80.50	1000 sq. ft.
34	Utility, Commercial & Mutual:Pumping	\$77.45	1000 sq. ft.
35	Warehousing	\$11.21	1000 sq. ft.
36	Wholesale Outlet	\$38.72	1000 sq. ft.

### 1.3. Process and Approach

Raftelis held several meetings with City staff to discuss and understand objectives, characteristics, and challenges of the City's sewer utility to provide the recommendations and results in this report. Raftelis confirmed various assumptions and inputs and used an iterative process to view several scenarios to determine the recommended financial plan and rates for service. City staff discussed recent and projected inflationary pressures and capital project requirements over a five-year horizon, which are the primary drivers

of the future revenue needs of the utilities. Raftelis then designed and presented financial planning scenarios for the utility to analyze various rate adjustment options to fully fund the utility's revenue requirements through fair, equitable, and defensible cost-based rates.

The proposed financial plan detailed in this report follows industry standards for long-term financial planning. The financial plan relies on reasonable assumptions based on industry indices, such as general inflation based on the Consumer Price Index (CPI), and input from City staff. Raftelis worked closely with City staff to determine the most accurate methodology to project future revenues and expenses to reinforce sound fiscal management practices.

The financial plans include the current fiscal year (FY) 2024 and the five-year period between FY 2025 to FY 2029. Each fiscal year begins on July 1 and ends on June 30. For example, FY 2024 is defined as the year beginning on July 1, 2023 and ending June 30, 2024. The proposed rates were developed for implementation on July 1, 2024 in FY 2025 and for the next four years thereafter.

## 1.4. Legal Framework<sup>1</sup>

### 1.4.1. California Constitution – Article XIII D, Section 6 (Proposition 218)

Proposition 218 was enacted by voters in 1996 to ensure, in part, that fees and charges imposed for ongoing delivery of a service to a property (property-related fees and charges) are proportional to, and do not exceed, the cost of providing service. Sewer service fees and charges are property-related fees and charges subject to the provisions of California Constitution Article XIII D, Section 6 (Proposition 218). The principal requirements, as they relate to public utility service fees and charges are as follows:

1. Revenues derived from the fee or charge shall not exceed the costs required to provide the property-related service.
2. Revenues derived by the fee or charge shall not be used for any purpose other than that for which the fee or charge was imposed.
3. The amount of the fee or charge imposed upon any parcel shall not exceed the proportional cost of service attributable to the parcel.
4. No fee or charge may be imposed for a service unless that service is actually used or immediately available to the owner of property.
5. A written notice of the proposed fee or charge shall be mailed to the record owner of each parcel not less than 45 days prior to a public hearing, when the agency considers all written protests against the charge.

Sewer rates and charges should be recovered from classes of customers in proportion to the cost of serving those customers. Proposition 218 requires a clear nexus between the costs and the rates charged meaning that the rate-setting methodology must be sound and based on cost of service principles. Raftelis follows industry standard rate setting methodologies set forth by the Water Environment Federation (WEF) Manual of

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<sup>1</sup> Raftelis does not practice law, nor does it provide legal advice. The above discussion provides a general overview of Raftelis' understanding as rate practitioners and is labeled "legal framework" for literary convenience only. The City should consult with its legal counsel for clarification and/or specific guidance.

Practice (MOP) 27 for sewer rates. This ensures that the results of this study align with the requirements of Proposition 218 and that proposed rates do not exceed the proportionate cost of providing sewer service.

## 1.5. Financial Plan Results and Recommendations

### 1.5.1. Factors Affecting Revenue Requirements

The following items affect the sewer utility’s revenue requirement (i.e., costs) and thus its sewer rates. The utility’s expenses include O&M expenses, capital project costs, and reserve funding.

- **Capital Funding:** The sewer utility has approximately \$16.9 million in planned capital expenditures from FY 2025 through FY 2029. Much of the planned CIP expenditures is for the utility’s annual sewer replacement and renewal program. Planned capital project costs are anticipated to be funded entirely through rate revenue and cash reserves.
- **Reserve Funding:** Reserve targets are adopted to ensure enough cash on hand to meet routine cash flow needs, provide adequate funding for planned repairs and replacements (R&R) CIP, navigate emergencies in the event of asset failure or natural disaster, and to protect ratepayers from rate spikes. The recommended reserve policy is discussed in the following section.

### 1.5.2. Recommended Reserve Policy

Raftelis worked with City staff to understand the needs of the sewer utility and to develop a recommendation for the reserve policy. Our recommended reserve target for the utility is one year of operating expenses, as the City collects all of its revenue two times per year and would need to be able to fund operations throughout the rate cycle. The recommended reserve policy calls for a target balance of approximately \$2.8 million in FY 2025.

### 1.5.3. Financial Plan Results

Table 1-2 shows the proposed revenue adjustments that allows the City to maintain financial sufficiency, fund operating and capital expenses, and achieve recommended cash reserves for the sewer utility. The proposed adjustments apply to sewer rate revenues, which are projected for future years assuming no growth in customer accounts during the study period. This approach conservatively projects future rate revenues. The proposed revenue adjustments are applied across all existing charges for each year of the rate study.

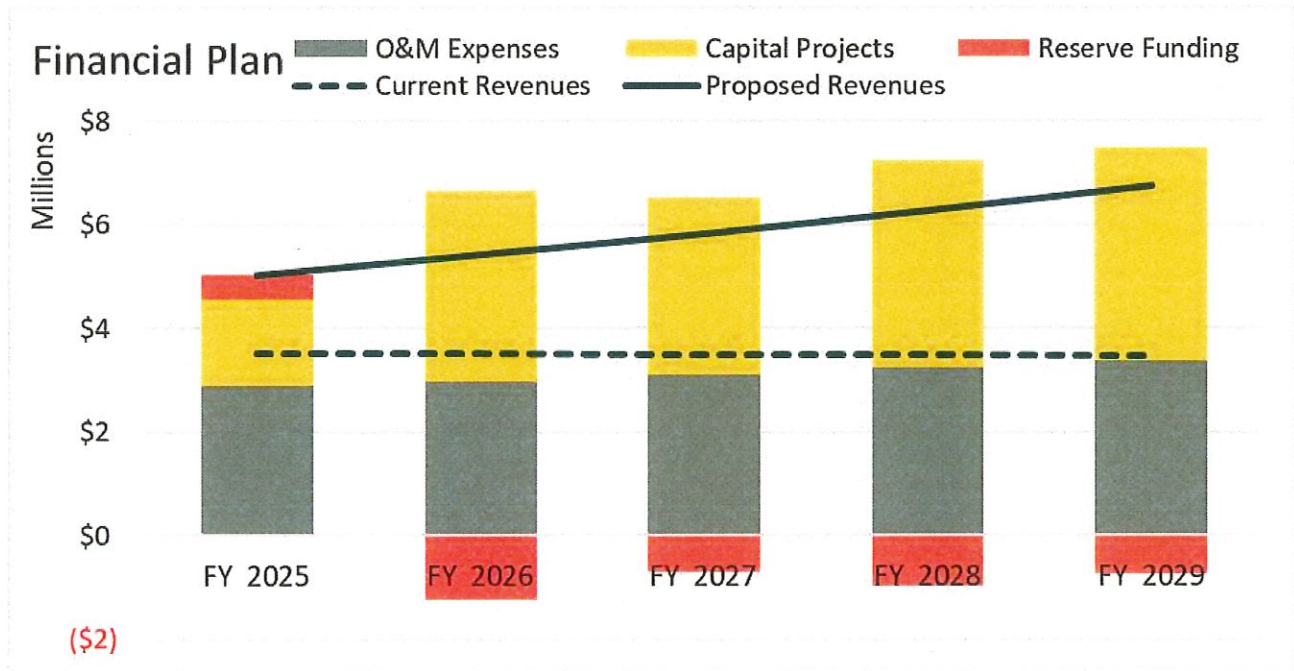
Table 1-2: Proposed Sewer Revenue Adjustments

Line	A Revenue Adjustments	B FY 2025	C FY 2026	D FY 2027	E FY 2028	F FY 2029
1	Effective Month	July	July	July	July	July
2	Percent Adjustment	45.0%	8.0%	8.0%	8.0%	8.0%

Figure 1-1 shows the five-year financial plan for FY 2025 through FY 2029. The stacked bars represent the costs of the sewer utility: O&M expenses (gray bars) and rate-funded CIP costs (yellow bars). Net cash flow (red bars) falls below zero in the last four years of the rate study, meaning that the City will draw from sewer reserves to fund a portion of expenses in those years. Current revenues (dotted line) equal the projected

revenues at the City’s existing sewer rates and proposed revenues (solid line) equal the projected revenues with the proposed revenue adjustments in **Table 1-2** applied.

**Figure 1-1: Sewer Financial Plan**



**Figure 1-2** shows the ending fund balance (blue bars) for the City’s sewer operating fund from FY 2025 through FY 2029. The City plans to draw down its reserves over the planning horizon to minimize customer impacts. The reserve target (dark blue line) is determined based on the recommended reserve policy target of one year of operating expense. Fund balances fall above the reserve target in each year from FY 2025 through FY 2029 but are drawn down closer to the target by the end of the financial planning period.

Figure 1-2: Sewer Fund Balances

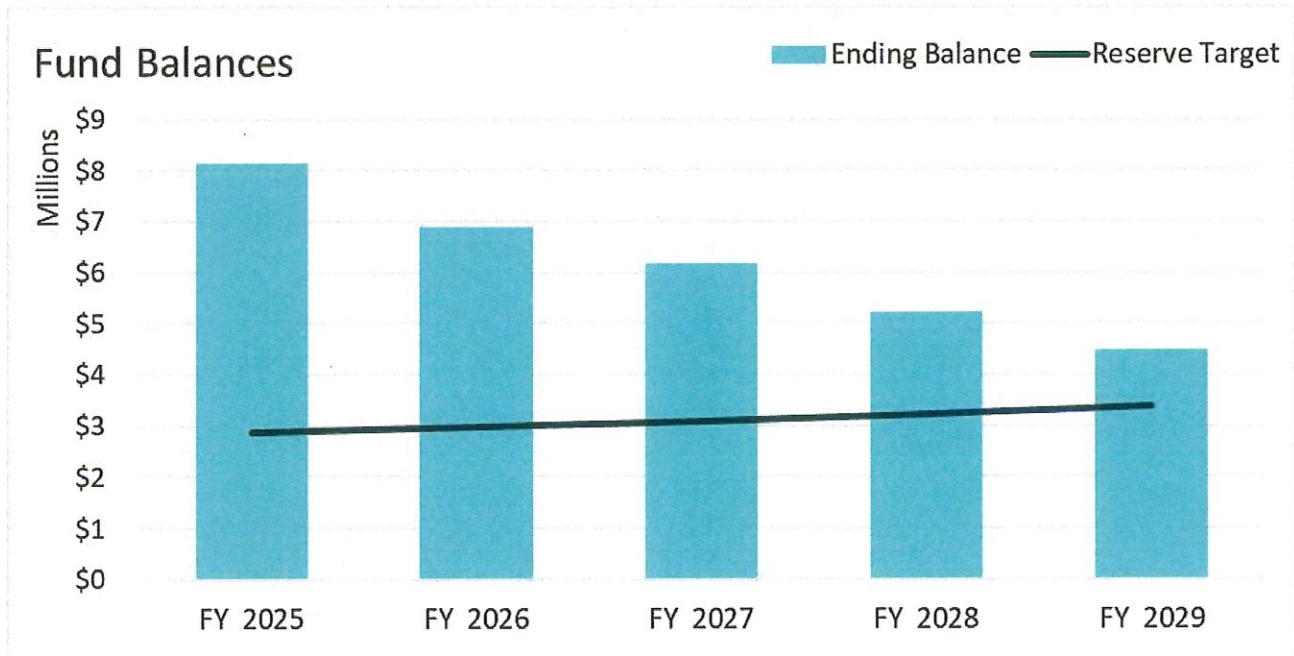
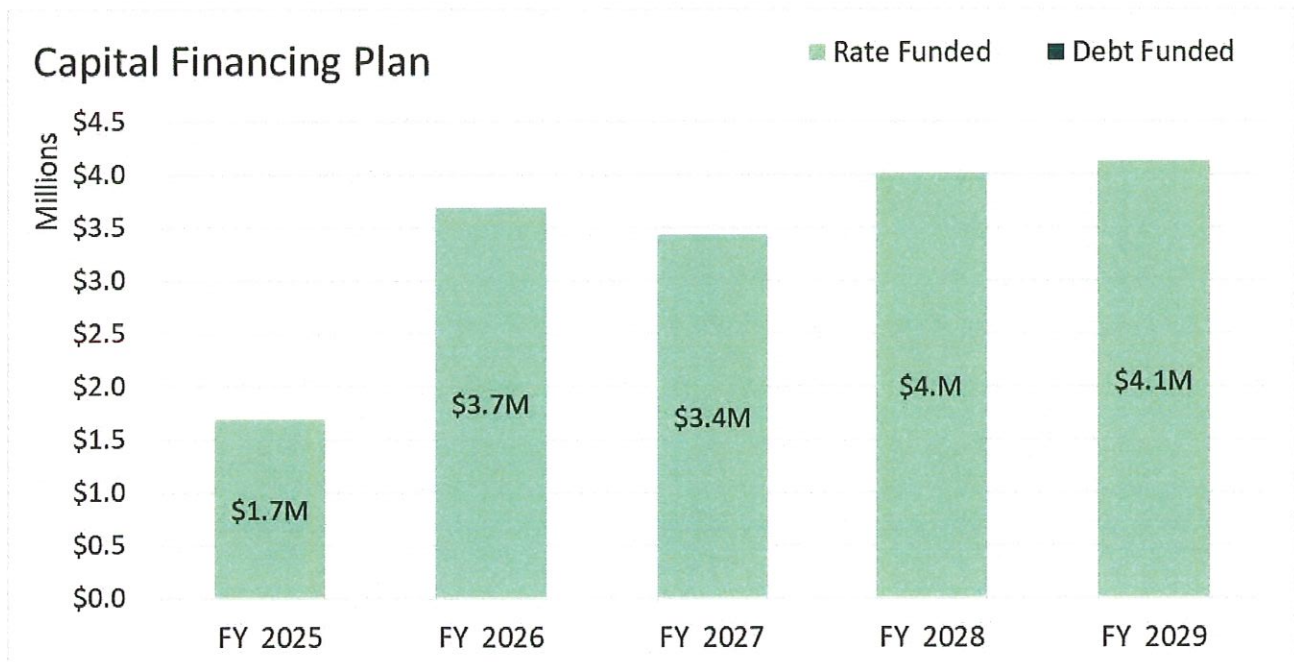


Figure 1-3 shows the five-year CIP expenditures from FY 2025 through FY 2029. CIP expenditures will be funded by cash from rate revenues and existing reserves.

Figure 1-3: Sewer Capital Financing Plan



### 1.5.4. Proposed Sewer Rates

Table 1-3 shows the proposed annual charges for all customer classes for FY 2025 through FY 2029 based on the above recommendations. Rates for all years are determined by increasing current rates by the corresponding revenue adjustments in Table 1-2. Since the current sewer rates are being increased by the revenue adjustments, all bill impacts will mirror the proposed revenue adjustments.

Table 1-3: Proposed Annual Sewer Charges

Line	A Customer Class	B Current Rates	C FY 2025	D FY 2026	E FY 2027	F FY 2028	G FY 2029
1	Animal Kennels	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43
2	Auditorium, Amusement	\$135.53	\$196.52	\$212.25	\$229.23	\$247.57	\$267.38
3	Auto Sales	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43
4	Bank, Credit Union	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43
5	Bowling/Skating	\$71.33	\$103.43	\$111.71	\$120.65	\$130.31	\$140.74
6	Car Wash Tunnel No Recycling	\$1,436.85	\$2,083.44	\$2,250.12	\$2,430.13	\$2,624.55	\$2,834.52
7	Car Wash Tunnel Recycling	\$1,050.63	\$1,523.42	\$1,645.30	\$1,776.93	\$1,919.09	\$2,072.62
8	Car Wash Wand	\$272.08	\$394.52	\$426.09	\$460.18	\$497.00	\$536.76
9	Church	\$19.36	\$28.08	\$30.33	\$32.76	\$35.39	\$38.23
10	Club & Lodge Halls	\$47.89	\$69.45	\$75.01	\$81.02	\$87.51	\$94.52
11	Condominiums	\$76.43	\$110.83	\$119.70	\$129.28	\$139.63	\$150.81
12	Convalescent Home	\$48.91	\$70.92	\$76.60	\$82.73	\$89.35	\$96.50
13	Dairy	\$539.07	\$781.66	\$844.20	\$911.74	\$984.68	\$1,063.46
14	Gas Station	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43
15	Hospital	\$48.91	\$70.92	\$76.60	\$82.73	\$89.35	\$96.50
16	Hotel/Motel/Rooming House	\$48.91	\$70.92	\$76.60	\$82.73	\$89.35	\$96.50
17	Laundromats	\$1,484.74	\$2,152.88	\$2,325.12	\$2,511.13	\$2,712.03	\$2,929.00
18	Light Manufacturing	\$11.21	\$16.26	\$17.57	\$18.98	\$20.50	\$22.14
19	Manufacturing	\$90.69	\$131.51	\$142.04	\$153.41	\$165.69	\$178.95
20	Medical, Dental, Veterinary	\$116.17	\$168.45	\$181.93	\$196.49	\$212.21	\$229.19
21	Mobile Home Parks	\$61.14	\$88.66	\$95.76	\$103.43	\$111.71	\$120.65
22	Multi-Unit Residential	\$61.14	\$88.66	\$95.76	\$103.43	\$111.71	\$120.65
23	Nursery/Greenhouse	\$10.19	\$14.78	\$15.97	\$17.25	\$18.63	\$20.13
24	Office Building	\$77.45	\$112.31	\$121.30	\$131.01	\$141.50	\$152.82
25	Open Storage	\$11.21	\$16.26	\$17.57	\$18.98	\$20.50	\$22.14
26	Private School	\$77.45	\$112.31	\$121.30	\$131.01	\$141.50	\$152.82
27	Restaurant	\$539.07	\$781.66	\$844.20	\$911.74	\$984.68	\$1,063.46
28	Senior Day Care Center	\$116.17	\$168.45	\$181.93	\$196.49	\$212.21	\$229.19
29	Service Shop, Vehicle Maint	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43
30	Shopping Center	\$146.74	\$212.78	\$229.81	\$248.20	\$268.06	\$289.51
31	Single Family Residential	\$101.90	\$147.76	\$159.59	\$172.36	\$186.15	\$201.05
32	Store	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43
33	Supermarket	\$80.50	\$116.73	\$126.07	\$136.16	\$147.06	\$158.83
34	Utility, Commercial & Mutual:Pumping	\$77.45	\$112.31	\$121.30	\$131.01	\$141.50	\$152.82
35	Warehousing	\$11.21	\$16.26	\$17.57	\$18.98	\$20.50	\$22.14
36	Wholesale Outlet	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43

## 2. Sewer Financial Plan & Rates

This section of the report describes the sewer fund and proposed financial plan, rate calculation, and proposed rates. To develop the financial plan, Raftelis projects annual revenues and expenses, models reserve balances and projects capital expenditures to estimate the amount of additional rate revenue needed each year. Numbers shown in the tables of this section are rounded. Therefore, hand calculations based on the displayed numbers, such as summing or multiplying, may not equal the exact results shown.

### 2.1. Inflationary Assumptions

Inflationary factors are used to escalate the revenue and cost categories across the study period, which for this study is from FY 2024 to FY 2029. The City’s most recently adopted revenue and expense budgets are for FY 2024. Raftelis worked with City staff to escalate individual budget line items according to the most appropriate escalation factor. The escalation factors used to project revenues and expenses for the study period are shown in **Table 2-1**. These factors are based on industry indices, such as CPI, and input from City staff.

**Table 2-1: Sewer Escalation Factors**

Line	A Escalation Factors	B FY 2024	C FY 2025	D FY 2026	E FY 2027	F FY 2028	G FY 2029
1	General	5.0%	5.0%	3.0%	5.0%	5.0%	5.0%
2	Salary	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
3	Benefits	6.0%	6.0%	6.0%	6.0%	6.0%	6.0%
4	Utilities	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
5	Capital	6.0%	6.0%	6.0%	6.0%	6.0%	6.0%
6	Reserve Interest Rate	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%

### 2.2. Current Sewer Rates

The City’s current sewer rates were implemented on July 1, 2008 and include an annual service charge for all customer classes per unit of usage. **Table 2-2** shows the current annual charges by customer class. Column C shows the unit of usage for each customer class. For the residential classes, the units of usage are by parcel, unit, space, rooms, or beds. For the commercial classes, the units of usage are 1000 square feet.

Table 2-2: Current Annual Sewer Charges

Line	A Customer Class	B Current Rates	C Units of Usage
1	Animal Kennels	\$38.72	1000 sq. ft.
2	Auditorium, Amusement	\$135.53	1000 sq. ft.
3	Auto Sales	\$38.72	1000 sq. ft.
4	Bank, Credit Union	\$38.72	1000 sq. ft.
5	Bowling/Skating	\$71.33	1000 sq. ft.
6	Car Wash Tunnel No Recycling	\$1,436.85	1000 sq. ft.
7	Car Wash Tunnel Recycling	\$1,050.63	1000 sq. ft.
8	Car Wash Wand	\$272.08	1000 sq. ft.
9	Church	\$19.36	1000 sq. ft.
10	Club & Lodge Halls	\$47.89	1000 sq. ft.
11	Condominiums	\$76.43	Unit
12	Convalescent Home	\$48.91	Bed
13	Dairy	\$539.07	1000 sq. ft.
14	Gas Station	\$38.72	1000 sq. ft.
15	Hospital	\$48.91	1000 sq. ft.
16	Hotel/Motel/Rooming House	\$48.91	Room
17	Laundromats	\$1,484.74	1000 sq. ft.
18	Light Manufacturing	\$11.21	1000 sq. ft.
19	Manufacturing	\$90.69	1000 sq. ft.
20	Medical, Dental, Veterinary	\$116.17	1000 sq. ft.
21	Mobile Home Parks	\$61.14	Space
22	Multi-Unit Residential	\$61.14	Unit
23	Nursery/Greenhouse	\$10.19	1000 sq. ft.
24	Office Building	\$77.45	1000 sq. ft.
25	Open Storage	\$11.21	1000 sq. ft.
26	Private School	\$77.45	1000 sq. ft.
27	Restaurant	\$539.07	1000 sq. ft.
28	Senior Day Care Center	\$116.17	1000 sq. ft.
29	Service Shop, Vehicle Maint	\$38.72	1000 sq. ft.
30	Shopping Center	\$146.74	1000 sq. ft.
31	Single Family Residential	\$101.90	Parcel
32	Store	\$38.72	1000 sq. ft.
33	Supermarket	\$80.50	1000 sq. ft.
34	Utility, Commercial & Mutual:Pumping	\$77.45	1000 sq. ft.
35	Warehousing	\$11.21	1000 sq. ft.
36	Wholesale Outlet	\$38.72	1000 sq. ft.

### 2.3. Customer Accounts and Units of Usage

City staff provided detailed customer billing data for FY 2023, which included information such as customer class, billed units, and annual charges. **Table 2-3** shows the customer accounts by customer class for FY 2023, which was provided by City staff. **Table 2-4** shows the billed units by customer class for FY 2023. We assume no growth in either customer accounts or units of usage throughout the study period to conservatively project future rate revenues.

Table 2-3: Sewer Customer Accounts by Class

Line	A Customer Accounts	B	C	D	E	F	G	H
		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
1	Animal Kennels	2	2	2	2	2	2	2
2	Auditorium, Amusement	4	4	4	4	4	4	4
3	Auto Sales	28	28	28	28	28	28	28
4	Bank, Credit Union	9	9	9	9	9	9	9
5	Bowling/Skating	1	1	1	1	1	1	1
6	Car Wash Tunnel No Recycling	1	1	1	1	1	1	1
7	Car Wash Tunnel Recycling	4	4	4	4	4	4	4
8	Car Wash Wand	5	5	5	5	5	5	5
9	Church	62	62	62	62	62	62	62
10	Club & Lodge Halls	10	10	10	10	10	10	10
11	Condominiums	1,671	1,671	1,671	1,671	1,671	1,671	1,671
12	Convalescent Home	24	24	24	24	24	24	24
13	Dairy	2	2	2	2	2	2	2
14	Gas Station	16	16	16	16	16	16	16
15	Hospital	5	5	5	5	5	5	5
16	Hotel/Motel/Rooming House	12	12	12	12	12	12	12
17	Laundromats	9	9	9	9	9	9	9
18	Light Manufacturing	245	245	245	245	245	245	245
19	Manufacturing	18	18	18	18	18	18	18
20	Medical, Dental, Veterinary	48	48	48	48	48	48	48
21	Mobile Home Parks	38	38	38	38	38	38	38
22	Multi-Unit Residential	2,854	2,854	2,854	2,854	2,854	2,854	2,854
23	Nursery/Greenhouse	4	4	4	4	4	4	4
24	Office Building	118	118	118	118	118	118	118
25	Open Storage	5	5	5	5	5	5	5
26	Private School	9	9	9	9	9	9	9
27	Restaurant	71	71	71	71	71	71	71
28	Senior Day Care Center	2	2	2	2	2	2	2
29	Service Shop, Vehicle Maint	112	112	112	112	112	112	112
30	Shopping Center	38	38	38	38	38	38	38
31	Single Family Residential	11,339	11,339	11,339	11,339	11,339	11,339	11,339
32	Store	355	355	355	355	355	355	355
33	Supermarket	8	8	8	8	8	8	8
34	Utility, Commercial & Mutual:Pumping	9	9	9	9	9	9	9
35	Warehousing	180	180	180	180	180	180	180
36	Wholesale Outlet	2	2	2	2	2	2	2

Table 2-4: Sewer Customer Billing Units by Class

Line	A Customer Billing Units	B Billing Units	C FY 2023	D FY 2024	E FY 2025	F FY 2026	G FY 2027	H FY 2028	I FY 2029
1	Animal Kennels	1000 sq. ft.	4	4	4	4	4	4	4
2	Auditorium, Amusement	1000 sq. ft.	69	69	69	69	69	69	69
3	Auto Sales	1000 sq. ft.	824	824	824	824	824	824	824
4	Bank, Credit Union	1000 sq. ft.	482	482	482	482	482	482	482
5	Bowling/Skating	1000 sq. ft.	32	32	32	32	32	32	32
6	Car Wash Tunnel No Recycling	1000 sq. ft.	1	1	1	1	1	1	1
7	Car Wash Tunnel Recycling	1000 sq. ft.	11	11	11	11	11	11	11
8	Car Wash Wand	1000 sq. ft.	8	8	8	8	8	8	8
9	Church	1000 sq. ft.	722	722	722	722	722	722	722
10	Club & Lodge Halls	1000 sq. ft.	97	97	97	97	97	97	97
11	Condominiums	Unit	1,671	1,671	1,671	1,671	1,671	1,671	1,671
12	Convalescent Home	Bed	899	899	899	899	899	899	899
13	Dairy	1000 sq. ft.	23	23	23	23	23	23	23
14	Gas Station	1000 sq. ft.	148	148	148	148	148	148	148
15	Hospital	1000 sq. ft.	98	98	98	98	98	98	98
16	Hotel/Motel/Rooming House	Room	577	577	577	577	577	577	577
17	Laundromats	1000 sq. ft.	25	25	25	25	25	25	25
18	Light Manufacturing	1000 sq. ft.	5,187	5,187	5,187	5,187	5,187	5,187	5,187
19	Manufacturing	1000 sq. ft.	1,056	1,056	1,056	1,056	1,056	1,056	1,056
20	Medical, Dental, Veterinary	1000 sq. ft.	267	267	267	267	267	267	267
21	Mobile Home Parks	Space	1,447	1,447	1,447	1,447	1,447	1,447	1,447
22	Multi-Unit Residential	Unit	13,526	13,526	13,526	13,526	13,526	13,526	13,526
23	Nursery/Greenhouse	1000 sq. ft.	5	5	5	5	5	5	5
24	Office Building	1000 sq. ft.	2,662	2,662	2,662	2,662	2,662	2,662	2,662
25	Open Storage	1000 sq. ft.	130	130	130	130	130	130	130
26	Private School	1000 sq. ft.	79	79	79	79	79	79	79
27	Restaurant	1000 sq. ft.	262	262	262	262	262	262	262
28	Senior Day Care Center	1000 sq. ft.	43	43	43	43	43	43	43
29	Service Shop, Vehicle Maint	1000 sq. ft.	575	575	575	575	575	575	575
30	Shopping Center	1000 sq. ft.	1,454	1,454	1,454	1,454	1,454	1,454	1,454
31	Single Family Residential	Parcel	11,339	11,339	11,339	11,339	11,339	11,339	11,339
32	Store	1000 sq. ft.	2,292	2,292	2,292	2,292	2,292	2,292	2,292
33	Supermarket	1000 sq. ft.	255	255	255	255	255	255	255
34	Utility, Commercial & Mutual:Pumping	1000 sq. ft.	12	12	12	12	12	12	12
35	Warehousing	1000 sq. ft.	4,355	4,355	4,355	4,355	4,355	4,355	4,355
36	Wholesale Outlet	1000 sq. ft.	138	138	138	138	138	138	138

## 2.4. Projected Sewer Rate Revenues at Current Rates

Table 2-5 shows the calculated rate revenues for FY 2024 through FY 2029 based on the City's current sewer rates. The projected annual rate revenues (Line 37) are determined using the current annual service charges multiplied by the number of billing units for each customer class. Note that the projected rate revenues remain constant from FY 2024 through FY 2029, which is a result of maintaining the same number of customer billing units throughout the study period.

**Table 2-5: Projected Sewer Rate Revenues at Current Rates**

Line	A Rate Revenue	B FY 2024	C FY 2025	D FY 2026	E FY 2027	F FY 2028	G FY 2029
1	Animal Kennels	\$155	\$155	\$155	\$155	\$155	\$155
2	Auditorium, Amusement	\$9,352	\$9,352	\$9,352	\$9,352	\$9,352	\$9,352
3	Auto Sales	\$31,905	\$31,905	\$31,905	\$31,905	\$31,905	\$31,905
4	Bank, Credit Union	\$18,663	\$18,663	\$18,663	\$18,663	\$18,663	\$18,663
5	Bowling/Skating	\$2,283	\$2,283	\$2,283	\$2,283	\$2,283	\$2,283
6	Car Wash Tunnel No Recycling	\$1,437	\$1,437	\$1,437	\$1,437	\$1,437	\$1,437
7	Car Wash Tunnel Recycling	\$11,557	\$11,557	\$11,557	\$11,557	\$11,557	\$11,557
8	Car Wash Wand	\$2,177	\$2,177	\$2,177	\$2,177	\$2,177	\$2,177
9	Church	\$13,978	\$13,978	\$13,978	\$13,978	\$13,978	\$13,978
10	Club & Lodge Halls	\$4,645	\$4,645	\$4,645	\$4,645	\$4,645	\$4,645
11	Condominiums	\$127,715	\$127,715	\$127,715	\$127,715	\$127,715	\$127,715
12	Convalescent Home	\$43,970	\$43,970	\$43,970	\$43,970	\$43,970	\$43,970
13	Dairy	\$12,399	\$12,399	\$12,399	\$12,399	\$12,399	\$12,399
14	Gas Station	\$5,731	\$5,731	\$5,731	\$5,731	\$5,731	\$5,731
15	Hospital	\$4,793	\$4,793	\$4,793	\$4,793	\$4,793	\$4,793
16	Hotel/Motel/Rooming House	\$28,221	\$28,221	\$28,221	\$28,221	\$28,221	\$28,221
17	Laundromats	\$37,119	\$37,119	\$37,119	\$37,119	\$37,119	\$37,119
18	Light Manufacturing	\$58,146	\$58,146	\$58,146	\$58,146	\$58,146	\$58,146
19	Manufacturing	\$95,769	\$95,769	\$95,769	\$95,769	\$95,769	\$95,769
20	Medical, Dental, Veterinary	\$31,017	\$31,017	\$31,017	\$31,017	\$31,017	\$31,017
21	Mobile Home Parks	\$88,470	\$88,470	\$88,470	\$88,470	\$88,470	\$88,470
22	Multi-Unit Residential	\$826,980	\$826,980	\$826,980	\$826,980	\$826,980	\$826,980
23	Nursery/Greenhouse	\$51	\$51	\$51	\$51	\$51	\$51
24	Office Building	\$206,172	\$206,172	\$206,172	\$206,172	\$206,172	\$206,172
25	Open Storage	\$1,457	\$1,457	\$1,457	\$1,457	\$1,457	\$1,457
26	Private School	\$6,119	\$6,119	\$6,119	\$6,119	\$6,119	\$6,119
27	Restaurant	\$141,236	\$141,236	\$141,236	\$141,236	\$141,236	\$141,236
28	Senior Day Care Center	\$4,995	\$4,995	\$4,995	\$4,995	\$4,995	\$4,995
29	Service Shop, Vehicle Maint	\$22,264	\$22,264	\$22,264	\$22,264	\$22,264	\$22,264
30	Shopping Center	\$213,360	\$213,360	\$213,360	\$213,360	\$213,360	\$213,360
31	Single Family Residential	\$1,155,444	\$1,155,444	\$1,155,444	\$1,155,444	\$1,155,444	\$1,155,444
32	Store	\$88,746	\$88,746	\$88,746	\$88,746	\$88,746	\$88,746
33	Supermarket	\$20,528	\$20,528	\$20,528	\$20,528	\$20,528	\$20,528
34	Utility, Commercial & Mutual:Pumping	\$929	\$929	\$929	\$929	\$929	\$929
35	Warehousing	\$48,820	\$48,820	\$48,820	\$48,820	\$48,820	\$48,820
36	Wholesale Outlet	\$5,343	\$5,343	\$5,343	\$5,343	\$5,343	\$5,343
37	<b>Total</b>	<b>\$3,371,944</b>	<b>\$3,371,944</b>	<b>\$3,371,944</b>	<b>\$3,371,944</b>	<b>\$3,371,944</b>	<b>\$3,371,944</b>

## 2.5. Projected Sewer Revenues

Table 2-6 shows the sewer utility’s projected revenues for the study period. City staff provided the budgeted revenues for FY 2024 (Column B). Sewer rate revenues (Line 2) are equal to the calculated rate revenues at current rates (Table 2-5, Line 37) for FY 2024 through FY 2029.

Interest income (Line 1) is calculated based on the reserve interest rate (Table 2-1, Line 6) and projected fund balances.

**Table 2-6: Projected Sewer Revenues**

Line	A Revenue	B FY 2024	C FY 2025	D FY 2026	E FY 2027	F FY 2028	G FY 2029
1	Interest Income	\$108,931	\$117,029	\$110,845	\$97,385	\$85,960	\$73,041
2	Sewer Assessment	\$3,371,944	\$3,371,944	\$3,371,944	\$3,371,944	\$3,371,944	\$3,371,944
3	Other Permits - F.O.G.	\$15,300	\$15,606	\$15,918	\$16,236	\$16,561	\$16,892
4	F.O.G. Mitigation Fee	\$5,100	\$5,202	\$5,306	\$5,412	\$5,520	\$5,631
5	<b>Total</b>	<b>\$3,501,275</b>	<b>\$3,509,781</b>	<b>\$3,504,012</b>	<b>\$3,490,977</b>	<b>\$3,479,985</b>	<b>\$3,467,508</b>

## 2.6. Projected Sewer O&M Expenses

Table 2-7 summarizes the projected O&M expenses for the study period. City staff provided the adopted budget for FY 2023, which is inflated in future years using the expense escalation factors (Table 2-1).

**Table 2-7: Projected Sewer O&M Expenses**

Line	A Operating Expenses	B FY 2024	C FY 2025	D FY 2026	E FY 2027	F FY 2028	G FY 2029
1	2010 Series A Lease Revenue Bonds	\$323,464	\$339,637	\$349,826	\$367,318	\$385,684	\$404,968
2	Engineering	\$157,500	\$165,375	\$170,336	\$178,853	\$187,796	\$197,186
3	Sewer Maintenance	\$1,622,711	\$1,687,725	\$1,743,352	\$1,814,053	\$1,888,127	\$1,965,747
4	General and Administrative	\$661,888	\$687,484	\$709,680	\$737,483	\$766,588	\$797,061
5	<b>Total</b>	<b>\$2,765,564</b>	<b>\$2,880,221</b>	<b>\$2,973,195</b>	<b>\$3,097,707</b>	<b>\$3,228,193</b>	<b>\$3,364,961</b>

## 2.7. Existing Sewer Debt Service

The City’s sewer utility does not currently have any outstanding debt obligations, nor does it plan on issuing any debt during the study period.

## 2.8. Sewer Capital Project Funding

Table 2-8 details the City’s capital improvement plan for the sewer utility. At the time the rate study was conducted, the City did not have a formal capital improvement plan available. Raftelis worked with City staff to develop a formal five-year CIP aligned with utility best practices, incorporating findings and recommendations from past master plans, and asset risk priorities from interview with staff. The developed CIP serves as a foundation for:

- Incremental investments into the existing infrastructure (asset management) where to-date work have been mostly reactive repairs
- Increasing maturity of the asset management program over time aligned with highest risk assets
- Monitoring of the system to confirm wet weather flows, current capacities, and growth needs

From FY 2024 onward, project costs are inflated using the expense escalation factor for capital (Table 2-1, Line 9). The City expects to fund its sewer capital program using cash from rate revenues and reserves.

**Table 2-8: Inflated Sewer Capital Improvement Plan**

Line	Project Description	A	B	C	D	E	F
			FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
1	<b>New Capital Assets</b>						
2	Replacement vehicle		\$0	\$157,304	\$0	\$0	\$0
3	Update CCTV truck electronics		\$79,500	\$0	\$0	\$0	\$0
4	Combination truck		\$0	\$730,340	\$0	\$0	\$0
5							
6	<b>Asset Management</b>						
7	Annual sewer replacement/renewal program		\$727,584	\$1,542,478	\$2,452,540	\$2,599,693	\$2,755,674
8	Manhole replacement/renewal		\$302,100	\$640,452	\$678,879	\$719,612	\$762,789
9	PS asset management needs assessment		\$159,000	\$0	\$0	\$0	\$0
10	Annual pump stations asset renewal/replacement project		\$0	\$280,900	\$297,754	\$315,619	\$334,556
11	Wastewater asset management program development		\$106,000	\$112,360	\$0	\$0	\$0
12	Sewer system flow monitoring		\$265,000	\$0	\$0	\$315,619	\$0
13	Sewer system hydraulic model & capacity analysis update		\$0	\$224,720	\$0	\$0	\$267,645
14	Asset Management Software Assessment & Optimization Planning		\$53,000	\$0	\$0	\$63,124	\$0
15							
16	<b>Total Capital Expenditures</b>		<b>\$1,692,184</b>	<b>\$3,688,554</b>	<b>\$3,429,173</b>	<b>\$4,013,667</b>	<b>\$4,120,664</b>

Raftelis worked with City staff to understand the needs of the sewer utility and to develop a recommendation for the reserve policy, which is listed in **Section 1**. Our recommended reserve target for the utility is one year of operating expenses, as the City collects all of its revenue two times per year and would need to be able to fund operations throughout the rate cycle. The recommended reserve policy calls for a target balance of approximately \$2.8 million in FY 2025.

## 2.9. Sewer Status Quo Financial Plan

**Table 2-9** shows the projected sewer financial plan based on revenues at existing rates with no adjustments, or the “status quo” scenario. Revenues (Lines 2-6) are derived from **Table 2-6**. Note that revenues from interest income in the status quo scenario is lower, due to a decrease in fund balances. O&M expenses (Lines 9-13) are derived from **Table 2-7**. Cash funded CIP (Line 23) is derived from **Table 2-8**.

Net revenue (Line 15) is equal to total revenues (Line 6) less O&M expenses (Line 13). Net cash flow (Line 26) is equal to net revenue less cash funded CIP (Line 23). City staff provided beginning fund balances for FY 2024 (Column B, Line 28). Ending balances (Line 29) are calculated by adding beginning balances to net cash flow (Line 26). The reserve target is provided in Line 30. Under the status quo scenario, the sewer fund will not meet reserve targets in FY 2027 and will fall below zero in FY 2028 and FY 2029.

Table 2-9: Projected Sewer Financial Plan (Status Quo)

Line	A Cash Flow	B FY 2024	C FY 2025	D FY 2026	E FY 2027	F FY 2028	G FY 2029
1	<b>Revenues</b>						
2	Rate Revenue	\$3,371,944	\$3,371,944	\$3,371,944	\$3,371,944	\$3,371,944	\$3,371,944
3	Revenue Adjustments	\$0	\$0	\$0	\$0	\$0	\$0
4	Other Revenue	\$20,400	\$20,808	\$21,224	\$21,649	\$22,082	\$22,523
5	Interest Income	\$108,931	\$106,419	\$74,653	\$27,759	\$0	\$0
6	<b>Total - Revenues</b>	<b>\$3,501,275</b>	<b>\$3,499,170</b>	<b>\$3,467,821</b>	<b>\$3,421,351</b>	<b>\$3,394,025</b>	<b>\$3,394,467</b>
7							
8	<b>O&amp;M Expenses</b>						
9	Transfers	\$0	\$0	\$0	\$0	\$0	\$0
10	Operations and Maintenance	\$1,292,843	\$1,357,485	\$1,398,210	\$1,468,120	\$1,541,526	\$1,618,602
11	Personnel	\$1,472,721	\$1,522,736	\$1,574,985	\$1,629,587	\$1,686,667	\$1,746,358
12	Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
13	<b>Total - O&amp;M Expenses</b>	<b>\$2,765,564</b>	<b>\$2,880,221</b>	<b>\$2,973,195</b>	<b>\$3,097,707</b>	<b>\$3,228,193</b>	<b>\$3,364,961</b>
14							
15	<b>Net Revenue (Excluding Debt)</b>	<b>\$735,711</b>	<b>\$618,949</b>	<b>\$494,626</b>	<b>\$323,644</b>	<b>\$165,832</b>	<b>\$29,506</b>
16							
17	<b>Debt Service</b>						
18	Existing Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
19	Proposed Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
20	<b>Total - Debt Service</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
21							
22	<b>Capital Projects</b>						
23	Rate Funded CIP	\$0	\$1,692,184	\$3,688,554	\$3,429,173	\$4,013,667	\$4,120,664
24	<b>Total - Capital Projects</b>	<b>\$0</b>	<b>\$1,692,184</b>	<b>\$3,688,554</b>	<b>\$3,429,173</b>	<b>\$4,013,667</b>	<b>\$4,120,664</b>
25							
26	<b>Net Cash Flow</b>	<b>\$735,711</b>	<b>(\$1,073,235)</b>	<b>(\$3,193,928)</b>	<b>(\$3,105,529)</b>	<b>(\$3,847,835)</b>	<b>(\$4,091,158)</b>
27							
28	<b>Beginning Balance</b>	<b>\$6,948,693</b>	<b>\$7,684,404</b>	<b>\$6,611,169</b>	<b>\$3,417,241</b>	<b>\$311,712</b>	<b>(\$3,536,123)</b>
29	<b>Ending Balance</b>	<b>\$7,684,404</b>	<b>\$6,611,169</b>	<b>\$3,417,241</b>	<b>\$311,712</b>	<b>(\$3,536,123)</b>	<b>(\$7,627,281)</b>
30	<i>Reserve Target</i>	<i>\$2,765,564</i>	<i>\$2,880,221</i>	<i>\$2,973,195</i>	<i>\$3,097,707</i>	<i>\$3,228,193</i>	<i>\$3,364,961</i>

Figure 2-1 shows the projected status quo financial plan in graphical format. The bars represent the sewer utility's cash needs: O&M expenses (gray), capital projects (yellow), and reserve funding (red). The solid line represents the current revenues, which is below the stacked bars for all years of the period, signifying that the City's sewer revenues are not sufficient to fund its costs.

Figure 2-1: Projected Sewer Financial Plan (Status Quo)

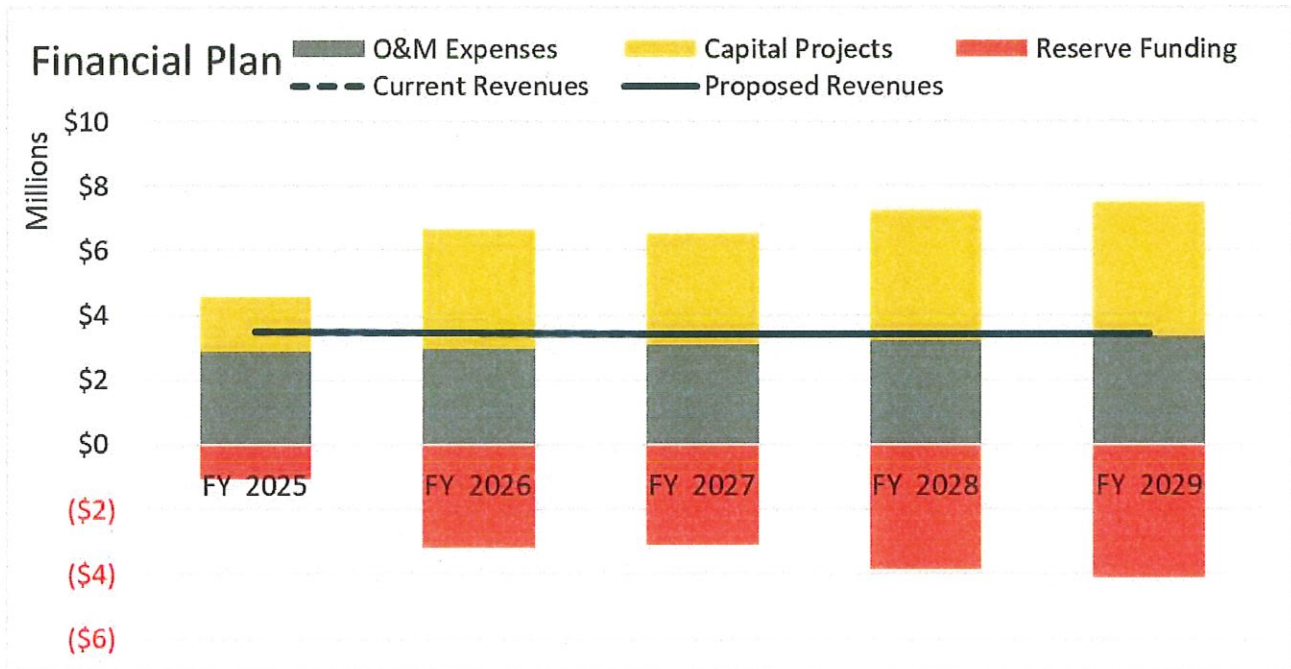
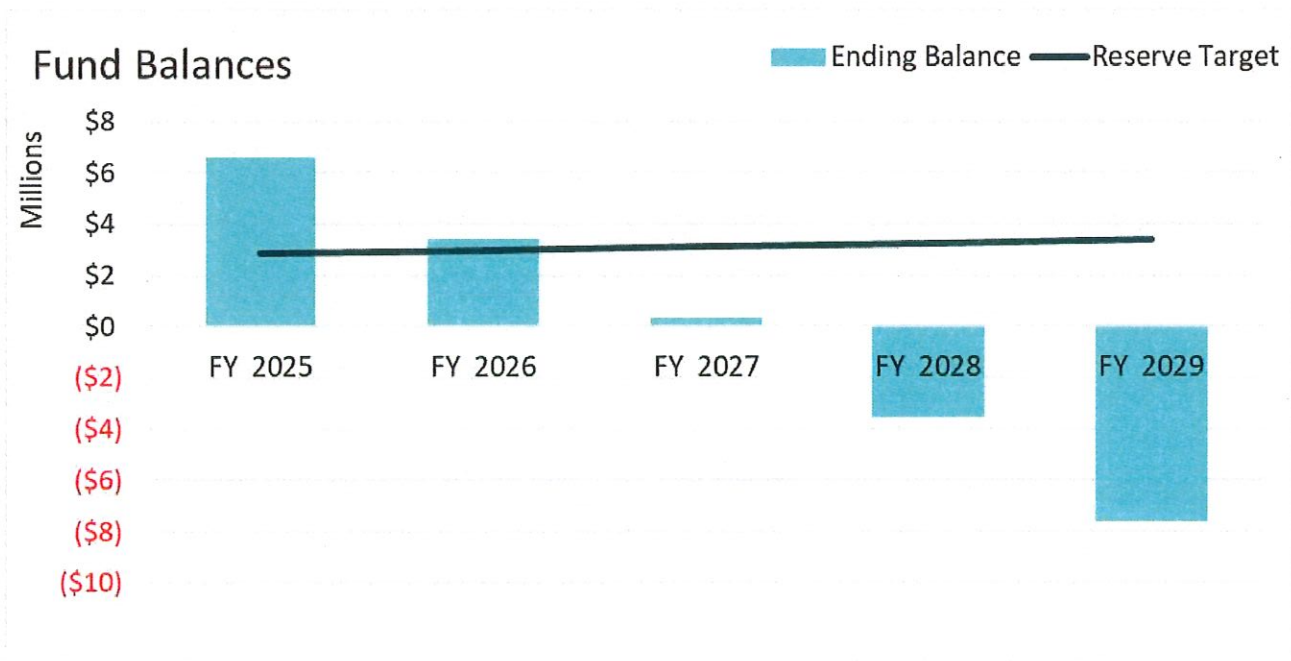


Figure 2-2 shows the projected fund balances under the status quo scenario for a five-year period. The blue bars represent the ending balances of the sewer fund, and the solid line represents the reserve target amounts. The sewer fund will be depleted following FY 2027 and become negative in FY 2028.

Figure 2-2: Projected Sewer Fund Balances (Status Quo)



## 2.10. Proposed Sewer Financial Plan

Table 2-10 shows the proposed revenue adjustments that allow the City to maintain financial sufficiency, fund operating and capital expenses, and build up its revenue base over a five-year period to achieve the recommended target. The planning period for the study includes five years of projections, which is reflected in the tables of the report that show information for FY 2025 to FY 2029.

The proposed revenue adjustments represent the increase to total rate revenues required to recover the sewer utility’s costs. Revenue adjustments in all years are applied across all charges and classes proportional to existing rates. The proposed revenue adjustments are effective on July 1 of every year.

**Table 2-10: Proposed Sewer Revenue Adjustments**

Line	A Revenue Adjustments	B FY 2025	C FY 2026	D FY 2027	E FY 2028	F FY 2029
1	Effective Month	July	July	July	July	July
2	Percent Adjustment	45.0%	8.0%	8.0%	8.0%	8.0%

Table 2-11 shows the projected sewer financial plan with the proposed revenue adjustments in Table 2-10 applied to the sewer rate revenues. Revenues from interest income (Line 5) are greater than those shown in the status quo scenario (Table 2-9, Line 5) due to additional cash from the proposed adjustments. O&M expenses (Line 13) and cash funded CIP (Line 23) are the same as the status quo scenario.

Net cash flow (Line 26) is negative in FY 2026 through FY 2029, which means that the City will be drawing down its sewer fund to partially fund capital costs. The ending balances (Line 29) will meet the recommended reserve target (Line 30) from FY 2025 to FY 2029. The utility will draw down its reserves over a longer period, as shown in

Figure 2-4, to reduce the financial impact to customers while allowing time to build up the rate revenue base to ensure long-term financial sufficiency.

Table 2-11: Projected Sewer Financial Plan (Proposed Adjustments)

Line	A Cash Flow	B FY 2024	C FY 2025	D FY 2026	E FY 2027	F FY 2028	G FY 2029
1	<b>Revenues</b>						
2	Rate Revenue	\$3,371,944	\$3,371,944	\$3,371,944	\$3,371,944	\$3,371,944	\$3,371,944
3	Revenue Adjustments	\$0	\$1,517,375	\$1,908,520	\$2,330,957	\$2,787,189	\$3,279,920
4	Other Revenue	\$20,400	\$20,808	\$21,224	\$21,649	\$22,082	\$22,523
5	Interest Income	\$108,931	\$117,799	\$111,898	\$97,359	\$84,847	\$72,081
6	<b>Total - Revenues</b>	<b>\$3,501,275</b>	<b>\$5,027,925</b>	<b>\$5,413,586</b>	<b>\$5,821,908</b>	<b>\$6,266,061</b>	<b>\$6,746,467</b>
7							
8	<b>O&amp;M Expenses</b>						
9	Transfers	\$0	\$0	\$0	\$0	\$0	\$0
10	Operations and Maintenance	\$1,292,843	\$1,357,485	\$1,398,210	\$1,468,120	\$1,541,526	\$1,618,602
11	Personnel	\$1,472,721	\$1,522,736	\$1,574,985	\$1,629,587	\$1,686,667	\$1,746,358
12	Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
13	<b>Total - O&amp;M Expenses</b>	<b>\$2,765,564</b>	<b>\$2,880,221</b>	<b>\$2,973,195</b>	<b>\$3,097,707</b>	<b>\$3,228,193</b>	<b>\$3,364,961</b>
14							
15	<b>Net Revenue (Excluding Debt)</b>	<b>\$735,711</b>	<b>\$2,147,704</b>	<b>\$2,440,391</b>	<b>\$2,724,201</b>	<b>\$3,037,868</b>	<b>\$3,381,506</b>
16							
17	<b>Debt Service</b>						
18	Existing Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
19	Proposed Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
20	<b>Total - Debt Service</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
21							
22	<b>Capital Projects</b>						
23	Rate Funded CIP	\$0	\$1,692,184	\$3,688,554	\$3,429,173	\$4,013,667	\$4,120,664
24	<b>Total - Capital Projects</b>	<b>\$0</b>	<b>\$1,692,184</b>	<b>\$3,688,554</b>	<b>\$3,429,173</b>	<b>\$4,013,667</b>	<b>\$4,120,664</b>
25							
26	<b>Net Cash Flow</b>	<b>\$735,711</b>	<b>\$455,520</b>	<b>(\$1,248,163)</b>	<b>(\$704,972)</b>	<b>(\$975,799)</b>	<b>(\$739,158)</b>
27							
28	<b>Beginning Balance</b>	<b>\$6,948,693</b>	<b>\$7,684,404</b>	<b>\$8,139,924</b>	<b>\$6,891,761</b>	<b>\$6,186,789</b>	<b>\$5,210,990</b>
29	<b>Ending Balance</b>	<b>\$7,684,404</b>	<b>\$8,139,924</b>	<b>\$6,891,761</b>	<b>\$6,186,789</b>	<b>\$5,210,990</b>	<b>\$4,471,832</b>
30	<i>Reserve Target</i>	<i>\$2,765,564</i>	<i>\$2,880,221</i>	<i>\$2,973,195</i>	<i>\$3,097,707</i>	<i>\$3,228,193</i>	<i>\$3,364,961</i>

Figure 2-3: Projected Sewer Financial Plan (Proposed Adjustments)

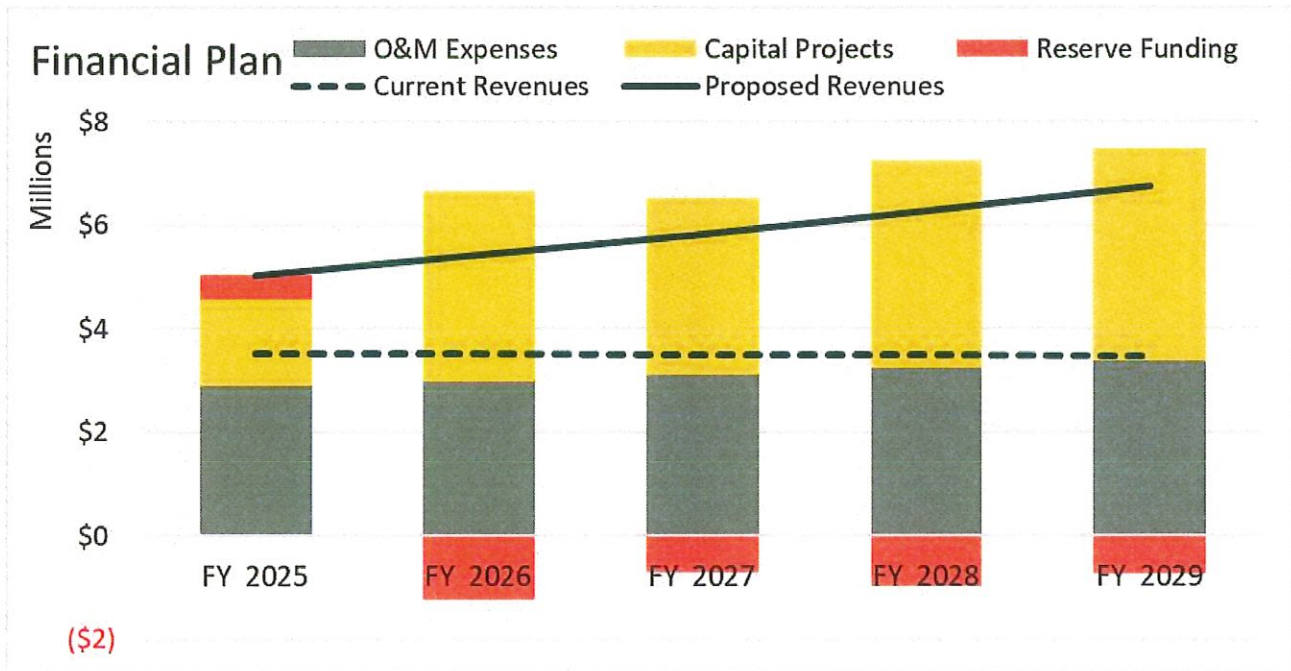
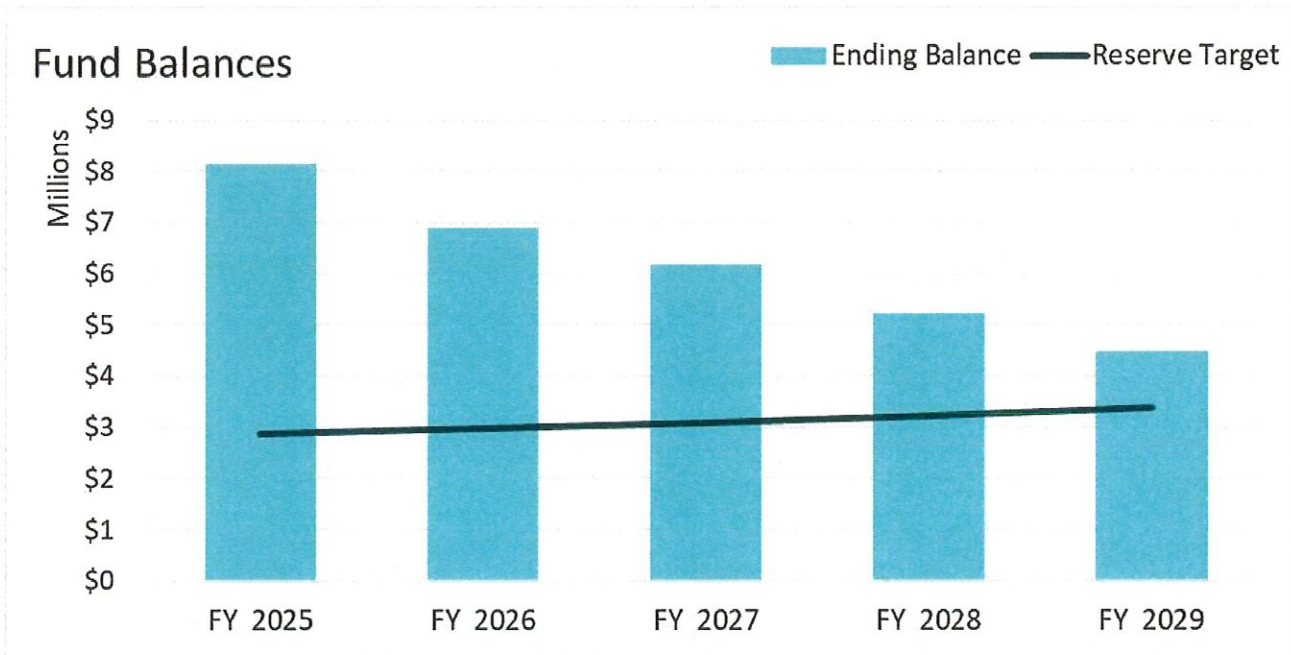


Figure 2-4: Projected Sewer Fund Balances (Proposed Adjustments)



## 2.11. Rate Calculation

The first step in calculating the rates is to determine the revenue requirement for the test year. **Table 2-12** shows the FY 2025 revenue requirement calculation. The total revenue requirement represents all O&M and capital revenue requirements and is equal to the cost of service to be recovered through rates. The revenue requirements in Lines 2-5 consist of FY 20246 operating expenses and rate funded capital expenditures.

Revenue offsets in Lines 8-10 consist of miscellaneous, non-rate revenues, which are utilized to reduce the amount required to be recovered from customer rates. The annual cash balance adjustment is equal to the net cash change for FY 2025 in **Table 2-11**, which represents the amount by which the reserves are increasing during the test year. The adjustment to annualize the rate increase serves to account for any lost revenue from implementing rates for only a portion of the fiscal year. Since the FY 2025 rate adjustment is effective on July 1, 2024, this adjustment is zero because the new rates will be effective for the entire fiscal year. The total revenue required from rates is the total revenue requirement (Line 5) less revenue offsets (Line 10) and less adjustments (Line 15).

**Table 2-12: FY 2025 Revenue Requirement**

Line	Description	A	B FY 2025
1	<b>Revenue Requirements</b>		
2	Operating Expenditures		\$2,880,221
3	Debt Service		\$0
4	PAYGO Capital		\$1,692,184
5	<b>Total</b>		<b>\$4,572,405</b>
6			
7	<b>Revenue Offsets</b>		
8	Other Revenue		\$20,808
9	Interest Income		\$117,799
10	<b>Total</b>		<b>\$138,607</b>
11			
12	<b>Adjustments</b>		
13	Adjustments to Annual Cash Balance		(\$455,520)
14	Adjustments to Annualize Rate Increase		\$0
15	<b>Total</b>		<b>(\$455,520)</b>
16			
17	<b>Revenue Required from Rates</b>		<b>\$4,889,318</b>

The next step in the rate calculation is determining the units of service. The City uses equivalent dwelling units (EDUs) to determine their billing units. EDUs are ratios used to calculate how each customer class billing unit compares to a Single Family customer. For example, the EDU ratio for a Mutli-Unit Residential customer is 0.60. This means that a Multi-Unit Residential customer produces about 60% of the wastewater of a Single Family Residential customer. Table 2-13 shows the billing units (Column B), EDU ratio (Column C), and EDUs (Column D) for each customer class. EDUs are calculated by multiplying the billing units in Column B with the corresponding EDU ratio in Column C.

**Table 2-13: Units of Service (FY 2025 EDUs)**

Line	A Customer Class	B Billing Units	C EDU Ratio	D EDUs
1	Animal Kennels	4	0.38	2
2	Auditorium, Amusement	69	1.33	92
3	Auto Sales	824	0.38	313
4	Bank, Credit Union	482	0.38	183
5	Bowling/Skating	32	0.70	22
6	Car Wash Tunnel No Recycling	1	14.10	14
7	Car Wash Tunnel Recycling	11	10.31	113
8	Car Wash Wand	8	2.67	21
9	Church	722	0.19	137
10	Club & Lodge Halls	97	0.47	46
11	Condominiums	1,671	0.75	1,253
12	Convalescent Home	899	0.48	432
13	Dairy	23	5.29	122
14	Gas Station	148	0.38	56
15	Hospital	98	0.48	47
16	Hotel/Motel/Rooming House	577	0.48	277
17	Laundromats	25	14.57	364
18	Light Manufacturing	5,187	0.11	571
19	Manufacturing	1,056	0.89	940
20	Medical, Dental, Veterinary	267	1.14	304
21	Mobile Home Parks	1,447	0.60	868
22	Multi-Unit Residential	13,526	0.60	8,116
23	Nursery/Greenhouse	5	0.10	1
24	Office Building	2,662	0.76	2,023
25	Open Storage	130	0.11	14
26	Private School	79	0.76	60
27	Restaurant	262	5.29	1,386
28	Senior Day Care Center	43	1.14	49
29	Service Shop, Vehicle Maint	575	0.38	218
30	Shopping Center	1,454	1.44	2,094
31	Single Family Residential	11,339	1.00	11,339
32	Store	2,292	0.38	871
33	Supermarket	255	0.79	201
34	Utility, Commercial & Mutual:Pumping	12	0.76	9
35	Warehousing	4,355	0.11	479
36	Wholesale Outlet	138	0.38	52
37	<b>Total</b>	<b>50,775</b>		<b>33,091</b>

Next, the revenue requirement is divided by the total number of EDUs to determine the annual charge per EDU. **Table 2-14** shows the calculation by dividing the revenue requirement (Column B, Line 1) with the total EDUs (Column B, Line 2) to derive the rate per EDU (Column B, Line 3).

**Table 2-14: Rate per EDU Calculation**

	A	B
Line	Rate Calculation	Units
1	Revenue Requirement	\$4,889,318
2	Units of Service	33,091
3	<b>Rate/EDU</b>	<b>\$147.76</b>

Finally, the rate per EDU is multiplied by the EDU ratio for each customer class to calculate the rate per billing unit. **Table 2-15** shows the proposed rates for each customer class. The rate per EDU from **Table 2-14** is multiplied by the EDU ratio for each class from **Table 2-13**. Because the rate structure and the EDU ratios are consistent with the existing structure, the rate increase for all classes (Column E) is equal to the total proposed revenue adjustment in **Table 2-10**.

**Table 2-15: Proposed Annual Rate per Billing Unit for All Customer Classes**

Line	A Proposed Rates	B Current Rates	C Proposed Rates	D Difference (\$)	E Difference (%)
1	Animal Kennels	\$38.72	\$56.14	\$17.42	45%
2	Auditorium, Amusement	\$135.53	\$196.52	\$60.99	45%
3	Auto Sales	\$38.72	\$56.14	\$17.42	45%
4	Bank, Credit Union	\$38.72	\$56.14	\$17.42	45%
5	Bowling/Skating	\$71.33	\$103.43	\$32.10	45%
6	Car Wash Tunnel No Recycling	\$1,436.85	\$2,083.43	\$646.58	45%
7	Car Wash Tunnel Recycling	\$1,050.63	\$1,523.41	\$472.78	45%
8	Car Wash Wand	\$272.08	\$394.52	\$122.44	45%
9	Church	\$19.36	\$28.07	\$8.71	45%
10	Club & Lodge Halls	\$47.89	\$69.44	\$21.55	45%
11	Condominiums	\$76.43	\$110.82	\$34.39	45%
12	Convalescent Home	\$48.91	\$70.92	\$22.01	45%
13	Dairy	\$539.07	\$781.65	\$242.58	45%
14	Gas Station	\$38.72	\$56.14	\$17.42	45%
15	Hospital	\$48.91	\$70.92	\$22.01	45%
16	Hotel/Motel/Rooming House	\$48.91	\$70.92	\$22.01	45%
17	Laundromats	\$1,484.74	\$2,152.87	\$668.13	45%
18	Light Manufacturing	\$11.21	\$16.25	\$5.04	45%
19	Manufacturing	\$90.69	\$131.50	\$40.81	45%
20	Medical, Dental, Veterinary	\$116.17	\$168.45	\$52.28	45%
21	Mobile Home Parks	\$61.14	\$88.65	\$27.51	45%
22	Multi-Unit Residential	\$61.14	\$88.65	\$27.51	45%
23	Nursery/Greenhouse	\$10.19	\$14.78	\$4.59	45%
24	Office Building	\$77.45	\$112.30	\$34.85	45%
25	Open Storage	\$11.21	\$16.25	\$5.04	45%
26	Private School	\$77.45	\$112.30	\$34.85	45%
27	Restaurant	\$539.07	\$781.65	\$242.58	45%
28	Senior Day Care Center	\$116.17	\$168.45	\$52.28	45%
29	Service Shop, Vehicle Maint	\$38.72	\$56.14	\$17.42	45%
30	Shopping Center	\$146.74	\$212.77	\$66.03	45%
31	Single Family Residential	\$101.90	\$147.76	\$45.86	45%
32	Store	\$38.72	\$56.14	\$17.42	45%
33	Supermarket	\$80.50	\$116.73	\$36.23	45%
34	Utility, Commercial & Mutual:Pumping	\$77.45	\$112.30	\$34.85	45%
35	Warehousing	\$11.21	\$16.25	\$5.04	45%
36	Wholesale Outlet	\$38.72	\$56.14	\$17.42	45%

## 2.12. Proposed Sewer Rate Schedule

Table 2-16 shows the proposed annual charges by customer class for FY 2025 through FY 2029 based on the recommendations. FY 2025 proposed rates are from Table 2-15. Rates for FY 2026 – FY 2029 are determined by increasing prior years’ rates by the corresponding revenue adjustments in Table 2-10.

Table 2-16: Proposed Annual Sewer Charges

Line	A Customer Class	B Current Rates	C FY 2025	D FY 2026	E FY 2027	F FY 2028	G FY 2029
1	Animal Kennels	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43
2	Auditorium, Amusement	\$135.53	\$196.52	\$212.25	\$229.23	\$247.57	\$267.38
3	Auto Sales	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43
4	Bank, Credit Union	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43
5	Bowling/Skating	\$71.33	\$103.43	\$111.71	\$120.65	\$130.31	\$140.74
6	Car Wash Tunnel No Recycling	\$1,436.85	\$2,083.44	\$2,250.12	\$2,430.13	\$2,624.55	\$2,834.52
7	Car Wash Tunnel Recycling	\$1,050.63	\$1,523.42	\$1,645.30	\$1,776.93	\$1,919.09	\$2,072.62
8	Car Wash Wand	\$272.08	\$394.52	\$426.09	\$460.18	\$497.00	\$536.76
9	Church	\$19.36	\$28.08	\$30.33	\$32.76	\$35.39	\$38.23
10	Club & Lodge Halls	\$47.89	\$69.45	\$75.01	\$81.02	\$87.51	\$94.52
11	Condominiums	\$76.43	\$110.83	\$119.70	\$129.28	\$139.63	\$150.81
12	Convalescent Home	\$48.91	\$70.92	\$76.60	\$82.73	\$89.35	\$96.50
13	Dairy	\$539.07	\$781.66	\$844.20	\$911.74	\$984.68	\$1,063.46
14	Gas Station	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43
15	Hospital	\$48.91	\$70.92	\$76.60	\$82.73	\$89.35	\$96.50
16	Hotel/Motel/Rooming House	\$48.91	\$70.92	\$76.60	\$82.73	\$89.35	\$96.50
17	Laundromats	\$1,484.74	\$2,152.88	\$2,325.12	\$2,511.13	\$2,712.03	\$2,929.00
18	Light Manufacturing	\$11.21	\$16.26	\$17.57	\$18.98	\$20.50	\$22.14
19	Manufacturing	\$90.69	\$131.51	\$142.04	\$153.41	\$165.69	\$178.95
20	Medical, Dental, Veterinary	\$116.17	\$168.45	\$181.93	\$196.49	\$212.21	\$229.19
21	Mobile Home Parks	\$61.14	\$88.66	\$95.76	\$103.43	\$111.71	\$120.65
22	Multi-Unit Residential	\$61.14	\$88.66	\$95.76	\$103.43	\$111.71	\$120.65
23	Nursery/Greenhouse	\$10.19	\$14.78	\$15.97	\$17.25	\$18.63	\$20.13
24	Office Building	\$77.45	\$112.31	\$121.30	\$131.01	\$141.50	\$152.82
25	Open Storage	\$11.21	\$16.26	\$17.57	\$18.98	\$20.50	\$22.14
26	Private School	\$77.45	\$112.31	\$121.30	\$131.01	\$141.50	\$152.82
27	Restaurant	\$539.07	\$781.66	\$844.20	\$911.74	\$984.68	\$1,063.46
28	Senior Day Care Center	\$116.17	\$168.45	\$181.93	\$196.49	\$212.21	\$229.19
29	Service Shop, Vehicle Maint	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43
30	Shopping Center	\$146.74	\$212.78	\$229.81	\$248.20	\$268.06	\$289.51
31	Single Family Residential	\$101.90	\$147.76	\$159.59	\$172.36	\$186.15	\$201.05
32	Store	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43
33	Supermarket	\$80.50	\$116.73	\$126.07	\$136.16	\$147.06	\$158.83
34	Utility, Commercial & Mutual:Pumping	\$77.45	\$112.31	\$121.30	\$131.01	\$141.50	\$152.82
35	Warehousing	\$11.21	\$16.26	\$17.57	\$18.98	\$20.50	\$22.14
36	Wholesale Outlet	\$38.72	\$56.15	\$60.65	\$65.51	\$70.76	\$76.43

### 3. Appendix A – Alternative Financial Plan Scenario

An alternative financial plan and rates scenario was prepared for the sewer utility. This scenario reduces the Asset Management CIP in **Table 2-8** from 100% of the proposed expenditures to 75% of proposed expenditures for the study period. **Table 3-1** shows the reduced capital improvement plan.

**Table 3-1: Inflated Sewer Capital Improvement Plan**

Line	Project Description	A FY 2025	B FY 2026	C FY 2027	D FY 2028	F FY 2029
1	<b>New Capital Assets</b>					
2	Replacement vehicle	\$0	\$157,304	\$0	\$0	\$0
3	Update CCTV truck electronics	\$79,500	\$0	\$0	\$0	\$0
4	Combination truck	\$0	\$730,340	\$0	\$0	\$0
5						
6	<b>Asset Management</b>					
7	Annual sewer replacement/renewal program	\$545,688	\$1,156,859	\$1,839,405	\$1,949,769	\$2,066,756
8	Manhole replacement/renewal	\$226,575	\$480,339	\$509,159	\$539,709	\$572,091
9	PS asset management needs assessment	\$119,250	\$0	\$0	\$0	\$0
10	Annual pump stations asset renewal/replacement project	\$0	\$210,675	\$223,316	\$236,714	\$250,917
11	Wastewater asset management program development	\$79,500	\$84,270	\$0	\$0	\$0
12	Sewer system flow monitoring	\$198,750	\$0	\$0	\$236,714	\$0
13	Sewer system hydraulic model & capacity analysis update	\$0	\$168,540	\$0	\$0	\$200,734
14	Asset Management Software Assessment & Optimization Planning	\$39,750	\$0	\$0	\$47,343	\$0
15						
16	<b>Total Capital Expenditures</b>	<b>\$1,289,013</b>	<b>\$2,988,327</b>	<b>\$2,571,880</b>	<b>\$3,010,250</b>	<b>\$3,090,498</b>

Reducing the projected CIP expenditures would allow the City to slowly ramp up their revenue base to support the fully funded capital repair and replacement program after the study period. This would lower the proposed rate revenue increase in FY 2025 from 45% to 30% and in FY 2026-2029 from 8% to 6%. **Table 3-2** shows the proposed sewer revenue adjustments under this alternative scenario.

**Table 3-2: Proposed Sewer Revenue Adjustments**

Line	Revenue Adjustments	A FY 2025	B FY 2026	C FY 2027	D FY 2028	F FY 2029
1	Effective Month	July	July	July	July	July
2	Percent Adjustment	30.0%	6.0%	6.0%	6.0%	6.0%

**Table 3-3** shows the projected sewer financial plan with the alternative proposed revenue adjustments. Net cash flow is negative from FY 2026 through FY 2029, drawing down reserves to fund O&M expenses and Capital expenditures.

Table 3-3: Projected Sewer Financial Plan (Proposed Adjustments)

Line	A Cash Flow	B FY 2024	C FY 2025	D FY 2026	E FY 2027	F FY 2028	G FY 2029
1	<b>Revenues</b>						
2	Rate Revenue	\$3,371,944	\$3,371,944	\$3,371,944	\$3,371,944	\$3,371,944	\$3,371,944
3	Revenue Adjustments	\$0	\$1,011,583	\$1,274,595	\$1,553,387	\$1,848,907	\$2,162,158
4	Other Revenue	\$20,400	\$20,808	\$21,224	\$21,649	\$22,082	\$22,523
5	Interest Income	\$108,931	\$117,029	\$110,845	\$97,385	\$85,960	\$73,041
6	<b>Total - Revenues</b>	<b>\$3,501,275</b>	<b>\$4,521,364</b>	<b>\$4,778,607</b>	<b>\$5,044,364</b>	<b>\$5,328,892</b>	<b>\$5,629,666</b>
7							
8	<b>O&amp;M Expenses</b>						
9	Transfers	\$0	\$0	\$0	\$0	\$0	\$0
10	Operations and Maintenance	\$1,292,843	\$1,357,485	\$1,398,210	\$1,468,120	\$1,541,526	\$1,618,602
11	Personnel	\$1,472,721	\$1,522,736	\$1,574,985	\$1,629,587	\$1,686,667	\$1,746,358
12	Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0
13	<b>Total - O&amp;M Expenses</b>	<b>\$2,765,564</b>	<b>\$2,880,221</b>	<b>\$2,973,195</b>	<b>\$3,097,707</b>	<b>\$3,228,193</b>	<b>\$3,364,961</b>
14							
15	<b>Net Revenue (Excluding Debt)</b>	<b>\$735,711</b>	<b>\$1,641,143</b>	<b>\$1,805,412</b>	<b>\$1,946,657</b>	<b>\$2,100,698</b>	<b>\$2,264,705</b>
16							
17	<b>Debt Service</b>						
18	Existing Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
19	Proposed Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
20	<b>Total - Debt Service</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
21							
22	<b>Capital Projects</b>						
23	Rate Funded CIP	\$0	\$1,289,013	\$2,988,327	\$2,571,880	\$3,010,250	\$3,090,498
24	<b>Total - Capital Projects</b>	<b>\$0</b>	<b>\$1,289,013</b>	<b>\$2,988,327</b>	<b>\$2,571,880</b>	<b>\$3,010,250</b>	<b>\$3,090,498</b>
25							
26	<b>Net Cash Flow</b>	<b>\$735,711</b>	<b>\$352,130</b>	<b>(\$1,182,914)</b>	<b>(\$625,223)</b>	<b>(\$909,552)</b>	<b>(\$825,793)</b>
27							
28	<b>Beginning Balance</b>	<b>\$6,948,693</b>	<b>\$7,684,404</b>	<b>\$8,036,534</b>	<b>\$6,853,620</b>	<b>\$6,228,396</b>	<b>\$5,318,844</b>
29	<b>Ending Balance</b>	<b>\$7,684,404</b>	<b>\$8,036,534</b>	<b>\$6,853,620</b>	<b>\$6,228,396</b>	<b>\$5,318,844</b>	<b>\$4,493,051</b>
30	<i>Reserve Target</i>	<i>\$2,765,564</i>	<i>\$2,880,221</i>	<i>\$2,973,195</i>	<i>\$3,097,707</i>	<i>\$3,228,193</i>	<i>\$3,364,961</i>

Figure 3-1 shows the financial plan under the alternative financial plan scenario. Proposed revenues are shown as the solid black line. The reserve funding is below zero from FY 2026 to FY 2029, showing the City using reserves to fund expenses in those years.

Figure 3-1: Projected Sewer Financial Plan (Proposed Adjustments)

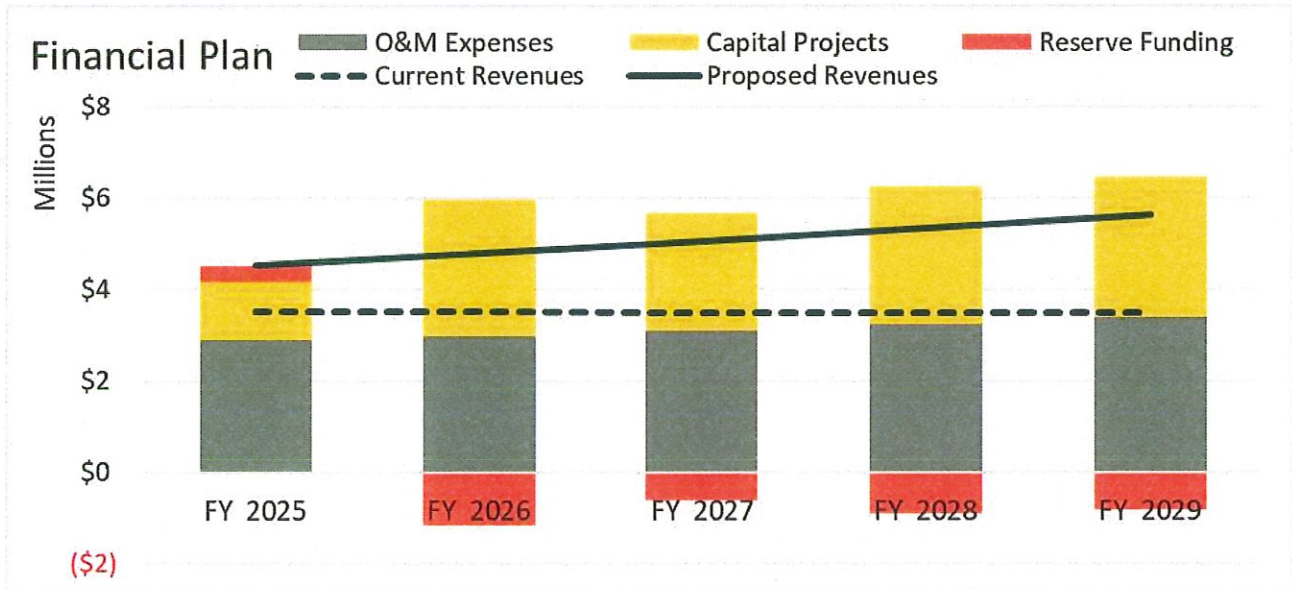


Figure 3-2 shows the projected ending balances under the alternative financial plan scenario. Ending balances are above target for all years of the study period.

Figure 3-2: Projected Sewer Fund Balances (Proposed Adjustments)

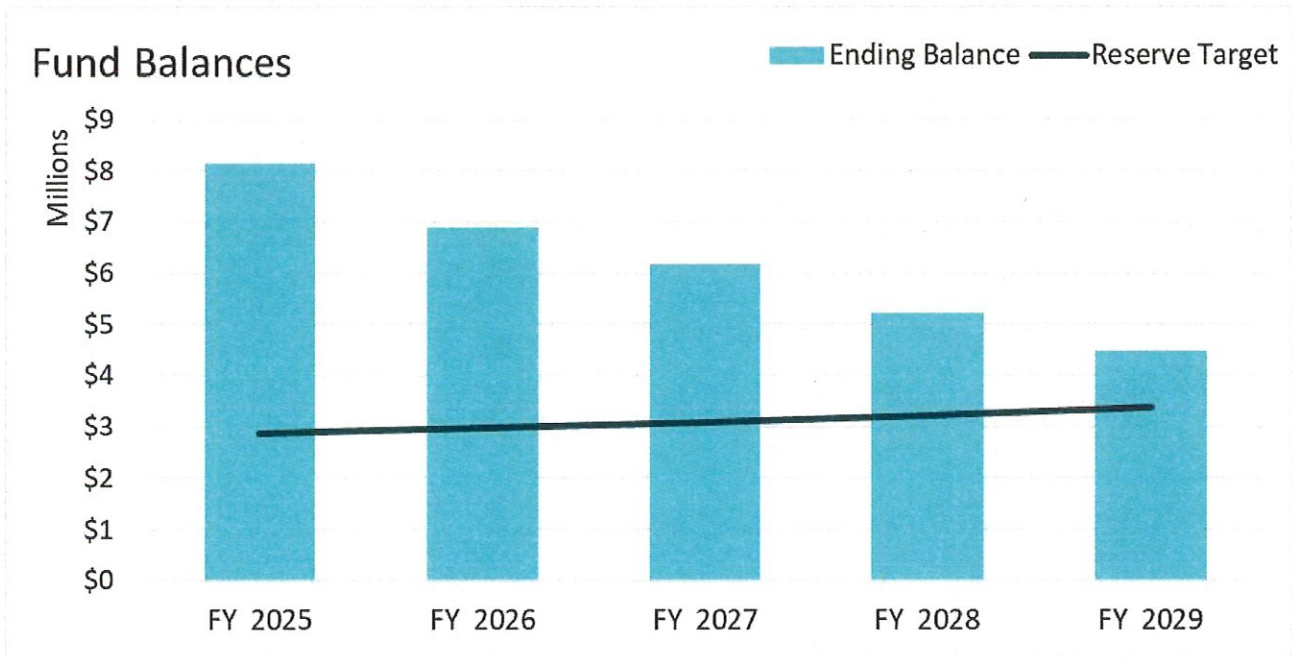


Table 3-4 shows the proposed rates for the study period under the alternative financial plan scenario.

Table 3-4: Proposed Annual Sewer Charges

Line	A Customer Class	B Current Rates	C FY 2025	D FY 2026	E FY 2027	F FY 2028	G FY 2029
1	Animal Kennels	\$38.72	\$50.34	\$53.37	\$56.58	\$59.98	\$63.58
2	Auditorium, Amusement	\$135.53	\$176.19	\$186.77	\$197.98	\$209.86	\$222.46
3	Auto Sales	\$38.72	\$50.34	\$53.37	\$56.58	\$59.98	\$63.58
4	Bank, Credit Union	\$38.72	\$50.34	\$53.37	\$56.58	\$59.98	\$63.58
5	Bowling/Skating	\$71.33	\$92.73	\$98.30	\$104.20	\$110.46	\$117.09
6	Car Wash Tunnel No Recycling	\$1,436.85	\$1,867.91	\$1,979.99	\$2,098.79	\$2,224.72	\$2,358.21
7	Car Wash Tunnel Recycling	\$1,050.63	\$1,365.82	\$1,447.77	\$1,534.64	\$1,626.72	\$1,724.33
8	Car Wash Wand	\$272.08	\$353.71	\$374.94	\$397.44	\$421.29	\$446.57
9	Church	\$19.36	\$25.17	\$26.69	\$28.30	\$30.00	\$31.80
10	Club & Lodge Halls	\$47.89	\$62.26	\$66.00	\$69.96	\$74.16	\$78.61
11	Condominiums	\$76.43	\$99.36	\$105.33	\$111.65	\$118.35	\$125.46
12	Convalescent Home	\$48.91	\$63.59	\$67.41	\$71.46	\$75.75	\$80.30
13	Dairy	\$539.07	\$700.80	\$742.85	\$787.43	\$834.68	\$884.77
14	Gas Station	\$38.72	\$50.34	\$53.37	\$56.58	\$59.98	\$63.58
15	Hospital	\$48.91	\$63.59	\$67.41	\$71.46	\$75.75	\$80.30
16	Hotel/Motel/Rooming House	\$48.91	\$63.59	\$67.41	\$71.46	\$75.75	\$80.30
17	Laundromats	\$1,484.74	\$1,930.17	\$2,045.99	\$2,168.75	\$2,298.88	\$2,436.82
18	Light Manufacturing	\$11.21	\$14.58	\$15.46	\$16.39	\$17.38	\$18.43
19	Manufacturing	\$90.69	\$117.90	\$124.98	\$132.48	\$140.43	\$148.86
20	Medical, Dental, Veterinary	\$116.17	\$151.03	\$160.10	\$169.71	\$179.90	\$190.70
21	Mobile Home Parks	\$61.14	\$79.49	\$84.26	\$89.32	\$94.68	\$100.37
22	Multi-Unit Residential	\$61.14	\$79.49	\$84.26	\$89.32	\$94.68	\$100.37
23	Nursery/Greenhouse	\$10.19	\$13.25	\$14.05	\$14.90	\$15.80	\$16.75
24	Office Building	\$77.45	\$100.69	\$106.74	\$113.15	\$119.94	\$127.14
25	Open Storage	\$11.21	\$14.58	\$15.46	\$16.39	\$17.38	\$18.43
26	Private School	\$77.45	\$100.69	\$106.74	\$113.15	\$119.94	\$127.14
27	Restaurant	\$539.07	\$700.80	\$742.85	\$787.43	\$834.68	\$884.77
28	Senior Day Care Center	\$116.17	\$151.03	\$160.10	\$169.71	\$179.90	\$190.70
29	Service Shop, Vehicle Maint	\$38.72	\$50.34	\$53.37	\$56.58	\$59.98	\$63.58
30	Shopping Center	\$146.74	\$190.77	\$202.22	\$214.36	\$227.23	\$240.87
31	Single Family Residential	\$101.90	\$132.47	\$140.42	\$148.85	\$157.79	\$167.26
32	Store	\$38.72	\$50.34	\$53.37	\$56.58	\$59.98	\$63.58
33	Supermarket	\$80.50	\$104.65	\$110.93	\$117.59	\$124.65	\$132.13
34	Utility, Commercial & Mutual:Pumping	\$77.45	\$100.69	\$106.74	\$113.15	\$119.94	\$127.14
35	Warehousing	\$11.21	\$14.58	\$15.46	\$16.39	\$17.38	\$18.43
36	Wholesale Outlet	\$38.72	\$50.34	\$53.37	\$56.58	\$59.98	\$63.58

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL MONTE: (1) SETTING THE DATE, TIME AND PLACE FOR THE CONDUCT OF A MAJORITY PROTEST PUBLIC HEARING PER ARTICLE XIIID, SECTION 6 OF THE CALIFORNIA CONSTITUTION AND GOVERNMENT CODE SECTION 53755 ET SEQ. TO RECEIVE WRITTEN PROTESTS BY AFFECTED REAL PROPERTY PARCEL OWNERS TO PROPOSED INCREASES TO THE CITY'S SCHEDULE OF SEWER SERVICE FEES AND CHARGES AUTHORIZED UNDER CHAPTER 3.01 (SEWER SERVICE CHARGE) OF THE EL MONTE MUNICIPAL CODE; (2) APPROVING A MASTER LIST OF AFFECTED REAL PROPERTY PARCELS; (3) APPROVING A SEWER SERVICE CHARGE RATE STUDY JUSTIFYING THE RECOMMENDED SEWER SERVICE CHARGE INCREASES; (4) APPROVING RULES FOR THE SUBMISSION AND TABULATION OF WRITTEN PROTESTS; AND (5) DIRECTING CITY STAFF TO UNDERTAKE ALL OTHER MEASURES LEGALLY REQUIRED TO CONDUCT A MAJORITY PROTEST HEARING, INCLUDING THE ISSUANCE OF 45-DAYS PRIOR WRITTEN NOTICE TO THE OWNERS OF AFFECTED REAL PROPERTY PARCELS**

WHEREAS, the City of El Monte ("City"), pursuant to Health & Safety Code Section 5470 *et seq.*, has the power to prescribe, revise and collect fees or other charges for the use of its sewer system; and

WHEREAS, sewer service charges established under the authority of Health & Safety Code Section 5470 *et seq.* are considered property-related fees/charges within the meaning of Article XIIID of the California Constitution ("Article XIIID") and are therefore subject to the approval requirements set forth under Article XIIID; and

WHEREAS, the El Monte City Council ("City Council") first established its schedule of sewer service charges on June 17, 2008 in compliance with Article XIIID by conducting a duly noticed majority-protest public hearing to consider the approval of the charges under the authority of Health & Safety Code section 5479 *et seq.*; and

WHEREAS, the City Council, in the course of the June 17, 2008 majority-protest public hearing, listened to the oral comments of affected residents, property owners, and other interested parties and received the written protests of affected parcel owners, including written protests which had been submitted to the City Clerk in advance of the majority-protest public hearing; and

WHEREAS, at the conclusion of the June 17, 2008 majority-protest public hearing, the City Council approved uncodified Ordinance No 2724 which approved the

establishment of the existing schedule of sewer service charges in the manner prescribed in that certain Sewer Service Charge Study dated April 25, 2008 (“2008 Rate Analysis”) prepared by the consulting firm of Hilton, Farnkopf & Hobson, LLC; and

WHEREAS, the City now wishes to increase, adjust and modify the current schedule of sewer services charges prompting the need for the City to conduct a new majority-protest process; and

WHEREAS, Article XIID requires that the City provide all affected real property parcel owners with written notice that (i) informs the parcel owners of City’s intent to increase a property-related fee or charge and the amounts proposed, (ii) explains the reasons and methodology for the increases,(iii) identifies the proposed date, time and location of the majority-property hearing where the City Council will consider approval of the increase, and (iv) explains the majority-protest process and how parcels may lodge objections to the proposed increases; and

WHEREAS, Article XIID further requires that such notice be issued no less than 45 days prior to the proposed date of the majority-protest hearing; and

WHEREAS, the City has engaged Raffelis to prepare that certain updated sewer service charge fee study entitled Sewer Rate Study and dated 3-12-2025 (the “2025 Rate Study”) which proposes an amended schedule of increased sewer service fees and charges; and

WHEREAS, the City Clerk, following the close of the public hearing, the City Clerk will tabulate all written protests submitted in opposition to the proposed increases to determine whether or not the number of real property parcels for which a protest was submitted exceeds 50% of the total number of real property parcels affected by the contemplated increases; and

WHEREAS, the proposed increases to the City’s schedule of sewer service charges may not be implemented if the total number of real property parcels for which a protest was submitted exceeds 50% of the total number of real property parcels affected by the contemplated increases; and

WHEREAS, if the proposed increases to the City’s schedule of sewer service charges survives the majority protest proceedings, the City Council must also approve a resolution or uncodified ordinance approving the amended schedule of increase sewer service fees and charges as set forth in the 2025 Rate Study.

NOW, THEREFORE, the City Council of the City of El Monte does hereby resolve and find as follows:

**SECTION 1.** City Council finds that the foregoing Recitals are true and correct.

**SECTION 2.** The City Council accepts 2025 Rate Study and finds, determines and resolves, in accordance with Section 6(b) of Article XIID, that: (i) revenues derived from the fee or charge referenced in the 2025 Rate Study do not exceed the funds required to provide the property related service; (ii) revenues derived from the fees or

charges will not be used for any purpose other than that for which the fee or charge was imposed; (iii) the amount of the fees or charges imposed upon any parcel or person as an incident of property ownership will not exceed the proportional cost of the service attributable to the parcel; and (iv) no fee or charge will be imposed for sewer service unless that service is actually used by, or immediately available to, the owner of the property in question; and (v) no fee or charge will be imposed for general governmental services including, but not limited to, police, fire, ambulance or library services, where the service is available to the public at large in substantially the same manner as it is to property owners. The City Council, reserves the right to amend any or all of these findings and determinations based on any additional information, documentation or testimony which may be presented as part of the majority-protest hearing process.

**SECTION 3.** The City Council also hereby accepts and approves that certain list of real property parcels which has been compiled by Harris & Associates (hereinafter, the "Parcel List") and which represent the total number of real property parcels within the City that receive sewer services from the City and would be affected by the rate increases discussed herein. The parcel numbers and corresponding property owner addresses are based on parcel data compiled from the latest equalized tax assessment roll. (A true and correct copy of the Parcel List shall be maintained by the City Clerk as a record of the City and shall be available for inspection). The Office of the City Clerk is located 11333 Valley Boulevard, El Monte, California.

**SECTION 4.** The City Council further finds that the total number of written protests required to defeat any proposed increase in water charges shall be a sum equal to 50% plus 1 of 18,462, the total number of affected real property parcels or 9,232 protests total. In keeping with Article XIID, Section 6, City staff is instructed to mail written notice the majority protest public hearing to all persons identified in the Parcel List and such notice must be mailed no less than 45 days prior to the date of the majority protest public hearing. The specific procedures for the submission and tabulation of protests are set forth in **Exhibit "A"** to this Resolution which is entitled "Guidelines for the Submission and Tabulation of Protests" which is adopted and incorporated hereto by this reference. The mailed notice shall adhere to the requirements of Article XIID, Section 6 of the California Constitution and the Proposition 218 Omnibus Implementation Act (Government Code Section 53750 *et seq.*).

**SECTION 4.** The City Council hereby sets a public hearing to consider approval of the proposed increase to the City's schedule of sewer service fees and charges. The public hearing shall be held as part of a special meeting or adjourned regular meeting of the City Council on the following date and time and at the following location:

**Date: May 14, 2025**  
**Time: 6:00 p.m. or as soon thereafter as the matter may be heard**  
**Location: El Monte City Hall – East  
City Council Chambers  
11333 Valley Boulevard  
El Monte, California 91731**

The hearing shall be open to the public and anyone interested may appear and be heard on the matter. Approval of the proposed water rate increases shall be undertaken in compliance with Article XIID, Section 6 of the California Constitution.

**SECTION 5.** The City Council further authorizes City staff to commence, coordinate, oversee all procedures and processes required for the approval of property-related fees or charges under Proposition 218 (specifically Article XIID, Section 6 of the California Constitution) and under Government Code Section 53750 et seq.).

**SECTION 6.** City staff is also instructed to do the following so that the City may avail itself of the exhaustion of remedies established under AB 2257 and codified under Government Code Section 53759.1(c):

- i. Make the 2025 Rate Study and the Parcel List available for public inspection no less than 45 days prior to the scheduled date of the majority-protest hearing. Both documents shall be made available in hard copy form at the Office of the City Clerk during regular business hours and electronically on the City's internet website.
- ii. Post the 2025 Rate Study on the City's internet website along with any other informational material concerning the proposed increase to the City's schedule of sewer service fees and charges.
- iii. The 45-day notice sent to affected real property parcel owners shall include the link to information referenced under romanette ii, above.
- iv. Upon request of a property owner, City staff shall mail a copy of the 45-day notice to the property owner. Such requests may be submitted to the Office of the City Clerk or to the Public Works Department c/o Abel Martinez.
- v. Provide property owners with at least 45 days to review the 2025 Rate Study and any other information concerning the same so that the property owner may timely submit to the City a written objection to the proposed sewer service charge increases that specifies the grounds for alleging noncompliance. To be considered timely, any written objection shall be submitted prior to the close of the public comment portion of the majority-protest hearing.
- vi. The City will consider and respond in writing to timely submitted written objections prior to the close of the majority-protest hearing. The City's response will explain the substantive basis for retaining or altering the proposed sewer service charge schedule in response to the written objection. Timely submitted written objections and City responses shall be presented to the City Council for consideration prior to or during a protest hearing.
- vii. The 45-day notice shall include a prominently displayed statement that contains the following information:

- That all written objections must be submitted by or before the closing of the public comment portion of the public hearing and that the failure to timely object in writing bars any right to challenge the proposed schedule of City sewer service fees and charges through a legal proceeding.
  - All substantive and procedural requirements for submitting an objection to the proposed schedule of City sewer service fees and charges.
- viii. Completes the procedures described above, inclusive, prior to the completion of the majority-protest hearing.

**SECTION 7.** The Mayor shall sign this Resolution and the City Clerk shall attest and certify to the passage and adoption thereof. This Resolution shall take effect immediately up its adoption.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of El Monte at the regular meeting on this 12th day of March, 2025.

\_\_\_\_\_  
Jessica Ancona, Mayor  
City of El Monte

ATTEST:

\_\_\_\_\_  
Gabriel Ramirez, City Clerk  
City of El Monte

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS.  
CITY OF EL MONTE            )

I, Gabriel Ramirez, City Clerk of the City of El Monte, do hereby certify that the above and foregoing Resolution No. \_\_\_\_\_ was passed, approved, and adopted by the City Council of the City of El Monte, signed by the Mayor and attested by the City Clerk at an adjourned regular meeting of said City on this 12th day of March, 2025, and that said Resolution was adopted by the following votes to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Gabriel Ramirez, City Clerk  
City of El Monte

## EXHIBIT "A"

### GUIDELINES FOR THE SUBMISSION AND TABULATION OF PROTESTS (Approved as Part of City Council Resolution [REDACTED] on March [REDACTED] 2025)

#### I. SUBMISSION OF PROTESTS

1. The record of owner of a real property parcel ("Parcel Owner") receiving municipal sewer services (or whose property is otherwise connected to the municipal sewer system) are eligible to submit one written protest per real property parcel in opposition to the proposal of the City of El Monte ("City") to approve an amended schedule of increased sewer service fees and charges authorized under Chapter 3.01 (Sewer Service Charge) of the El Monte Municipal Code. For purposes of this Exhibit, the term "**record owner**" has the same meaning as found under subsection (j) of Government Code Section 53750 which defines the term "record owner" to mean the owner of a parcel whose name and address appears on the last equalized secured property tax assessment roll, or in the case of any public entity, the State of California, or the United States, means the representative of that public entity at the address of that entity known to the agency.
2. There are two ways in which written protests may be submitted: **(a)** by delivering it to the Office of the City Clerk ("City Clerk"); or **(b)** by submitting the protest in-person at the majority-protest public hearing before the close of the public comment portion of the hearing. Protests delivered to the City Clerk's Office may be delivered in person during regular business hours, by regular mail or by overnight courier service. The City Clerk's office is located at **El Monte City Hall – East, 11333 Valley Boulevard El Monte, California 91731** and is open Monday through Thursday from 7:00AM to 5:30PM, excluding City-observed holidays. **Protests delivered by electronic mail, facsimile or any other method other than those described above will not be accepted.**

CAUTION: Written protests deposited in the mail and postmarked prior to the close of the majority protest public hearing but received after the close of the public hearing will be deemed untimely and will not be counted. The same applies to protests delivered through an overnight courier service. Parcel Owners who are concerned that their protest(s) will not be received on time are strongly encouraged to deliver their protest(s) in person during the City Clerk's regular business hours and prior to the start of the public hearing or on the date of the hearing but prior to the close of the public comment portion of the majority-protest public hearing.

3. To be counted, all written protests must include the following information presented in a reasonably legible format so as to be reasonably decipherable by the City Clerk:
  - a. The Los Angeles County Assessor's Parcel Number for the affected real property parcel;
  - b. The name(s) of the Parcel Owner(s) or if the Parcel Owner is an entity, the name and title/capacity of at least one of the persons duly authorized by the entity's governing body or authority to submit the protest on behalf of the

- entity;
  - c. The true and correct original signature of the Parcel Owner or at least one of the Parcel Owners of more than one. If the Parcel Owner is an entity, the signature of the person duly authorized by the entity's governing body or authority to submit the protest on the entity's behalf;
  - d. A statement indicating that the person or entity submitting the protest is an owner (or at least partial owner) of the affected real property parcel;
  - e. A statement that clearly indicates that the protest is submitted in opposition to (i.e., against) the City's proposed approval of the schedule of increased sewer service fees and charges.
4. Prior to the close of the majority-protest public hearing, the City will consider and respond in writing to timely submitted written protests that also specify the grounds for alleging the City's noncompliance with applicable law or any other error or defect in the calculation of the proposed schedule of increased sewer service fees and charges. The City's response will explain the substantive basis for retaining or altering the proposed increase to the City's schedule of sewer service fees and charges. Timely submitted written objections and the City's responses will be presented to the City Council for consideration prior to, or before the conclusion of the majority-protest hearing. The City Council, in exercising its legislative discretion, shall determine any of the following:
- a. Whether the written objections and the City's response warrant clarifications to the proposed schedule of increased sewer service fees and charges.
  - b. Whether to reduce any fees or charges set forth in the proposed schedule of increased sewer service fees and charges.
  - c. Whether to further review before making a determination on whether clarification or reduction is needed.
  - d. Whether to proceed with the majority-protest hearing.
5. Although oral comments at the majority-protest public hearing will not qualify as a formal protest unless accompanied by a written protest, the City Council welcomes oral input from all members of the El Monte community and other community stakeholders. Parcel Owners that submit a written protest may withdraw it by submitting a written request that the protest be withdrawn by the City Clerk. The withdrawal of a protest shall contain sufficient information to identify the affected parcel and the name of the Parcel Owner who submitted both the protest and the request that it be withdrawn.

## II. Tabulation of Protests

1. The majority-protest voting process is prescribed under Section 6 of Article XIID of the California Constitution, with further clarification found under the Proposition 218 Omnibus Implementation Act (Government Code Section 53750 *et seq.*). A

majority-protest election is not the same as traditional election in which all registered voters of the City may cast votes. A majority-protest vote is limited to Parcel Owners whose properties will be affected the by the establishment of, or increase to, a so-called property-related fee or charge like the schedule of sewer service fees and charges at issue here.

When conducting a majority-protest vote, only written protests in opposition to a proposed rate increase are counted. Only one (1) protest may be submitted for each real property parcel in the City that is affected by the establishment of, or increase to, a property-related fee or charge. The only “votes” counted for purposes of a majority-protest proceeding are written protests that are in opposition to a proposed rate increase. Parcel owners who support of the rate increase do not need to submit or do anything; silence is the equivalent of consent for purposes of a majority-protest proceeding.

2. The City Clerk will confirm the validity of each written protest submitted. The City Clerk will not accept a written protest as valid if any one or more the following circumstances apply:
  - a. The protest does not identify the specific real property parcel for which it is being submitted.
  - b. The protest does not bear an original signature of the Parcel Owner or person otherwise authorized to submit the protest on the Parcel Owner’s behalf.
  - c. The protest does not state any opposition to the City’s proposed approval of the schedule of increased sewer service fees and charges.
  - d. The protest was not received by the City Clerk before the close of the public comment portion of the majority protest public hearing.
  - e. A request to withdraw the protest is received prior to the close of the public comment portion of the majority-protest hearing.
3. The City Clerk’s determination that a submitted written protest is not valid or otherwise fails to comply with the submission requirements shall constitute a final action of the City and shall not be subject to any further administrative appeal.
4. After the City Council closes the majority-protest public hearing, the City Clerk will complete the tabulation of all protests received, including those received during the public hearing and will report the results of the tabulation to the City Council upon completion.
5. To defeat a proposed rate increase under the majority-protest voting format, the number of written protests submitted in opposition to the proposed rate increase must exceed 50% of the total number of real property parcels affected by the proposed rate increase. The total number of real property parcels affected by the proposed rate increase has been determined to be 18,642 total. A real property parcel is affected by the proposed rate increase if it receives municipal sewer

services or is otherwise connected to the municipal sewer system. If written protests in opposition to the rate increases are received for less than a majority of the total number of real property parcels affected by the proposed rate increase, then the City Council will be authorized to approve the new schedule of increased sewer service fees and charges.

6. The City Council reserves the right to continue the public hearing to allow for additional time for the verification and/or tabulation of written protests and/or to allow City staff to respond to written protests in the manner contemplated under Government Code Section 53759.1(c)(5).

[END OF GUIDELINES]

City of El Monte **SEWER** Proposition 218  
Draft V1\_12/20/24  
English

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**OUTSIDE MAILING PANEL**



City of El Monte  
ATTN: City Clerk  
11333 Valley Boulevard  
El Monte, CA 91731

*(mailing addresses and postage indicia to be added by printer)*

*(16-point font required)*

**Notice of Majority-Protest Public Hearing to Consider Approval of a Schedule of Increased Municipal Sewer Service Fees and Charges**

6 p.m. Wednesday \_\_\_\_\_ 2025 2025  
El Monte City Hall – East City Council Chambers  
11333 Valley Boulevard, El Monte, CA 91731

**NOTE: This notice is available in Spanish, Chinese, and Vietnamese. See inside for information.** *(this will be translated for the mailed notice)*

**INSIDE CONTENT**

**NOTICE OF A MAJORITY-PROTEST PUBLIC HEARING TO CONSIDER APPROVAL OF A SCHEDULE OF INCREASED MUNICIPAL SEWER SERVICE FEES AND CHARGES PAID ANNUALLY BY THE OWNERS OF REAL PROPERTY PARCELS IN THE CITY OF EL MONTE THROUGH THE PROPERTY TAX ROLL.**

**PLEASE TAKE NOTICE THAT** the El Monte City Council (“City Council”) will hold a majority-protest public hearing at the date, time and place shown on the front and inside this Notice to consider and approve a updated schedule of increased municipal sewer service fees and charges paid by the owners of real property parcels in the City of El Monte (“City”) and collected annually through the property tax roll. The City’s sewer service fees and charges fund the sewage and wastewater collection and transmission system. The fees and charges levied upon real property parcels within the City, including real property of which you may be the record owner based on the last equalized secured property tax assessment roll.

**Why Am I Receiving This?**

Before the City Council may may conduct the majority-protest hearing, the City must first provide notice of the hearing to the “**record owner**” of each real property parcel receiving municipal sewer services (or whose property is otherwise connected to the municipal sewer system). For purposes of this process, the term “**record owner**” means the owner of a parcel whose name and address appears on the last equalized secured property tax assessment roll, or in the case of any public entity, the State of California, or the United States, means the representative of

that public entity at the address of that entity known to the agency. As required by law, the notice to record owners must be issued no less than 45-days prior to the scheduled date of the majority-protest hearing and must include information about the proposed increases and instruction on property owners may challenge and potentially defeat the proposed increase. All this is explained in greater detail below.

**Sidebar:**

**Public Hearing**  
**6 p.m. Wednesday, May 14, 2025**  
**El Monte City Hall – East City Council Chambers**  
**11333 Valley Boulevard, El Monte, CA 91731**

**About the City’s Sewer Utility**

The City owns, operates, and maintains a citywide sewerage collection system consisting of eight sewage lift stations, 125 miles of mainline sewer pipeline, and 2,687 manholes. Our system collects the wastewater generated within the city and conveys it to the Los Angeles County Sanitation Districts (LACSD) for treatment at the Whittier Narrows Water Reclamation Plant (WRP). The City’s sewer service rates and charges cover costs for sewerage collection and conveyance.

**Sidebar:**

**Questions About this Notice and Proposed Rates?**

If you have questions about this Notice, proposed rates, or your sewer service, the public is encouraged to participate in the information sessions hosted by City staff:

**[INSERT EVENTS INFO & QR CODE]**

**Why Are Sewer Rate Adjustments Needed?**

Investing in sewer infrastructure is an essential communitywide obligation. The City’s sewer system relies primarily on revenues from sewer service charges to fund the costs of providing the service. Sewer rates must be set at levels adequate to fund the costs of operations, maintenance, debt service, and capital improvements needed to ensure the collection system remains functional and reliable for the foreseeable future. Neglecting these systems could lead to infrastructure failures, frequent service interruptions, and potential fines from regulatory authorities.

The City sets rates that recover the actual costs for providing the service to each customer. These costs include, but are not limited to, operation and maintenance of the system; repair, rehabilitation and replacement of the system infrastructure; debt service; as well as costs related to prudent long-term operational, capital planning and financial management of the systems, including maintaining adequate fund reserves and planning for contingencies.

While the City is dedicated to keeping rates low, costs continue to rise. The City is impacted by rising costs for energy, fuel, equipment, parts, and labor. Under California law, revenues generated from rates and rate increases must only be used to fund the actual costs to operate and maintain the sewer system including infrastructure projects and the cost of debt to finance capital improvement projects. As an example, rates pay for:

- Maintaining, repairing, and replacing aging infrastructure such as pumps, wet wells, buildings, equipment, and about 125 miles of sewer pipelines.

- Hiring and retaining highly skilled, qualified, and licensed staff to operate the water and sewer systems and conduct water quality monitoring.
- Funding debt service payments on bonds and leases, and reserves for operational and capital needs.

### How Proposed Sewer Rate Adjustments Were Calculated

The City’s current schedule of sewer service rates was last set more than 16 years ago in 2008. The City hired Raftelis Financial Consultants, Inc., a consulting firm with expertise in water and sewer rates, to conduct a financial plan review and rate study. Key objectives of the study included developing financial plans for the sewer Enterprise Fund to ensure financial sufficiency, meet operation and maintenance (O&M) costs, ensure sufficient funding for capital replacement and refurbishment (R&R) needs, meet debt coverage requirements, and maintain the financial health of the sewer utility; review reserve fund targets; and update rate schedules based on the financial plan.

Raftelis’ Rate Analysis evaluated annual revenues and expenses, forecast reserve balances, and estimated capital expenditures to determine the additional rate revenue required each year to operate and maintain the City’s sewer system. According to Raftelis’ modeling, the current sewer service rates are insufficient to cover rising costs and necessary reinvestments in the system.

To minimize impacts to customers, the City is proposing a series of five annual adjustments that would go into effect on July 1, 2025, and on July 1 of the following four calendar years. These rate adjustments are shown on Table 1 in this notice. If the El Monte City Council adopts the proposed rates, it can approve all five of the annual adjustments and will not need to conduct additional public hearings to cause the five adjustments to go into effect each year. The City Council cannot increase rates beyond the amounts listed in this Notice.

### PROPOSED INCREASE TO SEWER SERVICE FEES AND CHARGES

Each parcel within the City of El Monte connected to the sewer system is charged annual sewer rates based on a per unit (EDU) ratio that is collected on the Los Angeles County property tax rolls. As proposed, the existing sewer service charges will be adjusted annually over a five-year period. If adopted, the proposed sewer charges would take effect July 1, 2025, and each July 1 thereafter through 2029 as shown in Table 1. Customers would see the increased charges on their next and future tax bills.

**Table 1. Proposed Five-Year Schedule of Annual Sewer Service Charges Per EDU Ratio**

Table 1 shows current and proposed annual sewer rates based on the EDU Ratio for Residential and Non-Residential customers. Depending on the customer type, the billing unit ratio is based on parcel, square footage, or the number of dwelling units or rooms.

Charge Per EDU Ratio	Current	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029
<b>Single-Family Residential (1 EDU = 1 parcel)</b>						
	\$101.90	\$108.02	\$116.67	\$126.01	\$136.10	\$146.99
<b>Other Residential (per unit rate)</b>						
Condominiums	\$76.43	\$81.02	\$87.51	\$94.52	\$102.09	\$110.26
Mobile Home Parks	\$61.14	\$64.81	\$70.00	\$75.60	\$81.65	\$88.19
Multi-Unit Residential	\$61.14	\$64.81	\$70.00	\$75.60	\$81.65	\$88.19

Charge Per EDU Ratio	Current	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029
<b>Non-Residential (per unit rate)</b>						
Animal Kennels	\$38.72	\$41.05	\$44.34	\$47.89	\$51.73	\$55.87
Auditorium, Amusement	\$135.53	\$143.67	\$155.17	\$167.59	\$181.00	\$195.48
Auto Sales	\$38.72	\$41.05	\$44.34	\$47.89	\$51.73	\$55.87
Bank, Credit Union	\$38.72	\$41.05	\$44.34	\$47.89	\$51.73	\$55.87
Bowling/Skating	\$71.33	\$75.61	\$81.66	\$88.20	\$95.26	\$102.89
Car Wash Tunnel No Recycling	\$1,436.85	\$1,523.07	\$1,644.92	\$1,776.52	\$1,918.65	\$2,072.15
Car Wash Tunnel Recycling	\$1,050.63	\$1,113.67	\$1,202.77	\$1,299.00	\$1,402.92	\$1,515.16
Car Wash Wand	\$272.08	\$288.41	\$311.49	\$336.41	\$363.33	\$392.40
Church	\$19.36	\$20.53	\$22.18	\$23.96	\$25.88	\$27.96
Club & Lodge Halls	\$47.89	\$50.77	\$54.84	\$59.23	\$63.97	\$69.09
Convalescent Home	\$48.91	\$51.85	\$56.00	\$60.48	\$65.32	\$70.55
Dairy	\$539.07	\$571.42	\$617.14	\$666.52	\$719.85	\$777.44
Gas Station	\$38.72	\$41.05	\$44.34	\$47.89	\$51.73	\$55.87
Hospital	\$48.91	\$51.85	\$56.00	\$60.48	\$65.32	\$70.55
Hotel/Motel/Rooming House	\$48.91	\$51.85	\$56.00	\$60.48	\$65.32	\$70.55
Laundromats	\$1,484.74	\$1,573.83	\$1,699.74	\$1,835.72	\$1,982.58	\$2,141.19
Light Manufacturing	\$11.21	\$11.89	\$12.85	\$13.88	\$15.00	\$16.20
Manufacturing	\$90.69	\$96.14	\$103.84	\$112.15	\$121.13	\$130.83
Medical, Dental, Veterinary	\$116.17	\$123.15	\$133.01	\$143.66	\$155.16	\$167.58
Nursery/Greenhouse	\$10.19	\$10.81	\$11.68	\$12.62	\$13.63	\$14.73
Office Building	\$77.45	\$82.10	\$88.67	\$95.77	\$103.44	\$111.72
Open Storage	\$11.21	\$11.89	\$12.85	\$13.88	\$15.00	\$16.20
Private School	\$77.45	\$82.10	\$88.67	\$95.77	\$103.44	\$111.72
Restaurant	\$539.07	\$571.42	\$617.14	\$666.52	\$719.85	\$777.44
Senior Day Care Center	\$116.17	\$123.15	\$133.01	\$143.66	\$155.16	\$167.58
Service Shop, Vehicle Maintenance	\$38.72	\$41.05	\$44.34	\$47.89	\$51.73	\$55.87
Shopping Center	\$146.74	\$155.55	\$168.00	\$181.44	\$195.96	\$211.64
Store	\$38.72	\$108.02	\$116.67	\$126.01	\$136.10	\$146.99
Supermarket	\$80.50	\$41.05	\$44.34	\$47.89	\$51.73	\$55.87
Utility, Commercial & Mutual Pumping	\$77.45	\$85.33	\$92.16	\$99.54	\$107.51	\$116.12
Warehousing	\$11.21	\$82.10	\$88.67	\$95.77	\$103.44	\$111.72
Wholesale Outlet	\$38.72	\$11.89	\$12.85	\$13.88	\$15.00	\$16.20

**Table 2. Customer Bill Samples**

Table 2 shows the estimated annual sewer charge, per customer class, for the first year of the proposed rate changes effective July 1, 2025, if adopted.

Bill Examples	Unit Rate	Average Units	Current Bill	Proposed Bill July 1, 2025	Difference
Single-Family Residential	\$/parcel	1	\$101.90	\$108.01	\$6.11
Multi-Family Residential	\$/unit	5	\$305.70	\$324.04	\$18.34
Hospital	\$/1000 sq. ft.	20	\$978.20	\$1,036.89	\$58.69
Hotel	\$/room	48	\$2,347.68	\$2,488.54	\$140.86
Store	\$/1000 sq. ft.	6	\$232.32	\$246.26	\$13.94

**Table 3. Comparison to Neighboring Cities**

El Monte’s sewer charges are among the lowest in the region. Table 3 shows a comparison of annual sewer charges based on Single-Family Residence in neighboring cities.

<b>Agency</b>	<b>Rate</b>
West Covina	\$87.02
<b>El Monte Current</b>	<b>\$101.90</b>
<b>El Monte Proposed</b>	<b>\$108.02</b>
Arcadia	\$110.46
Monterey Park	\$122.04
Monrovia	\$151.32
San Gabriel	\$156.00
Sierra Madre	\$169.68
LACSD District 15	\$175.00
Whittier	\$182.52

**THE MAJORITY-PROTEST PROCESS: HOW TO OBJECT TO THE PROPOSED INCREASE TO SEWER SERVICE FEES AND CHARGES** Voting under the majority-protest process is different from voting in a traditional election in which all registered voters are allowed to cast votes. A majority-protest vote is typically limited to the record owners of real property parcels affected by the establishment of, or increase to, property-related fees and charges like the schedule of sewer service fees and charges at issue here. Such record owners may only submit one written protest objecting to the City’s proposed increases for each real property parcel they own. Under majority-protest rules, if the record owners of more than 50% of the total number of affected parcels in the City submit written protests in opposition to the proposed increase, then the City Council may not implement the increase.

**Written Protests May Only be Submitted by Regular Mail, Overnight Courier or In Person as Follows:**

- **By Mail or Overnight Courier** delivered to the Office of the El Monte City Clerk (“City Clerk’s Office”) located at El Monte City Hall – East, 11333 Valley Boulevard, El Monte, California 91731.

***CAUTION:** Written protests deposited in the mail and postmarked prior to the close of the majority-protest public hearing but received after the close of the public hearing will be deemed untimely and will not be counted. The same applies to protests delivered through an overnight courier service. If you believe your protest(s) will not be received on time, you are strongly encouraged to deliver your protest(s) to the City Clerk’s Office in person during regular business hours (Monday through Thursday 7:00 a.m. to 5:30 p.m) or you may hand your protest(s) to the City Clerk in the City Council Chambers at the time of majority-protest public hearing but prior to the close of the public comment portion of the hearing.*

- **Hand Delivered** by you in person on or before \_\_\_\_\_, 2025, as follows:
  - By or before 5:30 p.m. Wednesday \_\_\_\_\_ 2025, delivered to the City Clerk’s Office at El Monte City Hall – East, 11333 Valley Boulevard, El Monte, California 91731

**OR**

- By handing your protest(s) to the City Clerk in the City Council Chambers during the majority-protest public hearing but prior to the close of the public comment portion of the hearing. The City Council Chambers are also located at El Monte City Hall – East, City Council Chambers, 11333 Valley Boulevard, El Monte, California 91731. The majority-protest public hearing will be held Wednesday \_\_\_\_\_, 2025, starting at 6 p.m. or as soon thereafter as the matter may be heard.

**IMPORTANT CONSIDERATIONS:** *The records owners of affected real property parcels are advised to be mindful of the following:*

- *The City WILL NOT accept written protests submitted via email, facsimile or any other method of communication other than those listed above.*
- *Oral comments at the majority-protest public hearing by themselves will not qualify as a formal protest unless accompanied by a written protest.*
- *Written protests objecting to the proposed increases must be submitted by or before the closing of the public comment portion of the majority-protest public hearing. The failure to timely object in writing bars any right to challenge the proposed schedule of City sewer service fees and charges through a legal proceeding.*

### **Form and Content of Written Protests**

To be counted, all written protests must include the following information presented in a reasonably legible format so as to be reasonably decipherable by the City Clerk:

- a. The Los Angeles County Assessor's Parcel Number for the affected real property parcel;
- b. The name(s) of the Parcel Owner(s) or if the Parcel Owner is an entity, the name and title/capacity of at least one of the persons duly authorized by the entity's governing body or authority to submit the protest on behalf of the entity;
- c. The true and correct original signature of the Parcel Owner or at least one of the Parcel Owners of more than one. If the Parcel Owner is an entity, the signature of the person duly authorized by the entity's governing body or authority to submit the protest on the entity's behalf;
- d. A statement indicating that the person or entity submitting the protest is an owner (or at least partial owner) of the affected real property parcel;
- e. A statement that clearly indicates that the protest is submitted in opposition to (i.e., against) the City's proposed approval of the schedule of increased sewer service fees and charges.

Prior to the close of the majority-protest public hearing, the City will consider and respond in writing to timely submitted written protests that also specify the grounds for alleging the City's noncompliance with applicable law or any other error or defect in the calculation of the proposed schedule of increased sewer service fees and charges. The City's response will explain the substantive basis for retaining or altering the proposed increase to the City's schedule of sewer service fees and charges. Timely submitted written objections and the City's responses will be presented to the City Council for consideration prior to, or before the conclusion of the majority-protest hearing.

### **Final Tabulation of Written Protests**

After the City Council concludes the public comment portion of the public hearing and has received and considered all written responses to those written protest that specify grounds for

noncompliance with applicable law or any other error by the City, the City Clerk will complete the tabulation of all protests received, including those received during the public hearing and will report the results of the tabulation to the City Council upon completion. The City Council reserves the right to continue the public hearing to allow for additional time for the verification and/or tabulation of written protests and/or to allow City staff to respond to written protests in the manner contemplated under Government Code Section 53759.1(c)(5).

The City Clerk will confirm the validity of each written protest submitted. The City Clerk will not accept a written protest as valid if any one or more the following circumstances apply:

- a. The protest does not identify the specific real property parcel for which it is being submitted.
- b. The protest does not bear an original signature of the record owner or person otherwise authorized to submit the protest on the record owner's behalf.
- c. The protest does not state any opposition to the City's proposed approval of the schedule of increased sewer service fees and charges. At a minimum the written protests should state something along the lines of "I oppose the increase" etc.
- d. The protest was not received by the City Clerk before the close of the public comment portion of the majority protest public hearing.
- e. A request to withdraw the protest is received prior to the close of the public comment portion of the majority-protest hearing.

The City Clerk's determination that a submitted written protest is not valid or otherwise fails to comply with the submission requirements shall constitute a final action of the City and shall not be subject to any further administrative appeal.

As discussed above, to defeat a proposed rate increase under the majority-protest voting format, the number of written protests submitted in opposition to the proposed rate increase must exceed 50% of the total number of real property parcels affected by the proposed rate increase. The total number of real property parcels affected by the proposed rate increase has been determined to be [REDACTED] total. A real property parcel is affected by the proposed rate increase if it receives municipal sewer services or is otherwise connected to the municipal sewer system. If written protests in opposition to the rate increases are received for less than a majority of the total number of real property parcels affected by the proposed rate increase, then the City Council will be authorized to approve the new schedule of increased sewer service fees and charges in the manner prescribed by law.

The reasons for the rate adjustments, the basis upon which they were calculated, and the amount of the proposed sewer rates are described in more detail in the Rate Analysis Report that is on file with the City Clerk and available on the City website at [www.ci.el-monte.ca.us/705/2024-Sewer-Rate-Study](http://www.ci.el-monte.ca.us/705/2024-Sewer-Rate-Study). A copy of this notice shall be mailed to any property owner upon request. Such requests may be submitted to the Office of the City Clerk or the Public Works Department c/o [REDACTED].



**Sidebar:**

**Statute of Limitations for Challenging Proposed Rates**

Please note that pursuant to California Government Code section 53759, there is a 120-day statute of limitations for judicially challenging all rates set forth in this Notice that runs from the effective date of or the date of the final passage, adoption, or approval of the ordinance, resolution, or motion approving the rates, whichever is later. (Government Code 54759)

[END OF NOTICE]