



CITY OF EL MONTE CERTIFIED FARMERS MARKET APPLICATION FOR FIRST AMENDMENT AREA

Applicant Name	Phone
Contact Name	Email Address
Mailing Address	
City	Zip Code

Requested Authorization (Initial one):

_____ I would like to apply for table space within the First Amendment Area and will pay the applicable fee.

_____ I do not require table space but do request access to the First Amendment Area for a 2-hour interval.

Applicants who do not require table space are limited to one (1) time slot per El Monte Farmers Market (the "Market") day. Please indicate which time slot of the Market you would like to participate.

1st Choice: ___/___/___ 5:00 PM – 7:00 PM 7:00 PM – 9:00 PM
2nd Choice: ___/___/___ 5:00 PM – 7:00 PM 7:00 PM – 9:00 PM

I acknowledge I am familiar with and will abide by all rules and regulations established for the operation of the Farmers Market. I agree to abide by all applicable Federal, State and local laws, rules and regulations while participating at the Market.

(The following information is required for an application to be deemed complete and processed):

Signature of Applicant: _____ Date: _____

Applicant's Name Printed: _____



CITY OF EL MONTE USE ONLY:

DATE RECEIVED: _____

TIME RECEIVED: _____

POLICY GUIDE FOR PARTICIPATION IN THE EL MONTE FARMERS MARKET FIRST AMENDMENT AREA

FIRST AMENDMENT AREA – Those wishing to engage in expressive activity may apply for either: (i) table space which will be located within the First Amendment Area and which is subject to the payment of applicable fees and an overall 6 spaces limit for any single Market day; or (ii) simple entry within the First Amendment Area for 2-hour intervals to engage in expressive activity, including the handing out of promotional materials.

Application Process

Persons wishing to engage in expressive activity within the designated First Amendment Area must submit an application to the Office of the City Clerk located at El Monte City Hall, East, 11333 Valley Boulevard, El Monte, California no later than 5:30 p.m. on the Tuesday immediately preceding the Market day but no earlier than 7:00 a.m. on the Friday immediately preceding the Market day. Each application must specify whether the applicant wishes to make use of table space within the First Amendment Area or simply wishes access to the First Amendment Area.

Table space will be allocated subject to availability and on the same terms as other Non-profit Tabling Booths. Tables for such activity will be located within the First Amendment Area, as designated by the Market Manager. The applicable fee for non-profit tabling is \$15 and is due and payable before the conclusion of the Market. Applicants renting out table space may bring a single table and up to 3 chairs or may rent City-provided equipment subject to its availability and subject to any applicable rental fees. If an applicant fails to pay applicable fees when due, the City reserves the right to deny all future applications unless and until the delinquent fees are paid in full.

Applications will be processed on a first-come first-serve basis in the order they are received by the City Clerk. If an applicant for table space is denied table space because of the 6-space limit on table spaces has been reached, the applicant will be allowed to access the First Amendment area to engage in expressive activity without setting-up a table but will not be assessed a \$15 charge for such use. The signatory to each application must be the primary person responsible for manning any rented table space or walking the First Amendment Area in the case of those using the space without a table. The signatory/applicant may be accompanied by no more than two (2) additional people, provided the signatory is present for the duration of his or her permitted time at the Farmers Market. Completed applications must be submitted in person at the City Clerk's Office, located at City Hall East, 11333 Valley Boulevard, El Monte, California where it will be timestamped upon receipt.

- (a) Applications must be received on or before the Tuesday preceding the requested Market day.
- (b) Applications will be timestamped by the City Clerk upon receipt and transmitted to the Market Manager for processing.
- (c) Applicants who do not request table space will be limited to no more than one (1) two-hour time slot per Market day.
- (d) Table space within the First Amendment Area shall be on a first-come first-served basis.
- (e) First Amendment Area users may not use any sound amplification devices (i.e. megaphones and speakers).
- (f) Fundraising and distributing merchandise is permitted in the First Amendment Area, however, candidates, their committees and their fundraisers shall be solely responsible for compliance with any applicable campaign-related regulations, restrictions and reporting requirements established by State law.

For Further Information, Please Contact:

Department of Parks & Recreation

(626) 580-2200

farmersmarket@elmonteca.gov

www.elmonteca.gov/650