

**MINUTES FOR THE ENTERPRISE FUND COMMITTEE REGULAR MEETING HELD
ON WEDNESDAY, APRIL 17, 2019 CITY HALL WEST
11333 VALLEY BOULEVARD, EL MONTE, CALIFORNIA**

1. Call Meeting to Order – Meeting was called to order by Chairperson Thomas at 6:06pm.

2. Roll Call:

Committee Members Present: Richard Thomas, Howard Owens and Cathi Eredia, Dominic Varela

Committee Members Absent: None

Staff Present:

Richard Padilla, Assistant City Attorney

Sal Mendez Deputy Public Works and Utilities Director

Ed Diggs, Consultant

Priscilla Garcia, Administrative Analyst

Lewis Rudnick, Wastewater Maintenance II

3. FLAG SALUTE: The Flag Salute was led by Chairperson Thomas

4. APPROVAL OF AGENDA:

A motion was made by Committee Member Eredia to approve the agenda, second by Committee Member Owens, the motion carried 4-0.

5. COMMITTEE BUSINESS AND ACTION ITEMS:

A. Introductions of City Staff

Sal Mendez, Deputy Public Works and Utilities Director will be overseeing utilities. Mr. Mendez came from the City of Lynwood.

Priscilla Garcia, Administrative Analyst came from Human Resources.

B. Addendum to Sewer Contract CIP 805

Sal Mendez, Deputy Public Works and Utilities Director: Presented the sewer contract CIP 805, we are expanding the scope of work on Mildred / Granda / Tyler expansion utility improvements. The addendum for additional scope of will be \$55,000 and will go to City Council on May 7, 2019.

Discussion followed.

A motion was made by Chairperson Thomas to recommend for approval of the Addendum to Sewer Contract CIP 805 not to exceed \$55,000. Second by Committee Member Eredia, motion carried 4-0.

C. General Updates

Sal Mendez, Deputy Public Works and Utilities Director: Asked Lewis Rudnick to provide and update to the Committee.

Lewis Rudnick, Wastewater Maintenance II: The department has been replacing many in house meters for billing accountability, implementing administrative procedures for accountability, and looking for management system program to link for project development, billing, payroll, and work location. The cost of the new system would be \$100,000 for Water and Sewer Department will be for 2019/2020 budget.

Discussion followed:

Richard Thomas, Chairperson: Commented the amount of money that was owned to the Sewer Waste Fund has been reconciled in the amount of one million two hundred and fifty-seven thousand dollars. He will follow up with Finance Department regarding options of transferring money or a two-three year plan.

Sal Mendez, Deputy Public Works and Utilities Director: The Utilities Manager recruitment is in the process of being posted.

Richard Thomas, Chairperson: Commented and referred to January 30, 2019 minutes that motion was recommended to approve contract with Project Partners Professional Services Agreement not to exceed \$60,000 and not to extend agreement beyond June 30, 2019.

Discussion followed:

6. COMMITTEE COMUNICATIONS:

Howard Owens, Committee Member: Commented the County has a standard for home taxes, you have a house with less people than a condominium with more bathrooms and being charged less on taxes. The City is losing money on taxes on a condominium to a home.

Discussion followed:

Richard Thomas, Chairperson: Special meeting will be on Thursday, June 6, 2019 at 5:00pm. A new Chairperson and Vice Chair will be elected.

Next regular quarterly meeting will be held on Wednesday, July 10, 2019 at 6:00pm.

7. ADJOURNMENT:

Meeting adjourned at 6:36 p.m.