



CITY OF EL MONTE

POLICE DEPARTMENT

Chief of Police
Jake Fisher

OFFICIAL POLICE MISCONDUCT REPORTING

Reporting Citizen:

It has been our experience that many complaints are simply misunderstandings or are procedural matters beyond the control of our officers. In these cases, a superior officer will be able to personally review your situation and discuss the details. If this is not the case, we then have a formal procedure to investigate misconduct complaints which is the purpose of this letter.

You may respond to the Police Department at any time or day to report official police misconduct. You do this by requesting the Watch Commander on duty. This will always be a supervisory level officer. This officer will then take your report. After completion, he will deliver the report directly to the Chief of Police for his personal review. Your report will then be assigned to a special appointed ranking or supervisory level officer to handle the investigation.

If there is no court action pending on the matter or if evaluation of the case dictates the investigation may begin immediately. Frequently, however, official police misconduct reports are the result of a person being arrested. If this applies in your case the procedure for processing differs somewhat as follows:

If you have been arrested or have court action pending that involves this report of misconduct you may be notified by mail that the personnel investigation will begin following disposition of your case in court. The reason for this delay is for your benefit as anything that we may uncover during an investigation or any comments you may make could, in fact, be used against you in a court proceeding. It also allows the matter to be aired before a Municipal Court Judge where the officer(s) and everyone are under oath.

After your case has been closed by court action, you will receive another letter indicating that we are ready to proceed. At this point, we need confirmation from you that you are still interested in pursuing your complaint of misconduct. You can, of course, withdraw your complaint at this time. At the end of the process described above you will be notified in writing of the final action taken by this Department.

If you should have any questions regarding this procedure, please feel free to contact the Field Services Captain at (626) 580-2104.

Sincerely,

Jake Fisher
Chief of Police