

**REQUEST FOR PROPOSALS (RFP)**

**CITY OF EL MONTE TOWING AND STORAGE SERVICES**

**ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN OBJECTIONS**



**CITY OF EL MONTE  
11333 VALLEY BLVD.  
EL MONTE, CA 91731**

The City of El Monte ("City") is in receipt of two (2) written objections to its outstanding request for proposals for towing and secured storage services. The text of the two objections as received by the City appears below. The RFP Advisory Committee is in the process of reviewing the objections and the objections procedures set forth under Article I.B.4 of the RFP. The Advisory Committee will issue a written recommendation for the disposition of each objection by or before December 1, 2015, or as soon thereafter as may be practicable.

November 11, 2015

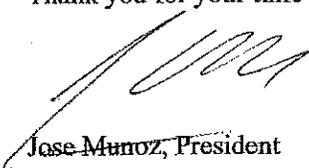
City of El Monte  
11333 Valley Blvd.  
El Monte, CA 91731  
Attention: Advisory Committee

Re: Request For Proposals (RFP) Police Towing and Storage Services

We, C.B.M. Towing Inc., are writing this letter to state our written objection to the City of El Monte for not accepting our application. We had a minor printer problem which resulted in our assistant contacting the City Clerk, Jonathan Hawes. The City Clerk is explicitly stated as the contact person for turning in RFP applications. He stated that as long as the application was dropped off before closing time (5:30pm) the application would be accepted. Upon arrival, the secretary at the Clerk's office took our application (box) and time stamped it. We asked to confirm the application fee amount before providing our payment via check and since she was uncertain, she called Michelle Solorzano at the City Manager's office. Ms. Solorzano then informed her that our application could not be accepted as it was past the deadline. After the secretary explained the situation to Ms. Solorzano, she informed her to make a note of the situation and attach the letter to our application. Ms. Solorzano said it would be up to City attorneys to decide whether our application would be accepted then proceeded with the rest of the process and accepted our application payment via check along with applications.

On November 4, 2015 we attended the Chamber of Commerce Morning Mixer at El Patio and spoke with City Manager, Jesus Gomez. Mr. Gomez informed us that our application was not accepted, and that we should have received a letter prior to seeing him at that event stating why our application was denied. We have yet to receive that letter or any other means of communication from the city to this date. We believe the City of El Monte is not treating our application fairly due to the fact that an official representative of the City Clerk's office, Jonathan Hawes, gave us the information that we would be allowed to turn in application until the end of the City's normal operating day which is 5:30pm. We have yet to receive a notice of disqualification and have yet to obtain our check or applications, as stated in the RFP Police Towing and Storage Services Section I, D, 1: "Received proposals that are untimely submitted to the City shall be returned to the proposer." Therefore, it is unclear whether we are an official applicant or a disqualified applicant. Given the circumstances and the information we received we believe our application should be considered .

Thank you for your time and consideration,



Jose Munoz, President  
C.B.M. Towing Inc.

# **HADLEY TOW**

**11819 E. Hadley St.  
Whittier, CA 90601  
(562)692-3793 fax (562) 692-1919**

November 12, 2015

Jonathan Hawes, City Clerk  
City of El Monte  
City Hall East  
11333 Valley Boulevard  
El Monte, CA 91731-3293

Re: Formal Protest of Decision

Dear Mr. Hawes:

Hadley Tow formally submits an objection to the Advisory Committee's list of Responsive and Not Responsive Proposers, as identified for the RFP for Police Towing and Storage Services. We understand that our company, Hadley Tow received a ranking of "Not Responsive" as determined by the Advisory Committee.

It is our understanding that Hadley Tow's written proposal to provide towing and storage services to the City of El Monte Police Department was deemed Responsive. Further, in the subsequent interview between El Monte staff and Hadley Tow management, our firm was also determined to be Responsive.

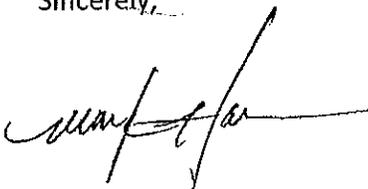
While we have not been able to secure the actual rating checklist that details any areas where our company was found to be "Not Responsive," we understand that something at the on-site inspection at our facility was considered Not Responsive and therefore our entire proposal was deemed Not Responsive.

We hereby submit a formal objection to this finding of Not Responsive. In support of this objection, we note the following:

1. Hadley Tow currently provides towing and storage services for several law enforcement agencies as listed in our written RFP from this towing facility.
2. This facility has been inspected by three law enforcement agencies in the past six months and passed those inspections, being found in good standing to provide towing and storage services.
3. Hadley Tow indicated in our proposal that we provide 24-hour dispatch, heavy duty service, and vehicle maintenance out of our Whittier facility. However, our Whittier facility never received a site inspection as part of the El Monte RFP process.
4. Finally, as part of the El Monte towing and storage proposal review process, an independent, non-biased agency was supposed to conduct site inspections. We submit that the agency selected to conduct Hadley Tow's site inspection was NOT non-biased. The independent agency that conducted our site inspection was the Baldwin Park Police Department. That agency currently has an existing relationship with one of the tow companies (which was graded Responsive) that bid on the El Monte police towing and storage RFP. Because that company is the current tow service provider for Baldwin Park Police Department, we do not believe that Baldwin Park Police Department can be considered independent or non-biased. Consequently, we believe that the finding of Not Responsive for our site inspection should be dismissed.

Prior to any City Council decision regarding this RFP for police towing and storage, we respectfully request that our objection and the additional information provided herein be considered. We are confident that we will be able to illustrate to the City's satisfaction that Hadley Tow is indeed Responsive and should be forwarded as Responsive to the City Council for consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Hassan', written over a horizontal line.

Mark Hassan

President and CEO