



CITY OF EL MONTE

Public Works

Request for Discontinuance of Refuse Service

I declare that collection of refuse from the property located at the address of _____
is unnecessary due to the following, _____

_____ Date Property was Vacated: _____

If the date that the property was vacated has passed, a copy of a utility bill showing low or no usage or a closing statement may be required to process your request. If this discontinuance is due to the property being sold, provide proof of the date of escrow closing for verification.

I request that refuse service of said property referenced above be discontinued. I hereby certify that if this request is approved, no rubbish, yard waste, trash or garbage will be allowed to accumulate or be stored on the above listed property for over seven (7) days. The property will be properly maintained, kept free of weeds, refuse, and structures. Failure to maintain the property will cause refuse service billing to resume.

Please specify (check box that applies): **OWNER of PROPERTY** or **TENANT**

If you checked **TENANT**, please provide **Owner's Contact Information**: _____

Applicant Information:

Date of Application: _____

SIGNATURE

TELEPHONE NUMBER

PRINT NAME

MAILING ADDRESS, CITY & ZIP CODE

Please inform (check box that applies): **INITIAL APPLICATION** or **RENEWAL**

(FOR OFFICE USE ONLY)

Verified by: _____

Findings: _____

_____ Application disapproved for the following reasons:

_____ (DATE)

_____ Application approved effective: _____

This approval expires on _____ or when occupied
**(Renewal is NOT automatic. Applicant must submit
a renewal application if discontinuance is required after
expiration date shown above.)**

Approved By:

ENVIRONMENTAL SERVICES DIVISION

City Hall West • 11333 Valley Boulevard
Phone (626) 580-2058 • Fax (626) 454-3143
Monday - Thursday • 7:30 a.m. - 5:00 p.m.